

***Town of Pembroke Board of Library Trustees***

***Meeting Minutes***

November 10, 2016

**I. Call to order**

Courtright called to order the regular meeting of the Board of Library Trustees at 7:05 PM on November 10, 2016 at the Pembroke Public Library. The following persons were present: MaryBeth Courtright, Larissa Curley, Jillian Taylor, Hsiu-Ann Tom, Deborah Wall, Melissa McCleary. Absent: Dionne, Spalding

**II. Approval of Minutes – October regular Board meeting**

Motion to accept minutes by Taylor. Curley seconded. Approved unanimously.

**III. Old business** – presented by Wall. Library staff pleased with Town Meeting results. Open Meeting Law handout reviewed. Meeting attended by Trustee members Taylor and Curley. FY18-20 budgets under development and due to Advisory around Thanksgiving. Telecom, book budget and reference librarian lines continue to be items of concern. New shed has arrived. Trying to get electricity run to it and have it alarmed. MGC Blue Star Memorial is working on a new plan.

**IV. Director's Report** – presented by Wall. Discussion followed. Motion to accept report by Taylor. Curley seconded. Approved unanimously.

**V. Youth Services Report** – presented by McCleary. Discussion followed. Motion to accept report by Tom. Curley seconded. Approved unanimously.

**VI. Reference Librarian Report** – presented by Wall. Discussion followed. Motion to accept report by Taylor. Tom seconded. Approved unanimously.

**VII. Financial Updates** – presented by Wall. Discussion followed. Motion to accept report by Taylor. Curley seconded. Approved unanimously.

**VIII. Maintenance** – presented by Wall. Security camera purchase numbers delayed until Wi-Fi is fixed. Lighting project complete. Painting began 11/10. Paver washing began 11/9. Dramatic improvement in appearance of bricks.

**IX. Foundation News** – presented by Wall. Logo submissions and price quotes winnowed down to 3 proposals. Looking for ways to allow online donations. Working with bank.

**X. New Business** – presented by Wall. Hot spot lending loan policy tabled to December meeting. Staff holiday party funding request. Motion to approve request by Taylor. Curley seconded. Unanimously approved.

**XI. Adjournment**

Next meeting of the Board of Library Trustees will be held on Thursday, December 8th at 7PM. Curley motioned to adjourn the meeting at 8:38PM. Taylor seconded motion. Unanimously approved.

Minutes submitted by: Hsiu-Ann Tom, Secretary