

PEMBROKE PLANNING BOARD MINUTES
MONDAY, APRIL 11, 2016

PRESENT: Daniel Taylor (Chairman), Rebecca Coletta (Vice-Chairman), Thomas Irving (Clerk), Paul Whitman, Andrew Wandell, John Poiriar, Peter Palmieri and Marilyn Zechello.

PLANS:

Informal Sports Facility-Oak Street
Discussion on Planning Board Assistant Job Description
Old Business:
Minutes and Correspondence
Routing Slip for 593 Washington Street

Daniel Taylor opened the meeting by reading the Chairman's statement.

MINUTES: Mr. Irving moved, seconded by Ms. Coletta, "That the Planning Board minutes dated Monday, March 14, 2016 are accepted as printed." Voted unanimously

Mr. Wandell moved, seconded by Mr. Whitman, "That the Planning Board minutes dated Monday, March 28, 2016 are accepted as printed." Voted unanimously

INFORMAL SPORTS FACILITY-OAK STREET: Peter Palmieri came before the Board with John Poiriar to explore the possibility of expanding the facility at 340 Oak Street. Currently it is a sports facility with five basketball courts. He would like to expand the facility to ten courts. This would require 35 parking spaces per court 525 parking spaces would be needed. He would like to see what would be required for the Board to allow off-street parking. He has been talking to RK Centers about leasing spaces with the use of shuttle buses. The parking is adequate for every day parking it is only on the weekends that more parking is needed. The tournaments are held only eleven weekends a year that is when more parking is required. The new 5 courts will be metal frame with fabric on the outside that are very energy efficient. A zoning by-law has been submitted for the annual town meeting and if this passes it could make a change in the parking and allow more parking spaces in this area. The applicant and his engineer will be returning with a formal plan after some of the details have been worked out.

DISCUSSION ON PLANNING BOARD JOB DESCRIPTION FOR NEW HIRE: The Board reviewed some of the concerns about the job description for the Planning Board Assistant. The Board has to start working on a description and having the advertisement ready to go out. The Board is looking for someone with planning board background and knowledge of grant writing. The Board would like a transition period for training the new person. Mr. Taylor will be emailing a request to the Town Administrator for a meeting, as soon as possible, concerning the advertisement and description. The Board will be working on the job description and will review what changes they would like to make at the next regular meeting.

Old Business:

Mr. Wandell moved, seconded by Mr. Whitman, "That the Board votes to have the Clerk sign the routing slip for 593 Washington Street." Voted unanimously

Mr. Wandell moved, seconded by Mr. Whitman, "That the submittal fee for 43 Mattakeesett Street be \$100.00 for the outside display on the site plan in the Center Protection District." Voted unanimously

The Board talked about the entrance to Site Plan #SP1-09 242 Washington Street and would like to have the developer come in to discuss this matter with them. Mr. Tedeschi will be called to be placed on the agenda at the next regular meeting of the Board.

A motion was made and seconded that the Planning Board meeting be adjourned at 8:44 p.m.

The next meeting of the Planning Board will be held on Tuesday, April 19, 2016 for the public hearing on the Zoning By-law change to be presented at the Annual Town Meeting on Tuesday, May 10, 2016.

Respectfully submitted,
Marilyn A. Zechello