

*Town of Pembroke
Recreation Commission
100 Center Street
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Pembroke Recreation Commission

Meeting Minutes – October 13, 2015

Present: Sue Roche (Director), Linda Federico, MaryAnn Freeman, Bryan Phillips, Tom Driscoll, Matt Norton and Ginger Comeau.

7:30pm Matt Norton called meeting to order

Community Center Field Design: Ryan Trahan from Environmental Partners presented draft drawings for 3 flag football fields (also includes 1 lacrosse field inside of those fields) proposed for lower community center fields. Commission discussed how to best meet ADA compliance by considering handicap parking at lower field in area closest to the playground, possible walkway and/or ramp to gain access down the hill. Project may involve enlarging the existing fields in some places due to tree lines being too close to field or area of hill needing to be cut into. Ryan to send proposal for cost of project based on “a la carte” items discussed. Matt Norton and Sue Roche to attend Selectman’s meeting on 11/3/15 to share info on field improvements and ask if anything will interfere with planned improvement projects for the area around the Community Center.

Minutes of the September meeting: The minutes for September were reviewed. MaryAnn Freeman made a motion to approve minutes and seconded by Linda Federico; all in favor.

Skate Park Discussion: Postponed until the November meeting.

Correspondences: Commissioners reviewed the correspondences. Sue Roche updated commission on status of grievance between Dandel Construction and Environmental Partners regarding removal of surplus material at the Mattakeesett Street Baseball complex. Dandel is seeking an additional \$5,680.95 for services provided; Environmental Partners replied with quote of \$3,317.80 owed. Ryan T. will update commission once he receives a response from Dandel. Planning Board accepted modification of the plan for guardrails and gates for Mattakeesett Baseball Complex at Planning Board meeting on 9/28/15. Update given regarding public hearing on proposed zoning amendments on 10/8/15. Vote: a motion was made by Linda Federico to accept the correspondences, seconded by MaryAnn Freeman, all in favor.

Financials: The financial reports (both revolving and town accounts) for the month were reviewed by the commissioners. Sue Roche asking for \$2000.00 for aerating and over-seeding of Town Green; Ginger C

motioned to accept expenditure; seconded by Tom D, all in favor. Seasonal field laborer resigned. Hammond Landscaping hired for \$700/week. Tucker Tractor Service hired to winterize mowers this season for approximately \$300.00 each mower. Vote: A motion was made by MaryAnn Freeman to accept the finances, seconded by Bryan Philips, all in favor.

Retaining Walls at Basketball Courts: Sue Roche has tried to contact Al Wood regarding grading of hill. Benches need to be moved and retaining walls built to wrap around them. Retaining wall will also be built alongside handicap accessible ramp to prevent erosion from hill coming down onto courts. Sue will wait until after Nick Morrison Eagle Scout Project is complete before pursue.

Planning Board: Recreation has an open site-plan for the Mattakeesett Street Ball Field Complex that requires approval from Planning Board for any improves or repairs; Sue Roche attended meeting on 9/28/15 to seek approval for a guardrail at the entrance. Sue explained that the regrading of the parking lot is almost complete and the young drivers are constantly seen doing donuts in the parking lot and spinning their tire and with the installation of the guardrail the parking lot would of off limit during non-operating hours thus helping to deter the regrading investment, Planning Board approval the guardrail.

Adjournment: Motion to adjourn the meeting at 9:35pm was made by Linda Federico and seconded by MaryAnn Freeman, all in favor.

Minutes recorded by Ginger Comeau