

Town of Pembroke  
Recreation Commission  
100 Center St.  
Pembroke, MA 02359  
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**Pembroke Recreation Commission**

**Minutes of Meeting of April 12, 2022**

**Present:** Acting Director Jessica Fulmine, Eric Hurt, Ginger Comeau, Rachel Quinlan, Tim Folan, Nicole Pedro

**Meeting opened @ 7:30 PM**

**Recreation Facilities Update:**

Commissioners participated in a final walk thru of the Community Center prior to its close in advance of demolition. Remaining items of note include town files dating from the 1970s, leftover supplies including furniture like desks and many school chairs, old school and recreation supplies such as archery sets and targets and other games, and a large Town of Pembroke sign and a bingo sign in the bingo hall.

Students are now scheduled to resume the after school program at Bryantville upon return from April vacation.

**Review of Minutes:**

Commissioners reviewed minutes of March 22, 2022 meeting. VOTE: Motion to accept the minutes of the March 22, 2022 meeting was made by Tim Folan, seconded by Nicole Pedro. All in favor.

**Finances:**

Acting Director Jessica Fulmine updated Commissioners on the current status of the Department's finances, which are currently being overseen by Mr Mike Buckley, Town Acct. Daily operational costs continue to be paid by Acting Director Jessica Fulmine.

**Director's Report:**

- An email was received from PYBS President Jim Cooley, proposing that PYBS assume acting control of Magoun field. Commissioners questioned exactly what this proposal details, including responsibilities of upkeep of fields, parking lots, and trash removal. Proposal to be revisited at a future time to discuss more concrete details.
- Discussed anticipated future plans for Rec's After School Program and Summer Program, to be hosted at Bryantville Elementary, including best use of 3 small classrooms currently allotted to Rec's programs.
- Reviewed current Recreation Dept articles on the warrant for the upcoming Town Meeting scheduled for May 10, which include \$51,400.24 for purchase of a Ford 350 with Downeaster Dump and \$9,360.00 for the purchase of a commercial grade mower with bagger and that can be driven on/ off truck

**Old Business:**

Rec Center logo: Pembroke schools Art Departments are onboard with running contest. Commissioners agreed that contests should include guidelines, such as featuring “Pembroke” and referencing the Recreation Dept, with guidelines posted on the Rec website. Commissioner Tim Folan to follow up with the Pembroke Public School art teachers after Town Meeting.

**New Business:**

- Discussion of Brochures and Program Studies continued until next meeting. Commissioner Ginger Comeau to email Town Manager to facilitate a timely response in order to ensure optimal use of Brochures and Program Studies.
- Acting Director Fulmine updated Commissioners on status of emails sent to Town Officials to facilitate improved efficiency of vacating Community Center, as well as questions posed re: operations of Rec Dept activities while Community is closed/ demolished/ rebuilt. Limited to no response has been received.
- Commissioners agreed that requesting the attendance of Town Accountant Mike Buckley at a future meeting would be beneficial to elucidate current Rec Dept expenditures.
- Commissioners discussed possible alternative venues for Entertainment on the Green, such as the Mattakeesett St. complex. Will cont this discussion at a future meeting.

**Future Meetings:**

Town Meeting Tuesday, May 10, 2022 at 7pm

Board Meeting Tuesday, May 17, 2022 at 7:30pm

**Adjournment: 9:11 pm**

VOTE: Motion to close the meeting was made by Ginger Comeau, seconded by Tim Folan. All in favor. Meeting Adjourned.

Minutes recorded by Rachel Quinlan