

## **MINUTES OF THE SELECTMEN'S MEETING**

**MAY 11, 2015**

**PRESENT:** Arthur P. Boyle, Jr. (Chairman), Lewis W. Stone (Vice-Chairman), Willard J. Boulter, Jr. (Clerk), Michelle L. Burt (Selectman), Daniel W. Trabucco (Selectman), Edwin J. Thorne (Town Administrator), Richard Wall (Police Chief), Meaghan DeRaad, Diana Julian, Sabrina Chilcott (Executive Assistant), and others.

At 7:00 pm Mr. Boyle opened the meeting and advised that the meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

Mr. Boyle requested a moment for Pembroke resident Carl Frisbee who passed away Thursday.

### **ANNOUNCEMENTS**

Police Chief Richard Wall was present before the Board to announce the route for the Pan mass Challenge Youth Bicycle Event information, including the route and resulting detours. The event will run Sunday June 14<sup>th</sup> from 8:00 am to 11:00 am rain or shine and begin at the Pembroke High School. The route is the pre-approved route from the Police Department. Vehicle traffic will flow in one direction, counter clockwise beginning at Lake and Standish) while bicycles will circle the route in the opposite direction. Detailed maps with detours will be posted on the town website and on PACTV.

PACTV will now be in Town Hall on Monday evenings to record various meetings for broadcast to the residents of Pembroke on Government Access channel 15. The segment will be entitled "Pembroke Board/Committee Meetings", and show times will be 7:00 PM Thursdays & 3:30 PM on Saturdays & Sundays.

Household Hazardous Waste Collection Day will be May 30<sup>th</sup> from 9:00 am to 1:00 pm at the Recycling Center for residents with current recycling stickers; acceptable and unacceptable items are listed on the Town website.

### **7:00 STEVE GARRITY: INTERNATIONAL WAKEBOARD NOVICE TOUR TOURNAMENT REQUEST, JUNE 26/27**

Mr. Garrity's partner Meaghan DeRaad was present to represent the New England International Novice Tour; Mr. Trabucco moved to approve the request of New England INT to host a Wakeboard Tournament on the Town Landing Beach and Oldham Pond from 4:00 pm June 26<sup>th</sup> through June 27<sup>th</sup> conditionally upon approval of the Police Chief and Fire Chief with all other conditions as outlined last year in force. Mr. Stone seconded the motion; the vote was unanimously in favor.

### **CONSIDER FARM STAND PERMIT REQUEST: DAVID NASH, 47 MATTAKEESETT STREET**

Mr. Boulter moved to approve the application of David Nash for a Roadside Stand Permit for a Farm Stand at 47 Mattakeesett Street, renewable annually, to be exercised daily from 8:00 am to 8:00 pm June 1 through August 31, 8:00 am to 7:00 pm September 1 through September 30 and 8:00 am to 6:00 pm October 1 through October 31; Ms. Burt seconded the motion. The vote was unanimously in favor.

### **VOTE TO ADOPT MILEAGE REIMBURSEMENT POLICY**

Mr. Thorne explained that the BOS must vote to adopt a mileage reimbursement policy for the Town in accordance with Internal Revenue Service Publication 463 at the recommendation of the auditors. If the policy is not adopted, mileage reimbursements are subject to federal tax withholdings. Mr. Boulter moved to adopt the Mileage Reimbursement Policy as submitted; Ms. Burt seconded the motion. The vote was unanimously in favor.

### **VOTE TO ADOPT APPOINTED COMMITTEES POLICIES AND PROCEDURES HANDBOOK**

Mr. Stone stated that all submitted comments from the Board have been incorporate into this final draft and the handbook is comprehensive, covering necessary and relevant duties of appointed officials. Mr. Boulter moved to adopt

the Appointed Committees Policies and Procedures Handbook as written, pending the review of town counsel; Ms. Burt seconded the motion. The vote was unanimously in favor.

### **VOTE TO ADOPT RECREATION COMMISSION'S SUBMITTED PLAYING FIELDS AND FACILITIES POLICY**

Mr. Thorne stated that the attached draft of the Playing Fields and Facilities Policy was compiled by the Recreation Commission and does a fine job in addressing the facilities and applicants' needs. Mr. Stone concurred and stated that the document is very thorough. Mr. Trabucco questioned whether existing users of the fields and facilities have been notified of the policy change; Mr. Thorne stated that he will confirm this with the Recreation Director. Mr. Trabucco moved to table the discussion one week; Mr. Boulter seconded the motion. The vote was unanimously in favor.

### **VOTE THE MINUTES OF THE MEETING OF APRIL 28, 2015**

Mr. Stone moved to accept the minutes of April 28, 2015 as written; Mr. Boulter seconded the motion. The vote was unanimously in favor.

### **VOTE THE MINUTES OF THE MEETING OF MAY 4, 2015**

Mr. Trabucco moved to accept the minutes of May 4, 2015 as written; Mr. Boulter seconded the motion. The vote was unanimously in favor.

### **TOWN ADMINISTRATOR'S REPORT**

Mr. Thorne advised that the Plymouth Area Chamber of Commerce has selected Mr. Thorne to perform the narration for the Town of Pembroke during their South Shore/Canal Economic Development Bus Tour on June 4<sup>th</sup>. Mr. Thorne reported that the HVCE signs for the High Street and Mountain Avenue area are being coordinated by Duxbury and Pembroke's DPW Directors now for erection. Mr. Boyle stated that the signage for Windswept Bogs is being drafted and ordered in the next two weeks; Mr. Thorne advised that there is a joint meeting of several relevant departments to craft the sign language.

### **NEW BUSINESS**

Mr. Trabucco updated the Board on Norwell's successful CPA funding of "pathwalks"; he stated that these are five-foot, paved walkways with granite curbing, essentially sidewalks, which meet the criteria of CPA funding and passed at Town Meeting as they do not intrude on public utilities or private property. Mr. Trabucco recommended that the related town departments begin a dialogue with the Community Preservation Committee, and stated that the Hobomock Sidewalk Project is long overdue and a necessity. Mr. Stone asked if preliminary work has been done on the project. Mr. Trabucco confirmed that preliminary engineering and survey work was performed but may be stale dated.

Mr. Boyle read upcoming issues from the agenda.

At 7:30 pm, Mr. Stone moved to enter executive session to conduct strategy session in preparation for negotiations with non-union personnel or to conduct collective bargaining session or contract negotiations with non-union personnel and to consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the body; Mr. Boyle declared it so. Mr. Trabucco seconded the motion. By roll call vote: Ms. Burt – yes, Mr. Stone – yes, Mr. Trabucco – yes, Mr. Boulter – yes, Mr. Boyle – yes.

Executive Session was adjourned at 8:30 pm with a unanimous, roll call vote. The Board re-entered open session and Mr. Stone moved to adjourn; Mr. Boulter seconded the motion. The vote was unanimously in favor. The meeting was adjourned at 8:30 pm.

MATERIALS & EXHIBITS

NE INT Permit Application, Correspondence, Town Landing & Conservation Emails (BOS/TA Office)

David Nash Farm Stand Application (BOS/TA)

Draft Mileage Reimbursement Policy, Reimbursement Form, Auditor's Excerpt (BOS/TA Office)

Draft Appointed Officials Handbook (BOS/TA)

Draft Playing Fields and Facilities Policy (Recreation Commission)

Draft Minutes of 4/28 and 5/4 Meetings (BOS/TA)

Materials or other exhibits used by the public body in an open meeting are available to the public within 10 days upon request.