

**MINUTES OF THE SELECT BOARD MEETING
MAY 4, 2022**

PRESENT: Jessica Rushing (Chairwoman), John G. Brown, Jr. (Vice-Chairman), Rebecca Coletta (Clerk), Tracy Marino (Selectwoman), Daniel W. Trabucco (Selectman), William Chenard (Town Manager), Stephen Dodge, Linda Peterson, Stephen Walsh, Elizabeth Benotti, Susan Runne, Donald Bryant, Steve Ciciotti, Dana Bean, and others.

At 7:00 pm Ms. Rushing opened the meeting with the Chairman's statement.

7:00 PUBLIC HEARING (Continued from April 6) W. SCOTT OSBORNE D/B/A IMPACT AUTO SALES CLASS II LICENSE TRANSFER, 105 MATTAKEESETT ST TO 328 MATTAKEESETT ST

Ms. Rushing reopened the public hearing from April 6th Public Hearing and advised that the applicant has withdrawn his application. Ms. Coletta moved to close the public hearing on the application of W. Scott Osborne d/b/a Impact Auto sales: Class II license transfer from 105 Mattakeesett St to 328 Mattakeesett St, CII-37 and move to take no action. Ms. Marino seconded the motion. The vote was unanimously in favor.

ANDREW HERMAN, SOUNDCHECK STUDIOS: REQUEST FOR OUTDOOR LIVE ENTERTAINMENT CONCERT ON JUNE 4

Ms. Rushing stated that Soundcheck Studios has submitted an application for a one day live entertainment concert event on June 4 from 6pm to 11pm. Mr. Herman was present to speak on the application, stating that Max Creek's fiftieth anniversary concert will be held on June 4 and they will keep the volume below that of indoor events and work to reduce the bass notes that travel in respect for the abutters. Mr. Herman advised that this will likely be the only outdoor event this year. Discussion ensued. Ms. Marino moved to grant the application of Andrew and Eric Herman of Soundcheck Studios for a live entertainment permit for June 4, 2022 from 6pm to 11pm subject to the approval of the Police Chief. Mr. Brown seconded the motion. The vote was unanimously in favor.

STEVE HERRMANN, EPCC: REQUEST FOR ONE DAY LIQUOR LICENSE ON MAY 22, 2022

Ms. Marino moved to approve the request of the East Bay Community Club for a One Day Special liquor license application under MGL c.138 §14 to serve alcohol from 8:00 am to 12:00 pm on May 22, 2022 at 27 Taylor Street. Mr. Brown seconded the motion. The vote was unanimously in favor.

STEPHEN DODGE, ADVISORY COMMITTEE: PREVIEW OF 2022 ANNUAL TOWN MEETING

Mr. Dodge stated that this joint meeting serves as a preview of May 10th annual Town Meeting. Mr. Dodge stated that the purpose of this meeting is to orchestrate a process, not an outcome. The intent is to determine how and by whom the motions will be presented. Mr. Dodge advised that Annual Town Meeting will be held at the Pembroke High School on Tuesday, May 10, 2022 at 7:00 pm. The warrants of articles to be heard are available on the town website with paper copies available at Town Hall. Mr. Dodge introduced the Consent Agenda which contains Articles 7, 8, 13, and 14; all of these articles should be able to be voted by consent as they have not generated controversy in the past. Mr. Dodge stated that both boards are in agreement on the remaining recommendations, and it is customary for the Advisory Committee to present articles that they support. Mr. Dodge confirmed that the Advisory Committee will present the motions for articles on the annual warrant numbers 1, 2, 3, 4, 5, 6, 9, and 15 and the two motions on the special warrant. Mr. Dodge confirmed that Planning Board will move articles 10 and 11 and CPC will present article 12.

RE-APPOINT GRETCHEN EMMETTS AS PEMBROKE'S OLD COLONY ELDER SERVICES REPRESENTATIVE

Mr. Brown moved to reappoint Gretchen Emmetts as the Old Colony Elder Services Representative for the Town of Pembroke; Ms. Marino seconded the motion. The vote was unanimously in favor.

VOTE TO INCREASE MUNICIPAL USERS FEE BY \$10 ANNUALLY TO \$350

Mr. Chenard advised that the Town Treasurer performed an analysis of the trash and recycling costs versus fees to determine where the Town's rates need to be; the determination was at \$350 annually with \$75,000 transferred from reserves. Discussion ensued on the rising cost of fuel and anticipated increases to hauling and

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disposal costs. DEP's Master Plan was enacted which will result in several items being added to the banned materials list, most significantly mattresses; this takes effect November 1, 2022. Ms. Coletta moved to increase the municipal users fee rate by \$10 for fiscal year 2023 to \$350; Mr. Brown seconded the motion. The vote was unanimously in favor.

CONSIDER REQUEST FOR VOTE TO TRANSFER \$8,700 FROM CAMP PEMBROKE FUND TO PEMBROKE CELEBRATES

Mr. Brown requested that this item be tabled as he would like to inquire into donation amounts and fundraising activities as the request for funding has been annually submitted. Ms. Rushing and Ms. Coletta concurred. Mr. Chenard advised that the balance in the Fund is just over \$39,000. Ms. Runne was present from the Committee to state that the cost of fireworks is \$15,000 and the rest of the balance has been raised by donations. Mr. Brown moved to table to request to transfer funding from Camp Pembroke to Pembroke Celebrates. Ms. Marino seconded the motion. The vote was unanimously in favor.

VOTE TO ACCEPT MINUTES OF APRIL 6, 2022

Ms. Coletta moved to accept the minutes of April 6, 2022; Mr. Brown seconded the motion. The vote was unanimously in favor.

TOWN MANAGER'S REPORT

Mr. Chenard stated that there was profane graffiti discovered in the Pembroke High School Science lab; there is a continuing investigation so there will be no more comment on the topic.

Mr. Chenard stated that the RFP for the Master Plan was posted on the state CommBuys website, and the town has received several requests for the bid documents. Ms. Coletta described the process of roadway projects advancing through the Old Colony Planning Council's Transportation Improvement Plan (TIP).

LIAISON UPDATES

Mr. brown advised that the Meals on Wheels program has delivered 935 meals as of April 21. There was an executive visit from Secretary Sudders, Secretary Chen and the town's legislative delegation to review Pembroke's meals on wheels success. A COA van driver retired, and the new driver is Wayne; volunteers did 171 medical rides for seniors. Mr. Brown announced upcoming programs at the Senior Center. Ms. Marino stated that Community Clean Up day was held and it was a large success. Ms. Marino stated they plan to make it an annual event, cochaired by Susan Runne and Vicky Panacy. Ms. Marino stated that she cochaired the Fish Fry with Beth Dwyer on behalf of the Historical Society after two years off due to COVID. The library bake sale is May 21 and Memorial Parade returning to in person on May 30th with step off at 10 am.

At 7:55 pm, Ms. Rushing read the upcoming issues. Ms. Coletta moved to enter executive session under MGL c.30A, Sec. 21 (8) to consider applicants for employment by a preliminary screening committee, if the chairs declares that an open meeting will have a detrimental effect in obtaining qualified applicants regarding Fire Chief Candidates and Ms. Rushing declared it to be so. Mr. Chenard advised that the Board will not return to open session. Mr. Brown seconded the motion. By roll call vote: Brown – yes, Coletta – yes, Marino – yes, Trabucco – yes and Rushing – yes.

At 8:30 pm, Ms. Coletta moved to adjourn; Mr. Brown seconded the motion. The vote was unanimously in favor.

MATERIALS & EXHIBITS

Email, S. Osborne RE: Application Withdrawal (TM Office)

Live Entertainment Application, Soundcheck Studios, Email A. Herman (TM Office)

Special Liquor License Application, S. Herrmann for the East Bay Community Club (TM Office)

Email, S. Runne for Pembroke Celebrates (TM Office)

Minutes of April 6, 2022 (TM Office)

Final Annual and Special within the Annual Warrants (TM Office)