**Town of Pembroke**

**Recreation Commission**

**100 Center Street**

**Pembroke, Ma. 02359**

**781-293-3249**

***Pembroke Recreation Commission***

***Minutes of the Meeting of October 11, 2016***

***Present: Robert Raleigh, Matt Norton, Tom Driscoll (7:30), Mary Ann Freeman, Bryan Philips, Linda Federico and Sue Roche (Director).***

*Call to Order by Matt Norton at 7:02 PM*

*Amy Hanson Meeting*

*Amy Hanson a resident of Pembroke, met with the commissioners and presented the idea for hosting a teen center at the Community Center from 6-9 PM on Thursday, Friday and Saturday evenings. Her proposal was to have the teen center to be staffed by volunteers. The Commissioners agreed to investigate this as an option.*

*Community Center*

*Ed Thorne and Erin Obey were unable to attend to discuss the potential of a school/recreation facility possibility. In the discussions regarding the building, Tom Driscoll raised concerns that the Board of Health was aware from prior inspections of potential mold and or asbestos issues with the building that may affect the buildings suitability. He was unaware if the issues were resolved or open. The Commissioners asked the Director to write to the Board of Health and request (1) when the last inspection was performed on the community center (2) any reports or findings associated with that inspection and (3) are there any open issues which affect the safety and or suitability of the facility.*

*Copperwood Circle*

*The Commissioners discussed the new construction project at Copperwood Circle and reviewed the Birch Street cut through proposal provided by Sealund. Phase 2 of the Birch Street Park build was reviewed and the Commissioners determined there was not adequate funding for this as a potential allied mitigation request from Sealund (clearing the field area proposed for Phase 2). The commissioners alternatively discussed more appropriate mitigation requests such as (1) improvements to the Birch Street Baseball Field (2) Irrigation (3) using the new access road permanently.*

*Minutes Review*

*The Commissioners reviewed the September meeting minutes. VOTE: A motion was made by Linda Federico and seconded by Bryan Phillips to accept the September minutes, all in favor.*

*Correspondences*

*The Commissioners reviewed the October correspondences. A. The Commissioners reviewed a proposal to replace worn parts and apparatus’ at the Birch Street Park, VOTE: A motion was made by Robert Raleigh and seconded by Mary Ann Freeman to authorize the Director to spend up to $2,100.00 to replace the worn and damages apparatus’ at Birch Street Park as quoted, all in favor. B. An updated proposal for the retaining wall at the center basketball courts was reviewed and discussed. VOTE: A motion was made by Bryan Phillips and seconded by Mary Ann Freeman to authorize the Director to spend $12,150.00 for court improvements and a retaining wall, funds to be used from the Court account, all in favor. VOTE: Robert Raleigh made a motion to rescind the July 12th vote to spend $5,400.00 for a retaining wall at the center basketball courts, seconded by Tom Driscoll, all in favor.*

*Finance Review*

*The financial reports (revolving, town accounts and community center accounts) for the month were reviewed by the Commissioners. VOTE: A motion was made by Robert Raleigh to accept the finance reports, seconded by Tom Driscoll, all in favor.*

*Budget/Capital Plan*

*The Capital Plans as submitted from the Commissioners for 1-3, 3-5 and 5-10 years were reviewed. The Director will review the plans as submitted and insert the expected costs of the planned improvements and or maintenance. The complete capital plan with budgets will be reviewed at the next meeting.*

*New Business*

*A rink correspondence was received prior to the meeting. A former town resident who runs an ice skating rink operation and construction company inquired about building a rink in the center of town. The Commissioners discussed that they were unlikely to entertain such a request but the Director would inquire with the requester about budget.*

*Adjournment*

*Motion to adjourn the meeting at 9:17 PM was made by Robert Raleigh and seconded by Tom Driscoll, all in favor.*

*Minutes recorded by Robert Raleigh*

*Approved 1/19/17*