**Town of Pembroke**

**Recreation Commission**

**100 Center Street**

**Pembroke, Ma. 02359**

**781-293-3249**

***Pembroke Recreation Commission***

***Minutes of the Meeting of May 17, 2016***

In attendance: Matt Norton, Maryann Freeman, Linda Federico, Rob Raleigh, Bryan Phillips, Thomas Driscoll. Ginger Comeau (8:15pm)

**Guest**: Laura MacLeod came in to discuss the tables that were removed from the town green. The tables were donated in memory of her parents and her husband’s parents. She was upset that she was not notified of them being removed and wanted some explanation. Sue explained that there were no plaques or any record at the Recreation Department on who donated them or how we can about getting them. Sue assumed they were donated as part of a grant to the town. She further explained that they are not ADA compliant, the tables pose a danger with the recreation sponsored programs with young children wanting to sit there which is so close to the street and then there is the issue with the hill eroding behind the tables. The tables are at the DPW and they were suggesting putting the table at another location in Pembroke. Mrs. MacLeod wants the tables on the Town Green – somewhere. Sue will reach out to Mrs. MacLeod once we know where the sidewalks will be to discuss the location of the tables. Mrs. Macleod believes her ex-husband went through Selectmen’s office for permission to place the tables back in 2000. It was suggested that we get plaques for the the tables as well.

**Laborer position:** Sue interviewed Gerry Dempsey and subsequently hired him for the position. Only issue it he has Federal Jury duty June 20th to July 7th. Even calling in everyday there is a possibility that he will be gone for the three weeks. Matt suggested a plan B – whether it’s using DPW or something. Sue was already planning to speak with Ed Thorne with respect to plan B.

**Maintenance positon**: The laborer discussion led into the Recreation getting a 24 hour maintenance position effective July 1. It was decided to review this in October to make sure it’s going ok and to see if we need more hours. The hope it to possible combines the maintenance with the laborer and has it funded by the town.

**Summer counselor position**: Shauna has done phone interviews and narrowed it down to 4 people. One was interviewed today and the other 3 are schedule for Thursday –Then they will make a decision. The person from today is an actual teacher, which would be an Asst. Manager instead of head counselor.

**Town Meeting Review**: All recreation requests from CPC were approved. Sue’s raise request came in lower than requested, but she’s ok with that.

**Minutes from last month** – Maryann made motion to accept minutes with correction to 2nd paragraph to fix $500.00 to $5,000.000. Rob 2nd – All in Favor 6-0.

**Correspondence:** After going through and reviewing each of them – Rob made a motion to accept the correspondence. Maryann 2nd – all in favor 6-0

**Election of Officers:** after brief discussion – Maryann made motion to keep same officer positions for another year. Brian 2nd – all in favor 7-0

**Finance:** We will be reviewed next month

**Old Business**:

**Retaining wall** at basketball courts – Sue is going to call to schedule another meeting with John Earner for another quote. The parking lot needs to be fixed where the slab was removed, before we can install the handicap signs. The benches need to be removed to build the wall – may request this under CPC

 **American Legion** – On hold but will meet/discuss again with Gary Nashawaty after the baseball season is over. Board to decide on a fair and equitable figure of repayment.

 Skate Park – On hold

**Mattakeesett Street Ball Field**-Board discussed the need for a 3rd gate at Mattakeesett – back right corner. Board agrees with Sue getting this done. Tom Driscoll suggested reflections on the gate so we can close it now. We also reviewed and discussed the lighting and cameras at the fields. Waiting for itemized bill from Matthew’s electric. Then Sue can get other bids. For now – looking to get two motion lights to hopefully deter vandals.

**New Business:**

Recreation with the help of Brian Stratton of WATD will have a full Entertainment on the Green Series this year. Commissioners signed the EOG schedule to open & close the building during the Sunday night concerts.

Meeting adjourned @9:10pm

Minutes recorded by: Linda Federico