



## TOWN OF PEMBROKE

**DPW  
Commissioners**
**DEPARTMENT OF PUBLIC WORKS**

100 CENTER STREET  
 PEMBROKE, MASSACHUSETTS 02359  
 781-709-1425 fax 781-293-2964 781-709-1426

Paul Whitman - Chairman  
 Jason Federico - Vice Chair  
 Ben Bastianelli - Clerk

**Divisions**

Cemetery Parks & Commons Highway Tree Water

**DPW COMMISSIONERS MEETING**

**July 13, 2015**

Meeting Place: 91 Glenwood Road

Meeting opened at: 5:30 p.m.

Present were: Ben Bastianelli, Paul Whitman, Jason Federico, Gene Fulmine, Scott Glauben, Susan Jones, and residents Karen Seaboyer, Thomasz Lazarski and Ryan Trahan (EP)

- **Motion made by Jason Federico to open meeting at 5:30 p.m.**

Payroll and warrants signed by Commissioners.

- Jason made a motion to approve June 1<sup>st</sup> meeting minutes. All in favor.

**New Business:**
**5:35 – Resident Karen Seaboyer**

Karen Seaboyer came in to discuss a frozen meter at her residence. She stated that she was told she had a frozen meter, and that back in April of 2014 she was told by someone (?) that she would not have to pay for this frozen meter. She is concerned now because the unpaid bill has resulted in it going to lien. Mr. Whitman explained to Ms. Seaboyer that once it goes to lien that there is nothing the DPW Commissioners can act on and advised her to speak with the Treasure Collector.

**5:45 - Resident Thomasz Lazarski**

Thomasz Lazarski came in to discuss his road opening permit request. He stated he is trying to understand the whole road opening process, as he has been unable to receive one. He stated that he is trying to build an addition to his home.

Gene explained to the Commissioners that on Thursday 7/9, he has now opened up the new permits that have been on hold, after he met with Dan Kelly from the distribution crew. Gene told Dan to go out and take a look at the roads that they have worked on, because the work is unacceptable.

Dan stated that he was going to have Marino come out for 5k for the day with the infra-red. But after he inspected the road, he said that wouldn't work. He asked Gene if he could have a Dig safe, so he could excavate it again and use flowable fill. Gene said ok, and also explained to Dan, that if this is going to continue to be a problem with them, that we will required them, to provide a road bond for every single road opening request in the future. Dan stated to Gene the service is coming from down south now, so it

is not like it used to be. Gene told him that is not acceptable.

Mr. Lazarski listened to what our issues have been, and why his request has been delayed. Mr. Lazarski seemed to be satisfied after he met with the Commissioners.

### **6:00 p.m. Ryan Trahan Environmental Partners**

Ryan came in to discuss the Water Management Act Permit. He explained when a town withdraws water a "water measuring permit" is issued, and Pembroke's permit is up for renewal. In February or March of this year the DEP issued an order to complete.

Ryan went over a list of the things needed from us to finalize the permit. Some of the points Ryan went over with Gene and the Commissioners were; water restrictions, increasing block rate structures, leak detections, desk stop authorization study on the pumping for the cold water fishery, minimization planning, etc.

Ryan also asked the Board if they want to go after additional volume to request from the State or not. There is a difference in staying with the status quo which is staying at the 1.26 and accepting the new standards that are going to be in the permit. Ryan then went through a few of those new standards so everyone understands what it entails. He stated a lot of it has to do with water use restrictions. You're going to be mandated to do water use restrictions, once you sign the permit and it is initiated. It will be based on calendar triggered restrictions or based on stream flow from the Indian Head River. Ryan recommends it be a calendar based restriction, so that it's clearer and suggested it be based on maybe May 1<sup>st</sup> thru Sept. 30<sup>th</sup>.

The deadline for the Water Management Act Permit is August 5<sup>th</sup>, but everyone agreed on applying for an extension. Ryan wrapped up his session and said he'd be in touch.

### **6:40 p.m. Old Business:**

#### **Christina's Restaurant –**

Commissioners discussed Christina's Restaurant never being issued a water bill since opening ten years ago. Water tech was sent out to read meter and found that they have used over 3 million gallons. They suggested we bill them now for the 3 million gallons. Gene suggested, when we bill them, it be at the lower level rate, but wants to double check with Bob Galvin before we send a bill.

#### **Final Water Readings -**

Commissioners were made aware that we are having a problem with realtors not requesting final water readings. This department's policy is that we do not change ownership on the property until the previous owner has paid off his/her usage plus the final reading fee. Commissioners stated we need to notify the Treasurer Collector that they should be contacting the Water Dept. before release of liens on any sales.

#### **Late Fees -**

Three letters from Town residents were presented to the Commissioners asking that the late fee on their bill be waived. The Commissioners decision was against waiving the fee on all three requests.

#### **Street Sweeping/Uniforms/ New trucks -**

Mr. Whitman asked for an update on the street sweeping. Scott Glauben explain that they have been up and running and have completed the main roads and are now on the secondary roads. With vacations and a couple of masonry basin repairs they have been off the road for a couple of days.

Mr. Whitman wanted to know if we ever got any estimates of the cost to have the staff in uniforms. Gene stated that a survey was done a couple of years ago. Mr. Whitman thinks to have the staff in a uniform looks more presentable to the public.

Scott Glauben also gave an update on the new trucks and equipment.

Respectfully submitted,

Susan Jones  
Assistant To

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