

PEMBROKE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes for October 10, 2019

ATTENDING: Mary Beth Courtright, Larissa Curley, Sean Fitzpatrick, Melissa McCleary (Youth Services Librarian), Jill Taylor, Deborah Wall (Library Director), and Carol Watches.

Larissa Curley, Chairperson, called the meeting to order at 6:33 P.M. The minutes of the September meeting were read. Sean made a motion to accept minutes as written, Carol seconded, and it was so voted.

OLD BUSINESS: Fines topic tabled again, until November.

DIRECTOR'S REPORT: The Director's Report for September was read. Debbie is looking into a product that can count Wi-Fi users, which will be interesting data to collect. Such a device would not track identifying information of devices or users connected to the library's network.

Mary Beth moved to accept the Director's Report as written, Jill seconded, and it was so voted.

YOUTH SERVICES REPORT: The Youth Services Report for September was read. Melissa is planning the annual "Signs & Sweets" Spooktacular for Monday, October 28, 2019.

Jill moved to accept the Youth Services Report as written, Sean seconded, and it was so voted.

REFERENCE LIBRARIAN'S REPORT: The Reference Librarian's Report for September was read. There were a total of 66 requests, including 36 technology requests. Most requests were made in person, with only three requests being made via telephone or e-mail.

Mary Beth moved to accept the Reference Librarian's Report as written, Carol seconded, and it was so voted.

FINANCIAL REPORT: The Financial Report for September was reviewed.

Mary Beth moved to accept the Financial Report as estimated, Sean seconded, and it was so voted.

MAINTENANCE: Debbie has requested quotes for painting of the Trustee's Room and for repair of damage to the building by woodpeckers.

FOUNDATION NEWS: The Foundation's generous donor has donated additional funds.

NEW BUSINESS: The Friends has engaged some new members and are planning some great future fundraising events!

There was discussion on a new Bulletin Board Policy. Mary Beth moved to accept the Policy as written, Jill seconded, and it was so voted.

The library is looking forward to a collaboration with PACTV, with the latter awarding a grant for media equipment. Debbie would like to acquire a portable media lab, which will be an excellent resource for the community.

The next meeting of the Board of Trustees will be held on Thursday, November 14, 2019 at 6:30pm.

Jill moved to adjourn the meeting, Mary Beth seconded. The meeting was adjourned at 7:15 P.M.

Respectfully submitted,

Jillian Taylor
Secretary