

*Town of Pembroke
Recreation Commission
100 Center Street
Pembroke, Ma. 02359
781-293-3249*

Pembroke Recreation Commission

Minutes of the Meeting of October 12, 2021

Present: Ginger Comeau, Eric Hurt, Grant Nickerson, Corey Pento, Tim Folan, George Grey, Nicole Pedro and Sue Roche (Director).

Call to Order by Eric Hurt at 7:32PM

Minutes Review – Vice Chair Ginger Comeau read aloud the August 10, 2021 meeting minutes. VOTE: A motion was made by Grant Nickerson and seconded by George Grey to accept the August minutes with an amendment to reflect a change in the amount approved at Spring Town Meeting for tennis court repairs from \$7000 to \$7500. All in favor. Commissioner Grant Nickerson read aloud the September 14, 2021 meeting minutes. VOTE: A motion was made by Ginger Comeau and seconded by Grant Nickerson to accept the September minutes with an amendment to the date listed for the October board meeting from 10/24/21 to 10/12/21. All in favor.

COVID/Masks –Commissioners held a discussion regarding whether or not we should require commissioners to wear face mask coverings at future commission meetings. Commissioners agreed that we will continue to physically distance as able in the meeting space and to follow all state and local guidelines that pertain to mask wearing. VOTE: Motion to accept was made by Grant Nickerson and seconded by Tim Folan. All in favor.

Commissioner Roles/By-laws – Eric Hurt will review responsibilities as Commission Chair. Commissioners reviewed revisions to Pembroke Recreation Commission by-laws discussed at September Recreation Commission meeting and forwarded to Town Manager. VOTE: A motion to accept the revised Pembroke Recreation Commission by-laws was made by Ginger Comeau, seconded by Tim Fallon. All in favor.

Correspondences - Commissioners reviewed all recent correspondences. A) Notice of public hearing from Zoning Board of Appeals regarding property at 3 Taylor St; B). Planning Board decision approving special permit of zoning bylaws for a new restaurant “Blacksmith”; C). notice of public hearing from the Pembroke Historical Commission regarding application of Verizon Wireless for Certificate of Appropriateness to construct a wireless communication facility at 85 Washington St; D). Notice of public hearing from Zoning Board of Appeals on the application of George Thibeault to appeal Planning Board’s

decision to deny proposed wood product and timber processing business at 715 Washington St.; E). notice from Planning Board granting Recreation Director Sue Roche an extension of the time for completion for site plan #SP2-06 Mattakeesett Ball Fields (SR working with Conservation Commission to have sign made that is consistent with signs displayed at other conservation areas in town). VOTE: A motion to accept the correspondences was made by Corey Pento, seconded by Tim Folan. All in favor.

Finances – Commissioners reviewed July, August and September revolving account finances only. VOTE: Ginger Comeau made a motion to approve the transfer in the amount of \$11,800 from line item 0001-016301-0406 (registrations) to clerical salary. Seconded by Grant Nickerson. All in favor. VOTE: Tim Folan made a motion to approve the transfer of \$34,288 from 0001-016301-0410 (summer) to clerical salary. Seconded by Corey Pento. All in favor. VOTE: Grant Nickerson made a motion to approve the transfer of \$9,500 from 0001-016301-0452 (Facilities) to the debt bond. Seconded by Tim Folan. All in favor.

Commissioner Tim Folan requested more info regarding the cost of a new department truck (\$55,000) to be requested at Spring Town Mtg. Commissioner Corey Pento asked for clarification regarding excise tax on town vehicles (are they exempt?).

VOTE: A motion to accept the revolving finances for July, August and September was made by Corey Pento, seconded by Grant Nickerson. All in favor.

Budget FY23 – to be discussed at October meeting.

Old Business – A). Birch Street Playground update: wood chips have been installed; mats are down; equipment was not power washed due to rain; fields are cleaned up outside the fenced area and to the right of the field. Commissioner Corey Pento asked about future use of field. Director Sue Roche is having discussions regarding potential use (pickle ball courts, street hockey rink, etc) but will rely on needs assessment study to help identify future use.

B). Magoun Fields Hoop: DPW slated to dismantle the hoop structure this week.

C). Grant Writing Process Inquiry: Director Sue Roche reached out to Town Manager regarding the process for applying for grant money but has not yet received a response.

New Business - Commissioner Tim Folan volunteered to be Recreation Commission representative for Open Space Committee. A motion to nominate Tim Folan as Rec Commission representative for Open Space Committee was made by Grant Nickerson, seconded by George Grey. All in favor. Commissioner Tim Folan accepted the nomination.

Future meeting dates: October 19, 2021 Town Meeting

November 9, 2021 Recreation Commission Meeting

December 14, 2021 Recreation Commission Meeting

Discussion: Commissioner George Grey requested more info on the town's expectations for Recreation Dept. to generate revenue in the new community center. Director Sue Roche states there have been no formal discussions at this point. Commissioners will discuss interest in having the Town Manager attend a future meeting to share details on the new community center at the October meeting. Commissioners request keeping the Community Center on the meeting agenda each month.

Adjournment - Motion to adjourn the meeting at 8:45 PM was made by Tim Folan and seconded by Ginger Comeau. All in favor.

Minutes recorded by Ginger Comeau.