

TOWN OF PEMBROKE  
APPROVED  
ADVISORY COMMITTEE MINUTES  
19 October 2015

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30 PM on 19 October 2015. Also present were Stephen Curley, Timothy Brennan, James McCollum, Stephen Walsh, and John G. Brown, Jr. were present.

Absent: Richard McManus

**Guests:** Steve Dodge, Town Moderator; Elizabeth Monks, Advisory Committee applicant

Linda noted that the Advisory Committee and Town Moderator are scheduled to meet with the Board of Selectmen tonight at 7:50PM to review the October 27, 2015 Special Town Meeting Articles.

Linda introduced Elizabeth Monks to the committee. Linda knows her and explained the responsibilities that come with the appointment. James McCollum asked Elizabeth what years she worked for the Town of Kingston. She was a member of the Finance Committee from 1993 – 2003. She retired and moved to Maine; then moved back to Pembroke two years ago. She enjoyed her work on the Finance Committee. She inquired if the Advisory Committee reported to the Board of Selectmen. Stephen Curley explained that the members of the Advisory Committee are appointment by the Board of Selectmen and Town Moderator. Advisory acts independently.

The Town By-laws state that the Town Moderator is included in the appointment of new members of Advisory when it's a new term. If a new member is appointed to an existing term of a member who vacated the seat; Town Moderator participation is not required.

Upon motion made by Stephen Curley and 2<sup>nd</sup> by James McCollum following the discussion, it was

**VOTED<sup>1</sup>:** To appoint Elizabeth Monks to the Advisory Committee to the term expiring in 2017 vacated by Mark Gould. Timothy Brennan, Stephen Walsh and John G. Brown, Jr. supported the motion.

Linda noted that the Advisory Committee needs to provide their recommendations on Article 14 & 15. Stephen Curley spoke with Andy Wandell as to the outcome of the public hearing held on October 6 and it went favorable.

**Article 14** – to see if the Town will vote to amend the Zoning By-laws of the Town of Pembroke to address Assisted Living by deleting the strikethrough test and inserting the bold text **as shown in Appendix A**, or take any other action relative thereto.

Upon motion made by Stephen Curley and 2<sup>nd</sup> by James McCollum following the discussion, it was

**VOTED<sup>2</sup>:** Favorable Action for Article 14. Timothy Brennan, Stephen Walsh and John G. Brown, Jr. supported the motion.

**Article 15** – To see if the town will vote to amend the Pembroke Zoning Map revised June 11, 2014 so as to extend the Industrial B District on Church Street on the west side to include Parcels F15-5, F15-6, F15-28 and to the westerly boundary of Parcel F15-28A on Church Street **as shown in Appendix B**, or take any other action relative thereto.

<sup>1-4</sup>The Chairperson did not vote on these motions.

Upon motion made by Stephen Curley and 2<sup>nd</sup> by James McCollum following the discussion, it was

**VOTED<sup>3</sup>:** Favorable Action for Article 15. Timothy Brennan, Stephen Walsh and John G. Brown, Jr. supported the motion.

Linda presented the motion assignments for each member of the Advisory Committee to present at the October 27, 2015 Special Town Meeting. All were in agreement; no changes noted.

The committee reviewed and discussed the Advisory Committee Meeting minutes from October 5, 2015.

Upon motion made by Stephen Curley and 2<sup>nd</sup> by James McCollum following the discussion, it was

**VOTED<sup>4</sup>:** To accept the minutes of the meeting held on 05 October 2015. Timothy Brennan, Stephen Walsh and John G. Brown, Jr. supported the motion.

The committee reviewed and discussed the FY17 Town Department budget meeting documents. The budget meetings will begin December 1, 2015. No changes noted. The communication will be sent out to the Town Department at the beginning of November.

The next Advisory Committee meeting is scheduled for Tuesday, October 27, 2015 at 7:00PM at the Pembroke High School. The Special Town Meeting will begin at 7:30PM.

The Advisory Committee adjourned to the Board of Selectmen meeting at 7:50pm.

Arthur Boyle, Chairperson of the Board of Selectmen welcomed the Advisory Committee members and Town Moderator.

Linda Peterson introduced Elizabeth Monks to the Board of Selectmen and asked the Board of Selectmen for her appointment to the Advisory Committee to the term vacated by Mark Gould expiring in 2017. The Advisory Committee voted to appoint Elizabeth to the Advisory Committee. Steve Dodge, Town Moderator endorses her appointment and commended her ten years served on the Town of Kingston Finance Committee.

Upon motion made by Arthur Boyle and 2<sup>nd</sup> by Lewis Stone following the discussion, it was voted to appoint Elizabeth Monks to the Advisory Committee. All Board of Selectmen members were in favor, no one opposed. Elizabeth will be sworn in by the Town Clerk on Tuesday, October 20, 2015.

Steve Dodge, Town Moderator thanked the Board of Selectmen and Advisory Committee for having this meeting. Steve noted that the Special Town Meeting is scheduled at 7:30 PM on 27 October 2015 and encouraged all residents to attend as each Article is important and requires a 150 resident quorum. Steve noted the April 2015 Town Meeting had 525 residents in attendance. He noted the Town Warrant Articles are available on the Town of Pembroke website and at Town Hall.

Article 1 includes 20 line items that are arranged by funding source. It was agreed by Town Moderator, Steve Dodge, Board of Selectmen and Advisory Committee that Advisory Committee will make the motions for Article 1-16 at Special Town Meeting.

<sup>1-4</sup>The Chairperson did not vote on these motions.

There being no further discussion the Committee adjourned at 8:07 PM.

Respectfully submitted,

Stephen Curley, Clerk

<sup>1-4</sup>The Chairperson did not vote on these motions.