

APRIL 6, 2015

PRESENT: Daniel W. Trabucco (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Lewis W. Stone (Clerk), Willard J. Boulter, Jr. (Selectman), Michelle L. Burt (Selectman), Edwin J. Thorne (Town Administrator), Diana Julian, Sabrina Chilcott (Executive Assistant), and others.

7:00 pm Mr. Trabucco opened the meeting and advised that the meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

ANNOUNCEMENTS

Mr. Boulter advised that the Town has requested that the Mass Division of Marine Fisheries come to Pembroke to investigate the fish finding at Tubb's Meadow. Many dead fish have been discovered and, while it appears to be naturally occurring, the town seeks confirmation of this with the state.

Ms. Burt announced that Annual Town Meeting will be held on Tuesday, April 28, 2015 at 7:30 pm at the Pembroke High School, 80 Learning Lane. The last day to register to vote at ATM is April 8th and the Clerk's office will be open until 8:00 pm for that purpose.

Mr. Trabucco announced that the Town Hall Selectmen's Office has partnered with the non-profit "Cell Phones for Soldiers" program and will act as a repository for cell phones that residents wish to recycle. The phones will be shipped to CPFS and be recycled, with five dollars per phone being returned to CPFS and used to procure phone cards for soldiers stationed away from home.

Mr. Boulter announced that the Division of Marine Fisheries has awarded the Town of Pembroke, at the request of Herring Superintendent Amorello, an electronic fish counter that is due to be installed shortly.

SIGNING OF THE ATM AND SPECIAL WITHIN THE ATM WARRANTS

Mr. Trabucco advised that the Board is signing both final warrants this evening. The posting of the warrants and the forwarding to the printer will occur tomorrow. Additionally, the warrants will be available on the Town website at www.pembroke-ma.gov.

VOTE THE MINUTES OF THE MEETING OF MARCH 16, 2015

Mr. Stone moved to accept the minutes of March 16, 2015 as written; Mr. Boyle seconded the motion. The vote was unanimously in favor.

VOTE THE MINUTES OF THE MEETING OF MARCH 23, 2015

Mr. Stone moved to accept the minutes of March 23, 2015 as written; Mr. Boyle seconded the motion. The vote was unanimously in favor.

DISCUSSION OF DRAFT DETAILS: HANDBOOK FOR APPOINTED OFFICIALS

Mr. Stone presented the draft of the Officials Handbook for the Town of Pembroke for the Boards review. Mr. Boulter had several suggestions and stated that he will put them in writing. Mr. Stone requested that this item be placed on a future agenda to discuss further.

OLD BUSINESS

Mr. Trabucco inquired into the progress of the PILOT discussions regarding the solar landfill project; Mr. Thorne advised that there was a conference today with Sun Edison, town counsel and the town's team of Mr. Thorne, Ms. Salmon, Mr. Zechello, Jr. and Mr. Buckley. The issue is on hold until Sun Edison releases the required information.

TOWN ADMINISTRATOR'S REPORT

Mr. Thorne advised that he expects the purchase and sale agreement to be signed on the Andruk property shortly; additionally, he seeks a Board vote regarding the expansion of US passport facility program hours to five days per week when the Town Hall is open. Ms. Burt asked why there are no evening hours; Mr. Thorne stated that expansion will begin with full weekday access. Mr. Boyle moved that the Selectmen's office increase passport acceptance hours to Monday through Friday with specific hours to be set by the Town Administrator. Ms. Burt seconded the motion. The vote was unanimously in favor. Mr. Thorne additionally advised that the Selectmen's office has incorporated the Senior Clerk into the office and is functioning as a working office and not as a meeting room. Mr. Boulter stated that notification should be sent to groups that were using the Selectmen's office that room #10 will no longer be available to other departments as meeting space; they should be provided with alternate meeting days and times in the conference room and Veteran's Hall at Town Hall, in addition to the variety of alternate meeting locations available in the center of town. Mr. Stone promoted the meeting room in the Council on Aging building at 142 Center Street, and the meeting rooms at the library were also discussed. Mr. Boulter moved to send notification to all groups using room #10 of its unavailability as meeting space effective May 1st; Ms. Burt seconded the motion. The vote was unanimously in favor.

At 7:25 pm, Mr. Boyle moved to recess the Selectmen's meeting; Mr. Boulter seconded the motion. The vote was unanimously in favor.

At 7:33 pm, Mr. Trabucco reconvened the Selectmen's meeting.

ASK THE SELECTMEN

Mr. Stone stated that he received correspondence from a resident inquiring into an April, 2009 Town Meeting vote. Article #8 created a Special Stabilization Fund, the MBTE Fund. The resident inquired as to the balance in the fund. Mr. Thorne advised that this sum of money came to the town through a settlement of a suit regarding the potential contamination of water as the result of a gasoline spill. Originally, there was \$732,533 in the fund, now that amount is in excess of \$900,000. The intent of Town Meeting was to set this money aside for use in the event that the town's water supply became contaminated as a result of this spill. Mr. Stone asked about the DOR recommendation #8 whereby the fund's establishment be reviewed to ensure that it was set up properly. Mr. Thorne stated that he will ask the Town Accountant to confer with the DOR and determine how the fund was intended to be established.

UPCOMING ISSUES

Mr. Trabucco advised that on April 13th, the Board will be discussing the use of Pembroke' water at 7:00 pm and discussing ATM procedures with the Advisory Committee and Town Moderator at 7:30 pm.

At 7:55 pm, Mr. Boyle moved to adjourn; Mr. Stone seconded the motion. The vote was unanimously in favor.

MATERIALS & EXHIBITS

Annual Town Meeting Warrant (BOS/TA Office)

Special within the Annual Town Meeting Warrant (BOS/TA Office)

Draft Minutes of 3/16 and 3/23 Meetings (BOS/TA Office)

