

**MINUTES OF THE SELECT BOARD MEETING  
DECEMBER 8, 2021**

**PRESENT:** Jessica Rushing (Chairwoman), John G. Brown, Jr. (Vice-Chairman), Rebecca Coletta (Clerk), Daniel W. Trabucco (Selectman), Tracy Marino (Selectwoman), William Chenard (Town Manager), Bryan Jarvis (Compass), Joel Bargmann (BH&A), Allyson Mahar (Compass), Gretchen Emmetts (Council on Aging Director), Linda Peterson, Dana Bean, Elin Flashman, Don Bryant, and others.

At 7:00 pm Ms. Rushing opened the meeting and advised that this meeting is being made available to the public through an audio recording which will be used to ensure an accurate record of proceedings produced in the minutes of the meeting. All comments made in open session will be recorded.

**7:00 COMPASS PROJECT MANAGEMENT & BH&A: COMMUNITY CENTER PROJECT UPDATE**

Brian Jarvis, Project Manager and Director for this project from Compass, provided updates on the work to date on the project. Design and Development plans are underway, with programming complete and plan reviews and adjustments occurring with the relevant departments. The survey of the existing site is complete, borings are complete, and the preliminary report and recommendations are pending. The HAZMAT survey assessment of the existing building was performed, and the report is pending. Mr. Jarvis advised that project milestones include completed Design and Development in early January 2022 with cost estimate and budget update complete in mid-January, permitting beginning in January, abatement and demo package bidding in January, general and sub-contractor pre-qualification starting in February, abatement and demo in March, construction documents completed in late April, bidding in May, construction contract award in June and beginning of construction in late June or July. Mr. Jarvis summarized by stating that the schedule is tentatively twelve to fourteen months. Mr. Chenard stated that the town has already filed the demo permit, met with the Historic District Commission and the project can begin the demo phase after March 2, 2022. Mr. Trabucco asked who will act as CM of the project during demo, and Mr. Chenard advised that Compass and the Town Manager will manage demo, and Compass' Construction Site Manager will be running the project during construction of the new building. Joel Bargmann from BH & A was present to explain the building and what has developed since the last plan was oriented on the site. The gym will be on the left with the senior center and recreation to the right, closest to the library. Mr. Bargmann stated that the plans developed in an interesting way during the revenue and expense plan; the building has the opportunity to add value by hosting sports tournaments and events, leading to a reconfiguration of the bathrooms and gender-neutral locker rooms to accommodate any need and still accommodate use as an emergency shelter. There are so many joint opportunities for both stakeholders to share spaces. Mr. Bargmann stated that the second floor has a professional office that also doubles as a nurses office, a Commission on Disability office and three flexible office spaces for other professional programming needs, in addition to the fitness room, wellness room and activity room. Discussion ensued on the gym floor during events such as town meeting and the need to explore protective surface. Mr. Bargmann presented two exterior landscape concepts with possibilities for the playground relocated to the front, a large oval showcasing the green, walking paths, connectivity between town buildings to create a campus-like feel and drop off area for seniors. Mr. Trabucco stated that the green needs to be raised several feet and the water overflow depresses the area; Mr. Bargmann stated the ground slopes down to the basin and the area may be raised with Merrill working on the civil aspect and making recommendations.

**ACCEPT THE RESIGNATION OF ART EGERTON FROM HERRING FISHERIES COMMISSION AND THE APPOINTMENT OF DAVID CLAUSS FROM ALTERNATE TO FULL MEMBER**

Ms. Marino moved to accept the resignation of Art Egerton from the Herring Fisheries Commission with regret; Mr. Brown seconded the motion. The vote was unanimously in favor. Ms. Marino moved to appoint current alternate David Clauss to this vacancy, term to expire 2023 and Ms. Coletta seconded the motion. The vote was unanimously in favor.

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**VOTE RECOMMENDATION OF PEMBROKE CULTURAL COUNCIL TO APPOINT BONNIE BOWLER OF 116 TAYLOR STREET TO THREE YEAR TERM**

Ms. Marino moved to appoint Bonnie Bowler of 116 Taylor Street to the Pembroke Cultural Council, term to expire 2024 and Mr. Brown seconded the motion. The vote was unanimously in favor.

**VOTE RECOMMENDATION OF CONSERVATION COMMISSION TO APPOINT JAMES CAMPBELL (99 FOREST ST) AND TERESA HARLING (23 KILEY WAY) TO VACANCIES**

Ms. Marino moved to grant the appointment of Teresa Harling to the Conservation Commission, term to expire 2022, and to appoint James Campbell to the Conservation Commission, term to expire in 2024, and Ms. Coletta seconded the motion. The vote was unanimously in favor.

**VOTE TO ACCEPT THE MINUTES OF NOVEMBER 17, 2021**

Mr. Brown moved to accept the minutes of November 17, 2021; Ms. Coletta seconded the motion. The vote was unanimously in favor.

**VOTE ANNUAL RENEWALS: COMMON VICTUALER LICENSE BUNDLES, LIQUOR LICENSE BUNDLES**

Ms. Marino moved to renew eligible Pembroke Common Victualer’s Licenses, Live Entertainment Licenses, Sunday Entertainment Licenses and Amusement Device Licenses as listed on the public agenda for the year 2022 with the exception of Gather and Somewhere Else Tavern, subject to the approval of the DMI, Town Manager and Town Treasurer. Mr. Brown seconded the motion. The vote was unanimously in favor. Ms. Marino moved to renew the Common Victualer’s Licenses, Live Entertainment Licenses, Sunday Entertainment Licenses and Amusement Device Licenses for Gather and Somewhere Else Tavern subject to the approval of the DMI, Town Manager and Town Treasurer. Mr. Trabucco seconded the motion. The vote was 3/0/2 with Mr. Brown and Ms. Coletta abstaining. Ms. Marino moved to renew eligible Pembroke liquor licenses as listed on the public agenda for the year 2022 with the exception of Somewhere Else Tavern, subject to the approval of the DMI, Town Manager and Treasurer as required by the Alcoholic Beverages Control Commission. Mr. Brown seconded the motion. The vote was unanimously in favor. Ms. Marino moved to renew the liquor license of Somewhere Else Tavern subject to the approval of the DMI, Town Manager and Treasurer as required by the Alcoholic Beverages Control Commission. Mr. Brown seconded the motion. The vote was 4/0/1 in favor with Ms. Coletta abstaining.

**TOWN MANAGER’S REPORT**

Construction Update

MassDOT has issued the notice to contractors to bid on the Route 36 project: “The proposed project consists of the resurfacing/rehabilitation and full depth reconstruction of certain areas of Route 36 (Center Street) from the intersection with Route 27 in the south to the intersection with Route 14 to the north. Sidewalks will be constructed and reconstructed. Drainage will be upgraded. The project also includes sign and pavement markings. The project value (bid items) is \$8,404,000, while the estimated Total Federal Participating Construction Cost (TFPCC) is \$10,160,995. Funding for implementation and construction of this project is provided in FFY 2022 of the Old Colony MPO Transportation Improvement Program (TIP).” Bids are due Wednesday, January 19, 2022.

COVID Update

Mr. Chenard stated that 250 individuals have become fully vaccinated since the last meeting, or 12,159 residents over the age of twelve. The vaccination rate for residents over 64 years old is at 94%. Mr. Chenard stated that cases are trending up as was anticipated and he is stepping up COVID protocols for sanitization, requesting that the Select Board meet remotely to the end of January, and instruct appointed boards, committees and commissions to do the same. Elected Boards such as Planning Board, Board of Health and Library Trustees are already meeting remotely. A question arose about the agenda for December 22<sup>nd</sup>, and Mr. Chenard stated that it is extremely light and, if it remains so, he will recommend that the Board cancel the meeting. Further discussion ensued on current conditions. Ms. Coletta moved that the December 22, January 12 and January 26 meeting be held via remote participation. Ms. Marino seconded the motion. The

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vote was unanimously in favor. Mr. Chenard advised that the Santa parade will be held Saturday, December 18<sup>th</sup>.

At 8:05 pm, Ms. Rushing read the upcoming issues from the agenda. Ms. Marino moved to adjourn; Mr. Brown seconded the motion. The vote was unanimously in favor.

**MATERIALS & EXHIBITS**

Emails from A. Egerton/W. Boulter RE: Herring Fisheries Resignation/Member Appointment (TM Office)

Vacancy Application B. Bowler, Email L. McCollum RE: Cultural Council Appointment (TM Office)

Vacancy Applications J. Campbell, T. Harling and Email M. Joyce RE: ConCom Appointments (ConCom/TM Office)

Draft Minutes November 17, 2021 (TM Office)