

*Town of Pembroke Board of Library Trustees*

*Meeting Minutes*

September 8, 2016

**I. Call to order**

Courtright called to order the regular meeting of the Board of Library Trustees at 7:01PM on September 8, 2016 at the Pembroke Public Library. The following persons were present: MaryBeth Courtright, Larissa Curley, Lyn Dionne, Elaine Spalding, Jillian Taylor, Hsiu-Ann Tom, Deborah Wall, Melissa McCleary.

**II. Approval of Minutes – August regular Board meeting**

Motion to accept minutes by Dionne. Curley seconded. Approved unanimously.

**III. Approval of Minutes – Special Board Meeting**

Motion to accept minutes by Curley. Dionne seconded. Approved unanimously.

**IV. Old business** -Wall to present Town Meeting article regarding wage and personnel issues to Selectmen in an executive session on 9/12.

**V. Director's Report** – presented by Wall. Discussion followed. The Board recognizes and thanks Director Wall for 15 years of service to the Library. Motion to accept report by Tom. Curley seconded. Approved unanimously.

**VI. Youth Services Report** – presented by McCleary. Discussion followed. The Board thanks and congratulates McCleary on laudatory letter received from Reading Specialist Celluci recognizing Ms. McCleary's extraordinary efforts throughout the Summer Reading Program. Motion to accept report by Taylor. Dionne seconded. Approved unanimously.

**VII. Reference Librarian Report** – presented by Wall. Discussion followed. Motion to accept report by Tom. Taylor seconded. Approved unanimously.

**VIII. Financial Updates** – presented by Wall. Discussion followed. Motion to accept report by Dionne. Taylor seconded. Approved unanimously.

**IX. Maintenance** – presented by Wall. Camera cost included in request on capital plan. Revisiting price quotes obtained last year for lighting. Exterior painting needs to be completed by early November at the latest.

**X. Foundation News** – presented by Wall and Dionne. Core leadership group met on 9/7 to elect officers and identify next steps. Dionne asked Board about its top projects for the Foundation. Board members agreed it would like to see the Foundation investing in 1) technological resources, supports, programs 2) space 3) artist in residence programs.

**XI. New Business** – presented by Wall. Collecting quotes about libraries and reading from staff for a potential wall of quotes in entry way. Researching different vendors, styles, formats and pricing. Business/private use of meeting room policy discussion postponed until next month's meeting. Comcast will install new paid public internet line.

## **XII. Adjournment**

Next meeting of the Board of Library Trustees will be held on Thursday, October 6th at 7PM. Curley motioned to adjourn the meeting at 7:54PM. Taylor seconded motion. Unanimously approved.

Minutes submitted by: Hsiu-Ann Tom, Secretary