

Town of Pembroke
Recreation Commission
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Pembroke Recreation Commission

Minutes of Meeting of Feb 14, 2023

Present: Eric Hurt, Ginger Comeau, Rachel Quinlan, Tim Folan, Grant Nickerson, George Grey

Meeting opened @ 7:37 PM

Discussion of duties of Treasurer:

Most Town Boards have done away with the position of a Treasurer due to the presence of the Town Accountant.

Mr. Nickerson would prefer that duties of the Treasurer are clearly defined prior to accepting the position.

The Board agreed to leave the position open for now. Commissioners would also like clarification on how line items will be listed in the new budget upon opening of new Community Center.

Mr. Folan left meeting at 7:48

Discussion of Entertainment on the Green:

Town management has approved a budget of \$2,000 to host 2 concerts this coming summer at the Herring Run. Mr. Hurt has offered to lead search for bands to perform.

Additional considerations for EoG events include whether or not bathroom facilities will be necessary, as well as the possibility of a food truck.

Currently, one event in mid-July and one in mid-August is the goal.

Egg Hunt Update:

Both the PHS Key Club and the local Girl Scout troops volunteered to assist stuffing eggs for the Egg Hunt, and approval for use the Bryantville Elementary School grounds was received. However, Acting Director Fulmine was unable to secure storage for stuffed eggs. An estimated 24,000 eggs would be needed for the Hunt, and prepping of eggs is behind schedule.

Due to time and space constraints, it is likely that appropriate preparation could be completed in time to meet deadline.

The Rec Commission will explore opportunities for alternative events, such as family movie night.

VOTE: George Grey made a motion to postpone the Egg Hunt until Spring 2024; seconded by Grant Nickerson. All in favor.

Director's Report:

Commissioners reviewed Acting Director Fulmine's emailed update as the Acting Director was unable to attend tonight's meeting.

Discussion on adding Resource Links to Recreation Dept website:

There is a Community Calendar on the Town website where all Depts have the ability to post what is happening daily, though some Depts are more consistent in using this resource than others.

Commissioners explored adding links for support services for parents, as well as to provide a central location for the appropriate links for sports. Commissioners also discussed ensuring that all links/ information on website is the correct, up-to-date content.

Review of Minutes:

Commissioners reviewed minutes of Jan 24, 2023 meeting. Minutes required amending to correct State money to Federal money under the Community Center Update. VOTE: Ginger Comeau made a motion to accept the amended minutes of the meeting of Jan 24, 2023; seconded by George Grey. All in favor.

New Business: (taken out of order)

Commissioners discussed creating a list of priorities for the new director and brainstorming big-picture ideas for the overall direction of the Recreation Dept, especially as the program is moving into the new Community Center space.

Commissioners discussed the removal of fallen tree from on top of the outfield fence at Magoun Field. DPW has been contacted but is concerned about the possibility of the heavy equipment necessary to provide the removal could potentially damage the field.

Commissioners agree that multi-colored sample of the rug proposed for the Community Center is far too busy w/ spatial awareness issues or neurological deficits, and may be a source of sensory overload.

Old Business:

Commissioner Comeau updated the Commission on the Unified Basketball team: The team is currently 0-6, and is seeded 4th in the upcoming playoffs.

Resume New Business:

Mr. Grey provided an update on CPC funding.

Funding for a Facilities Needs assessment to assist in effective long term planning for the Recreation Department needs to be funded via CPC funds. Mr. Grey has completed an Application for CPC funding requesting \$100,000 for a Recreation Facilities Master Plan & Needs Assessment. The goal is for the application to be placed as an article at the Spring 2023 Town Meeting. This assessment will provide a means to inventory and develop a plan to optimally

utilize Recreation spaces, and how Recreation can prioritize projects to best meet the needs of the community. VOTE: Motion to approve presenting the application for CPC funding made by Rachel Quinlan, seconded by Ginger Comeau. All in favor.

Next Recreation Commission meeting:

Regular meeting scheduled for Tuesday, March 14 at 7:30 in the Town Hall Conference Room.

Adjournment: 9:21 pm

VOTE: Motion to adjourn the meeting was made by Grant Nickerson, seconded by Ginger Comeau. All in favor. Meeting Adjourned.

Minutes recorded by Rachel Quinlan