

PEMBROKE PUBLIC LIBRARY TRUSTEES

Meeting of October 8, 2015

ATTENDING: MaryBeth Courtright, Larissa Curley, Elaine Spalding, Jill Taylor, Karen Wry, Melissa McCleary (Youth Services Librarian), and Deborah Wall (Library Director).

The meeting was called to order at 7:06pm by Karen Wry, Chairperson. The minutes of the September 10, 2015 meeting were read. Jill moved to accept the minutes with a correction to the spelling of MaryBeth Courtright's surname, MaryBeth seconded, and it was so voted.

OLD BUSINESS: The library's warrant article requesting the release of the remaining funds necessary to finish repairing the library building was approved by voters at Town Meeting on October 27, 2015.

DIRECTOR'S REPORT: The Director's Report for September was read. Adult circulation was down a bit from September, 2014. There was an error in the report, for the volume of non-resident borrowing, which was quickly corrected from 12,577 to the correct number - 1,823 - for September, 2015.

Elaine moved to accept the September Director's Report with the above-stated correction, Larissa seconded, and it was so voted.

YOUTH SERVICES REPORT: The Youth Services Librarian's Report for September, 2015 was read. Child and teen program attendance was excellent this month. The Chess Club with new Chess Master, Matt Petillo, started off well. Two new after-school clubs will begin in October (Story Crafts Club and Young Writers' Club).

Larissa moved to accept the September Youth Services Reports as written, Jill seconded, and it was so voted.

FINANCIAL UPDATES: The Financial Report for September, 2015 was reviewed. Jill moved to accept the Financial Report as printed, Larissa seconded, and it was so voted.

MAINTENANCE: Exterior building repair has been completed. The repair included the replacement of rotting boards and panels and the caulking and painting of the trim around several windows. The remainder of the exterior painting that is needed will be completed in the spring.

One of the gutters fell shortly after the exterior repair was completed. It will be repaired or re-hung by the contractor who performed the exterior building repairs.

NEW BUSINESS: The Annual Friends of Pembroke Library Basket Raffle will begin on October 17, 2015 and run through November 7, 2015. The ever-popular Book & Bake Sale will be held on Saturday and Sunday, November 8th and 9th.

Interviews will be held in October for the Reference Librarian position recently vacated by Jane Park. The library has been officially certified by the Commonwealth of Massachusetts, as of October 8, 2015!

Karen called the meeting to a close at 8:00pm.

Respectfully submitted,



Jillian Taylor, Vice-Chairperson