

## Pembroke Public Library

### Trustees Meeting

#### MINUTES of April 16, 2015 meeting

ATTENDING: Jillian Taylor (Chair), Karen Wry (Vice Chair), Mary Beth Courtright, Lyn Dionne, Elaine Spalding, Larissa Curley, Deborah Wall (Library Director), Melissa McLeary (Youth Services Librarian)

Jillian Taylor, called the meeting to order at 7:06 P.M. Minutes of the March meeting were read. Lyn moved to accept the minutes, Mary Beth seconded and it was so voted.

OLD BUSINESS: The FY16 budget is going to Town Meeting. The amount is as Deborah requested, which is level-funded with a 2 thousand dollar decrease from last year.

The stolen dslr camera and laptop have been recovered.

DIRECTOR'S REPORT: Kathie Benvie is the new head of circulation. Several aides and pages will be hired to replace departing staff. Mary Beth moved to accept the Director's report, Karen seconded and it was so voted.

YOUTH SERVICES REPORT: One of the youth services volunteers has moved on to a paid page position here. Thirty nine programs brought in 694 youth attendees and 222 adults. The weekend movie experiment was not successful in drawing a crowd. Melissa will be visiting the high school in June to promote summer reading signups. Mary Beth moved to accept the Youth Services report, Larissa seconded and it was so voted.

REFERENCE LIBRARIAN'S REPORT: A Microsoft Excel for Beginners course was successful, with about half the students able to follow along independently. The others needed individual attention from Jane. There is still a wait list for the class, so Barbara Andrews will return to teach more sessions. Movie and popcorn nights will continue. Ulster Landing had a good turnout the day after St. Patrick's Day. Karen moved to accept the Reference Librarian's report. Lyn seconded, and it was so voted.

FINANCIAL UPDATE: Fine money continues to be down. The reminders and ability to renew online are probably affecting that. Deborah is going to look into how state aid might change if we were to be open all Sundays between Memorial Day and Labor Day. Right now we can't count any of these hours because we're not open during this entire period of time. It may be worth it to spend some extra money to be open for the entire time. Mary Beth moved to accept the Financial Update. Elaine seconded, and it was so voted.

MAINTENANCE: DPW is looking into repairing the stone wall damaged by snow plows. Deborah is going to have the contractor who cleared the roof of snow walk the roof and check the state of it. We had our worst ever ice dam this winter and some water found its way in. A panel below a Children's Room window also rippled from water damage. The town has an energy-saving grant. We will install a new system to control the building heating/hvac. This should save us some money. Deborah is looking into led lighting options.

NEW BUSINESS: The Spelling Bee was poorly attended. Photography classes for adults and teens are in the works and the recovered camera is being put to work. Town Meeting is April 28th. Town

Elections are April 2nd, and both Elaine and Larissa are up for re-election.

The meeting adjourned at 8:26 P.M.

Respectfully submitted,

Karen Wry, Trustee - Acting Secretary for the April meeting