

**Town of Pembroke
Recreation Commission
100 Center Street
Pembroke, Ma. 02359
781-293-3249**

Meeting Minutes – February 10, 2016- Recorded by Linda Federico

Opened meeting @ 7:25pm by Matt Norton

In attendance: Matt Norton, Rob Raleigh, Linda Federico, Tom Driscoll, Sue Roche (Director) Ginger

Comeau

Ryan Trahan reviewed the plans for renovations to the community center ball fields. Discussions were about the existing man hole – which is a septic d-box. Tom Driscoll is going to check back with the Board of Health to see if this is non working as it was bone dry both times Environmental partners took a look at it. The concern is bringing heavy equipment onto the field and possibly damaging a leaching field if one exists. Tom will get back to Sue on this.

Ryan explained the process of getting bids if the project was split into two parts, but the board agreed to do the project in one request to CPC at the fall meeting. The next steps are:

- to make sure we can build on the field with d-box present
- apply for well permit at Board of Health (\$35)
- EP will draw up a scope of work for design of field renovation
- Once board approves scope of work

Once funds are approved by CPC then we send out for the bid process which takes 6-8 weeks to be completed. If possible, weather permitting we hope to get the fields ready in November/December for Spring construction.

Matt made a motion for 1 application to CPC for work to the community center ball fields and irrigation project. Environmental partner will provide scope of work for design of the field renovations
2nd by Linda
All in favor

Meeting Minutes – February 10, 2016 – Recorded by Ginger Comeau

Community Center Lower Fields Renovation: Ryan Trahan (Environmental Partners) in attendance. The commissioners listened to a proposal for work to be done on lower fields regarding installation of 3 flag football fields within one lacrosse field. Environmental Partners had a question surrounding status of septic box located at bottom of the hill where excavation needs to be done. Tom Driscoll was asked to