

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
09 JULY 2020

Linda Peterson, Chairperson opened the meeting of the Advisory Committee via ZOOM/PACTV- VIRTUAL and read the statement pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law at 7:00PM on 09 July 2020.

Also present were Stephen Walsh, Kelly Seifert, Sandra Beaton and Matthew Rushing.

Absent: Patrick Chilcott, Tim Landy, Matthew Norton

Guests: Bill Chenard, Town Manager and Sabrina Chilcott, Assistant Town Manager

Linda welcomed Bill to discuss FY20 Revenue YTD. Bill noted these are not year-end numbers but taken 2 ½ weeks ago. Estimated Revenue is \$65,544,248. Bill shared his power point presentation with the committee.

- Tax Levy - \$42,843,471
- State Aid - \$15,840,722
- Local Receipts - \$5,068,427
- Other Available Funds - \$1,791,628
- Total - \$65,544,248**

- Levy Limit – \$39,529,263
- Allowed 2.5% increase - \$988,232
- New Growth - \$416,799
- Debt Exclusion - \$1,907,177

Actual numbers are close to that, \$5,955 less than budget. State Aid/Cherry Sheet - Actual short \$15,840,722 - \$15,692,961 (\$147,761). Local Receipts - \$5,068,427; close to number but short (\$527,799). Total \$42,843,471. Fell short on excise, by over \$200,000; came in at \$2,965,000, new car sales less w/COVID-19. Short on Meal Tax by \$14,000; number came in end of June.

Bill said FY21 appears to be good, he's hopeful state aid won't decline below estimate. Waiting for FY21 Free Cash Certification; this occurs Mid-September to Mid-October.

Bill reviewed the FY21 1/12th budget – huge balance of costs in July - \$2,859,573

- General Fund - \$10,665,553
- Solid Waste & Recycling - \$345,240
- Water - \$221,346
- Pembroke Schools - \$34,108,229
- Town Landing - \$43,600
- Plymouth County Retirement - \$3,370,446
- Property & Liability Insurance- \$670,000
- Maturing Debt Principle - \$132,019

Linda asked about Recycling Committee. Bill said it's just getting started. We can do something about the cost; he saved 1M for the Town of Natick over five years. Recycling stopped going to China because of contamination. Natick did extensive education and reduced to 16%. Pembroke is at 25.9%. There is no benefit in putting trash in recycling; we need to get that number down.

Bill updated the committee on the status of the CARES ACT. Plymouth County was allotted \$90M divided by three phases.

Pembroke's distribution criteria:

Phase 1 - \$808,000 – Based on population: PPE, cleaning & disinfectant, computer hardware (1800 laptops purchased for the school), etc.

Phase 2 - \$586,702 – 60% population and 40% Covid-19 positive cases

Phase 3 - \$149,434 – Veteran Services, Library & Council on Aging

Board of Selectmen Meeting Update:

- At the Board of Selectmen meeting July 8th the Board agreed to schedule a Mock Town Meeting. The date will be Wednesday, July 22, 2020 at 7:30pm. This meeting will include the Board of Selectmen, Town Manager, Advisory, Town Moderator, Town Clerk, School Superintendent and PEMA. More information will follow. All residents invited via ZOOM.
- The Town Meeting working group updated the BOS with their findings. They ruled out an outside meeting. The date will remain July 28th at 7:00PM at the Pembroke High School. The cafeteria and auditorium will be set up for social distancing. Resident Check-in will be outside and sign-in will be by name not precinct. This information will sent out in as many forms a possible.
- Bill noted that the first meeting of the Small Business Sub-committee will be scheduled for next week.
- The Board of Selectmen appointed Board member Tracy Marino as liaison to the Advisory Committee. She will be working on creating a written policy stating the roles and responsibilities on this position.

Upon motion moved by Sandra Beaton and 2nd by Matthew Rushing to approve the meeting minutes for June 25, 2020.

VOTED¹: To accept the meeting minutes of June 25, 2020 via **Role Call:** Stephen Walsh YES; Kelly Seifert YES; Matthew Rushing YES; Sandra Beaton YES; Linda Peterson YES

Linda assigned the Town Meeting Article motions to each member as follows:

Article 1 - Linda
Article 2 - Steve Walsh
Article 3 - Linda
Article 4 - Kelly Seifert
Article 5 - Patrick Chilcott
Article 6 - Steve Walsh
Article 7 - Matthew Rushing
Article 8 - Tim Landy
Article 9 - Matthew Rushing
Article 10 -Patrick Chilcott
Article 11 -Matthew Norton
Article 12 -Tim Landy
Article 13 - Lisa Cullity
Article 14 - Sandy Beaton
Article 15 - Sandy Beaton

The next meeting is scheduled for Thursday, July 23, 2020 at 6:00pm Virtual via PACTV/ZOOM.

Advisory adjourned at 7:15PM.

Respectfully submitted

Stephen Walsh, Clerk