

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
25 FEBRUARY 2019

Stephen Curley, Chairperson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:00PM on 25 February 2019. Also present were Linda Peterson, Elizabeth Monks, Stephen Walsh, Matthew Norton and Kelly Seifert

Absent: Maria Karas

The following correspondence was reviewed and discussed:

Annual Town Meeting Warrant for May 14, 2019. Majority are zoning articles that require a 2/3 vote. One article is to amend the bylaw to remove the language around "Town Administrator". The standard articles such as Wage & Personnel, Town Reports of the Town Officers and Committees, etc.

- Article 10 to amend bylaws for employee recruitment manner; delete language to advertise in the newspaper and replace to advertise on the town website and social media platforms. Stephen Walsh suggested the town use the main page of the website for job opportunities; it's not easy to find on the website. He referred to other towns such as Halifax where they advertise job opportunities on the homepage of their website.
- Article 15 – Route 36 Project Easements will be starting in two years.
- Article 16 - to Amend Classification & Compensation bylaws for the Library to upgrade position of Generalist Reference Librarian to provide a sum of \$28,830. Linda said it looks like \$4,000 was cut from the Library budget; maybe because this article is in the warrant.
- Article 17 – Amend Classification & Compensation bylaws for COA driver – looking to add \$1.00 for each step.

Stephen Curley said it's hard to understand the budget without the details. Advisory agreed to send Ed Thorne, interim Town Manager, an email requesting a copy of the FY20 Detailed Budget. Stephen Curley said he likes what Ed did with the budget; he added \$50,000 to the Snow & Ice line item. He zeroed out the DPW paving line item.

The PDF format of the town vehicle list received from Sabrina Chilcott was discussed. Advisory agreed to follow-up with Sabrina to see if it can be reformatted for sorting.

Advisory agreed to hold off on making their recommendations for the time being.

Matthew Norton asked why so many Zoning Articles? Stephen Curley said it might be due to the Community Center and Pembroke Country Club. He noted that the warrant is scheduled to be signed by the Board of Selectmen on April 23, 2019.

Kelly Seifert referenced Article 20 – amend nonresidential frontage bylaw – regarding street number sign; no explanation on the zoning board article.

Advisory agreed to invite the Chairperson or delegate from Planning Board to meet with Advisory to explain what they're trying to do in the zoning board articles.

Advisory also agreed to invite The Library Director and Council on Aging Director to discuss their articles.

The Advisory Meeting minutes of February 11, 2019 was reviewed and discussed.

Upon motion moved by Linda Peterson and 2nd by Elizabeth Monks the meeting minutes of February 11, 2019 was

VOTED¹: To accept the meeting minutes of February 11, 2019, Stephen Walsh and Kelly Seifert supported the motion. Stephen Curley and Matthew Norton abstained.

The next Advisory meeting is scheduled for Monday, March 4, 2019 at 7:00PM.

Advisory adjourned at 8:00PM.

Respectfully submitted,

Linda Peterson, Clerk