

PEMBROKE PUBLIC LIBRARY TRUSTEES

September 10, 2015 meeting notes, including a summary of August, 2015 reports

ATTENDING: Mary Beth Courtwright, Larissa Curley, Elaine Spalding, Jill Taylor, Melissa McCleary (Youth Services Librarian), and Deborah Wall (Library Director).

The meeting was called to order at 7:09 P.M. by Jill Taylor. The minutes of the August 13, 2015 meeting were read. Elaine Spalding made a correction about the grants. Moved by Elaine, seconded by Mary Beth, and it was so voted unanimously.

OLD BUSINESS: The Director has asked for \$24,000, in addition to the \$17,000 already approved, to paint and repair damage from last year. This request will be taken up at the Fall Town Meeting to be held on October 27, 2015.

DIRECTOR'S REPORT: The Director's report for August, 2015 was read. Book circulation was down over the last year, but use of books on computer was up. Two adult programs last year, with 6 people attending and 4 programs this year with 46 people. There were 24 kids and teens programs with attendance of 410 kids and 158 adults, 14 youth programs, 223 kids and 43 adults participating last year. Moved by Mary Beth and seconded by Elaine, and it was so voted unanimously.

YOUTH SERVICES REPORT: The Youth Services Librarian's Report for August, 2015 was read. Attendance was steady with 2 extra weeks of summer reading this year. Large increase in participation from last year by 59% in programs on baby, toddlers, kids and teens. Moved by Larissa, seconded by Elaine, to accept the report, and it was so voted unanimously.

FINANCIAL UPDATES: Financial reports for August, 2015 were reviewed. Still working on answers about the generator. Moved by Larissa and seconded by Mary Beth, to accept the report, and it was so voted.

MAINTENANCE: Received prices on repair and painting. Purchased some lights at \$5.00 each (LED's). The custodian will install them. The rest of the lighting will cost \$250.00 to replace LED bulbs in can lights.

FOUNDATION NEWS: We are going to work on brochures. Deb and Cathy are working on it, and Bob DeMarzo to review it.

NEW BUSINESS: We all received a Trustees Pocket guide. Coloring will be once a month. Murder program time on flyer wrong, not at 7 A.M.

Friend basket raffle starts on October 17, 2015, and runs until November. The bake sale is the 1st weekend of November.

The advertisement for the reference librarian has been posted, and the library is looking for another aide.

Moved by Mary Beth, seconded by Larissa, to adjourn the meeting, and it was so voted. Jill called the meeting to a close at 7:55 P.M.

Respectfully submitted,

Larissa Curley