

PEMBROKE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes for June 13, 2019

ATTENDING: Mary Beth Courtright, Larissa Curley, Melissa McCleary, Sean Fitzpatrick, Jill Taylor, Deborah Wall (Library Director), and Carol Watches.

Larissa Curley, Chairperson, called the meeting to order at 6:40 P.M. The minutes of the May meeting were read. Sean made a motion to accept minutes as written, Mary Beth seconded, and it was so voted.

Jill moved to keep the Board positions as is, Carol seconded, and it was unanimously voted. The positions are as follows: Larissa Curley – Chairperson, Sean Fitzpatrick – Vice Chairperson, Jill Taylor – Secretary.

OLD BUSINESS: No old business.

DIRECTOR'S REPORT: The Director's Report for May was read. Circulation is high for this time of year, with 5903 adults, 4185 children, and 521 young adults checking out materials.

Carol moved to accept the Director's Report as written, Mary Beth seconded, and it was so voted.

YOUTH SERVICES REPORT: The Youth Services Report for May was read. Melissa, with the help of volunteers, has been gearing up for Summer Reading. June 17th is the official start date for the program.

Carol moved to accept the Youth Services Report as written, Jill seconded, and it was so voted.

REFERENCE LIBRARIAN'S REPORT: The Reference Librarian's Report for May was read. Stephanie was on vacation for part of the month of May, but still had a good deal of reference requests (22). There were a total of 15 events with 161 attendees, including Movie Matinees, Adult Craft Night, and Adult Crafternoon.

Jill moved to accept the Reference Librarian's Report as written, Mary Beth seconded, and it was so voted.

FINANCIAL REPORT: The Financial Report for May was reviewed.

Jill moved to accept the Financial Report as written, Carol seconded, and it was so voted.

MAINTENANCE: No maintenance news to report. Larissa and Jill suggested the possibility of adding chair rails to the Trustee's Room and Meeting Room. Debbie will investigate.

FOUNDATION NEWS: No news to report.

NEW BUSINESS: Janet Coleman is now the Associate Librarian II for Circulation – congratulations! Susan McDermott will be retiring soon. We wish her all the best in her retirement!

The Trustees approved a stipend of \$250 for a retirement party for Susan, coming out of the gifts line.

The library will be adding Hoopla and Mango languages to the collection. Stay tuned in early July for those offerings.

New hours will begin on Monday, June 17th. Staff will open the building and get things started at 8:45am, from that point on.

The next meeting of the Board of Trustees will be held on Thursday, August 8, 2019 at 6:30pm.

Mary Beth moved to adjourn the meeting, Sean seconded. The meeting was adjourned at 7:27 P.M.

Respectfully submitted,

Jillian Taylor
Secretary