

**MINUTES OF THE SELECTMEN'S MEETING  
MARCH 17, 2014**

**PRESENT:** Willard J. Boulter, Jr. (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Lewis W. Stone (Clerk), Michelle Burt (Selectman), Daniel Trabucco (Selectman), Edwin J. Thorne (Town Administrator), Stephen Dodge (Town Moderator), Bun Chan, Robert DeMarzo, Sabrina Chilcott (Executive Assistant), and others.

**ANNOUNCEMENTS**

Town Clerk MaryAnn Smith announced that the last day to register to vote at Town Meeting on April 22<sup>nd</sup> and the Town Election on April 26<sup>th</sup> is April 2, 2014. Mr. Thorne announced that the Friends of the Pembroke Library are hosting a play fundraiser, Death by Chocolate, on Saturday, March 22 at the library. Mr. Stone announced that the Girl Scouts will hold a Silver Award ceremony at the Bryantville United Methodist Church on Saturday, March 22 from 1:30 pm to 2:30 pm.

**7:00 COMMON VICTUALER'S LICENSE APPLICATION: JJS DREAMS, LLC D/B/A YOGURT CITY**

Mr. Bun Chan was present on his application for a Common Victualer's license to be exercised at 125 Church Street, Unit #180. They have procured all other permits and licenses required by the town. Mr. Boyle moved to grant a Common Victualer's License to JJS Dreams, LLC d/b/a Yogurt City to be exercised at 125 Church Street Unit #180. Mr. Stone seconded the motion. The vote was unanimously in favor.

**CONSIDER THE USE OF THE TOWN'S ROADS: SOUTH SHORE RACE MANAGEMENT/USA HEALTH & FITNESS ROAD RACE, SATURDAY, AUGUST 2**

Ms. Anne Marie Winchester has submitted an amended request with a new route as recommended by the Pembroke Police Chief; he has confirmed his approval. The route begins and ends on Learning Lane; the route turns left onto Hobomock Street, to Lake Street, left onto Plain Street, left onto Valley Street, left onto Standish, right onto Hobomock Street and returns to Learning Lane. Mr. Boyle moved to approve the use of the Town's roads by South Shore Race Management and USA Health & Fitness on August 2 at 7:00 am on this race route as recommended by Chief Wall. Mr. Stone seconded the motion. The vote was unanimously in favor.

**REVIEW OF TOWN ADMINISTRATOR BY-LAW AMENDMENT, ARTICLE 23**

Mr. Thorne advised that the changes reflect the recommendations of the DOR from the Financial Management Review; this updates the 1998 Town Adminsitrator By-Law to reflect the current structure and responsibilities of the Town Administrator. The effect will modernize the description of Town government to reflect what currently happens in the Town. Mr. Boulter stated that the newly re-formed Town Government Study Committee will use the current information in the course of their work to suggest future changes. Mr. Trabucco confirmed that this update does not change the scope of the Town Administrator position; this fine tunes the language to reflect the positions actual day to day responsibilities. Mr. Boyle moved to recommend favorable action on amended article 23; Mr. Stone seconded the motion. The vote was unanimously in favor.

**CONSIDER ATM WARRANT ARTICLES FOR RECOMMENDATIONS**

Town Moderator Steve Dodge was present; he stated that he likes the warrant's new format. General discussion ensued on the articles. Mr. Boyle moved favorable action on articles one through three; Mr. Stone seconded the motion. Mr. Trabucco requested that Mr. Boyle consider holding article three for one week; Mr. Boyle amended his motion to move favorable action on articles one and two. Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Trabucco moved to table article three one week. Mr. Boyle moved favorable action on articles four and five; Mr. Trabucco seconded the motion. The vote was unanimously in favor. Mr. Boyle moved favorable action on article on articles six and seven; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Boyle moved to table articles eight and nine for one week; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Boyle moved favorable action on article ten; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr.

Stone moved favorable action on article eleven; Ms. Burt seconded the motion. The vote was unanimously in favor. Mr. Boyle moved favorable action on articles twelve and thirteen; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Stone moved favorable action on article fourteen; Mr. Boyle seconded the motion. The vote was unanimously in favor. Discussion ensued on article fifteen. Mr. Boyle moved to take no action on his article; there was no second. Mr. Trabucco requested that the BOS be clear in their recommendation to the residents as the passage of this article could cause all other departments to sustain serious budget cuts. Mr. Mr. Boyle moved unfavorable action on article fifteen; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Boyle moved favorable action on article sixteen; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Stone moved favorable action on articles seventeen and eighteen; Mr. Boyle seconded the motion. The vote was unanimously in favor. Mr. Boyle moved favorable action on article nineteen; Ms. Burt seconded the motion. The vote was unanimously in favor. Mr. Stone moved favorable action on articles twenty, twenty-one and twenty-two; Mr. Boyle seconded the motion. The vote was unanimously in favor. Mr. Boulter stated article twenty-three was moved in the prior board action. Mr. Boyle moved town meeting floor on articles twenty-four and twenty-five; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Boyle moved favorable action on article twenty-six. Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Stone moved favorable action on article twenty-seven; Mr. Trabucco seconded the motion. The vote was unanimously in favor. Mr. Stone moved favorable action on articles twenty-eight and twenty-nine; Mr. Boyle seconded the motion. The vote was unanimously in favor. Mr. Stone moved town meeting floor on article thirty; Mr. Boyle seconded the motion. The vote was 4/1 with Mr. Trabucco opposed. Mr. Boyle moved favorable action on article thirty-one; Mr. Stone seconded the motion; the vote was unanimously in favor. Mr. Stone moved favorable action on article thirty-two; Ms. Burt seconded the motion. The vote was unanimously in favor.

#### **CONSIDER MINUTES OF MARCH 3, 2014, MARCH 10, 2014**

Mr. Boyle moved to accept the minutes of March 3, 2014 as printed. Ms. Burt Seconded the motion. The vote was 4/1 with Mr. Stone abstaining from the vote. Mr. Stone moved to accept the minutes of March 10, 2014 as written; Mr. Boyle seconded the motion. The vote was unanimously in favor.

#### **OLD BUSINESS**

Mr. Stone received a letter from Plymouth County Commissioner Dan Pallotta referencing the amount received from the state as the state's contribution to the CPA 1% tax on real estate; Pembroke received \$86,780 from the state. Additionally, Mr. Stone reported on a seminar hosted by the DPW Commissioners on Stormwater audit processes; it was very well attended. Mr. Stone stated that Mr. Hilary Wilson attended related GATRA meetings in Hanover concerning new bus routes for Hanover and Pembroke. Mr. Stone updated the Board on a notification from the DEP concerning food waste. New directives are due out in July from the DEP and Mr. Stone has requested that the Recycling Committee follow up on this meeting. Mr. Boulter advised that the Herring Fisheries Commission rebuilt the fish ladder on Cranberry Road and it will be installed shortly.

#### **UPCOMING ISSUES**

On March 24<sup>th</sup> the BOS & TA will meet with Advisory at 7:45pm and consider applicants for appointment to the Town Government Study Committee; March 31<sup>st</sup> the Board will review detail on the Town's boards, committees and commissions. April 7<sup>th</sup> the BOS sign the warrants, April 8<sup>th</sup> the Special within the ATM warrant is posted; April 15<sup>th</sup> the ATM warrant is posted; April 14<sup>th</sup> is a joint meeting of the BOS, Advisory Committee and Town Moderator to review ATM procedures.

At 8:00 pm, Mr. Stone moved to enter executive session to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Mr. Boulter so declared and Mr. Trabucco seconded the motion.

By roll call vote: Mr. Boyle - yes, Mr. Stone – yes, Ms. Burt - yes, Mr. Trabucco – yes, Mr. Boulter – yes.