

*Town of Pembroke
Recreation Commission
100 Center Street
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Pembroke Recreation Commission

Minutes of the Meeting of March 22, 2022

Present: Ginger Comeau, Eric Hurt, Grant Nickerson, Tim Folan, Nicole Pedro, Jessica Fulmine (Acting Director) and Sabrina Chilcott (Asst. Town Manager).

Call to Order by Eric Hurt at 7:39PM

Recreation Facilities Update – Sabrina Chilcott confirmed demo and construction for new community center building scheduled to start in July. Center Pre-school and Child Care will be vacating the community center building on 4/12. All items in the community center building to be inventoried; surplus items will be identified and declared. The goal is to seal the building by May 1st. Remediation of the building will begin 4 weeks later. Ms. Chilcott shared renderings of updated site plan showing a smaller footprint for the new building. Changes were made to help bring overall costs down. Plans will be brought to the planning board on 4/11 for approval. There is still a significant gap in funds needed to complete the project due to the increase in construction costs. This will be brought to town meeting on May 10th for residents to vote to approve additional money for this project.

Mattakeesett playground at baseball complex is planned to open on June 1st. Contractor has been paid to replace the fence around the play area. Handicap parking will be completed by July 1st.

Minutes Review – Meeting minutes from February 8, 2022 were reviewed. **VOTE:** A motion was made by Grant Nickerson and seconded by Tim Folan to accept the February minutes. All in favor.

Finances – February operating budget was reviewed. Jessica states she is unable to access revolving account file. Chair Eric Hurt requests Jessica touch base with Town Manager to obtain access to this file to allow for a more complete financial picture of the department. Commissioners declined to vote on approving February finances until all information can be reviewed.

Jessica will confirm if Sue Roche's previous request for funds to purchase a new truck for the department is in fact included on the town warrant for the meeting on May 10th.

Director's Report – Jessica reports that recreation programs are moving over to Bryantville Elementary School as of 4/25. This includes after school and summer programming. The last day of after school programming is June 16 (last day of school). A second letter will be going out to families to confirm

changes in location and start dates. Summer program is scheduled to begin July 11. Recreation will be looking to make use of town fields to keep outdoor spring programming running.

Old Business – nothing new to report.

New Business - Commissioner Tim Folan proposed an art contest for a new Pembroke Recreation logo. Tim will seek input from art teachers in the schools and will share information with commissioners at a future meeting for further discussion. Program brochure discussion was tabled until April meeting.

Commissioner Ginger Comeau reminded all to complete the online conflict of interest training. Deadline is May 2nd.

Adjournment - Motion to adjourn the meeting at 9:18 PM was made by Ginger Comeau and seconded by Grant Nickerson. All in favor.

Minutes recorded by Ginger Comeau.