

**MINUTES OF THE SELECTMEN'S MEETING
APRIL 14, 2014**

PRESENT: Willard J. Boulter, Jr. (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Lewis W. Stone (Clerk), Michelle Burt (Selectman), Daniel Trabucco (Selectman), Edwin J. Thorne (Town Administrator), Michael Buckley (Town Accountant), Stephen Dodge (Town Moderator), Stephen Curley (Advisory Committee Chairman), Linda Peterson (Advisory Clerk), Patti Elsner (Advisory), Kathy Hassey (Advisory), James McCollum (Advisory), Matthew McNeilly (Advisory), Rachel Michael (Advisory), Stephen Walsh (Advisory), Miriam MacInnis (Advisory Secretary), Gary Fine, Sabrina Chilcott (Executive Assistant), and others.

ANNOUNCEMENTS

Town Clerk MaryAnn Smith announces that absentee ballots are now available in the Town Clerk's office until noon on April 25, 2014. Absentee voting hours are from 9:00 am to 4:00 pm in the Town Clerks office. The Town Election is April 26, 2014 with voting hours 9:00 am to 7:00 pm. Mr. Boulter commended the Fire Department on their exceptional work during the day responding to a house fire during windy conditions. Mr. Boyle commended the Police and Fire Departments for their quick response and job well done at a serious motor vehicle accident on Saturday evening. Ms. Burt announced a fundraising event to benefit Dana Farber Cancer Research and Shakedown Foundation for Parkinson's Research at Oliveira's Restaurant on Saturday, April 19th from 6:00 pm to 9:00 pm.

CONSIDER COA RECOMMENDATION: PEMBROKE'S NOMINEE TO THE OLD COLONY ELDER SERVICES BOARD

Mr. Boulter read a letter from Council on Aging Director Mary E. Willis. Current OCES Board member Ms. Willis has written to the Selectmen to state that she is retiring on December 31, 2014 and will not be able to serve another full term as Pembroke's representative; the Council on Aging has met to recommend the appointment of James Baillie for the position. Mr. Boyle moved to appoint James Baillie to the OCES Board at the recommendation of the Council on Aging Board; Mr. Stone seconded the motion. The vote was unanimously in favor.

CONSIDER FY14 TAX ABATEMENT REQUEST FOR PARCEL E9-50, PUDDING BROOK DRIVE

Mr. Boyle moved to request that the outstanding FY14 tax on E9-50 be abated per MGL c.59, s.72A. Ms. Burt seconded the motion. The vote was unanimously in favor.

CONSIDER THE MINUTES OF MARCH 31, 2014

Mr. Stone moved to accept the minutes of March 31, 2014 as written; Mr. Boyle seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Mr. Boyle requested that the Board of Selectmen consider reviewing the policy and procedures on Door-to-Door Solicitation permits after Town Meeting in the interests of public safety. General discussion ensued.

TOWN ADMINISTRATOR'S REPORT

Mr. Thorne reported that Household Hazardous Waste Day on Saturday was a big success with approximately 180 cars attending the event. Mr. Thorne further stated that the Town has seen improved and increased attendance at this semi-annual event in spring and fall. Additionally, Mr. Thorne confirmed that Governor Patrick has announced a \$40million pothole program statewide and Pembroke share is in excess of \$80,000 to be expended prior to the end of FY14. Mr. Stone inquired as to the amounts of funds available to the DPW for road repairs; Mr. Thorne stated that the DPW began FY14 with \$570,000 in Ch90 funds which was not as much as authorized at the beginning of the year as the Governor withheld partial funds. The money is reimbursed to the Town when projects are completed. DPW plans to spend \$330-350,000 in the fall. Discussion ensued on the status of the Columbia Gas road repairs to Center Street.

7:30 JOINT MEETING WITH ADVISORY COMMITTEE, TOWN MODERATOR: TOWN MEETING PROCEDURES

Town Moderator Steve Dodge stated that the warrant format is informative on Town Meeting procedures, terms used in municipal finance and motions; Mr. Dodge stated he would like motions submitted in writing to avoid confusion. Mr. Dodge stated the intent of this meeting is to discuss a process, not orchestrate an outcome. Annual Town Meeting is Tuesday, April 22 at 7:30 pm at Pembroke High School and the warrant is available on the Town website with paper copies available in advance at Town Hall. Mr. Dodge confirmed that the Advisory Committee will make the motion on articles one and two. Discussion ensued on article three, the FY15 budget. Mr. Curley stated that Advisory has still not voted the budget and there may be changes. Mr. Dodge requested that Advisory move the budget and amend it if necessary. Mr. Curley stated that Advisory will make the motions on articles four through seven; Mr. Boyle asked if they could be taken together out of order. Mr. Dodge confirmed that they can with a 4/5 majority vote to do so. Mr. Curley advised that Advisory will move articles eight through ten, and possibly eleven as they are still reviewing it. Mr. Curley stated that Advisory will move articles twelve through fourteen. Mr. Dodge stated that he will request that the DPW Commissioners move article fifteen. Mr. Curley stated that Advisory is still reviewing article sixteen; Mr. Dodge confirmed that the Board of Selectmen will move the article if Advisory does not. Mr. Curley stated that Advisory will move articles seventeen and eighteen. Mr. Boulter confirmed that the Board of Selectmen will move articles nineteen through twenty-three. Mr. Dodge stated that he will request that the Planning Board move articles twenty-four and twenty-five. Mr. Curley stated that Advisory is still reviewing article twenty-six; Mr. Dodge confirmed that the Board of Selectmen will move the article if Advisory does not. Mr. Curley stated that Advisory will move articles twenty-seven and twenty-eight. Mr. Dodge confirmed that CPC will move article twenty-nine and Historical District Commission will move article thirty. Mr. Curley stated that Advisory will move article thirty-one. Mr. Curley stated that Advisory will make the motions on articles one through three on the Special within the Annual warrant. Mr. Curley stated that Advisory needs more information on article four; Mr. Dodge suggested DPW move this article if Advisory does not. Mr. Curley stated that Advisory will move articles five and six. Mr. Dodge will ask the DPW to move article seven. Mr. Curley stated that Advisory will move article eight. Discussion was concluded on ATM procedures.

At 8:10 pm, Mr. Boyle made a motion to adjourn. Mr. Trabucco seconded the motion. The vote was unanimously in favor.