PEMBROKE HOUSING AUTHORITY
Kilcommons Drive
Pembroke, MA 02359

NOTICE OF MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 of the General Laws that a Meeting of the Pembroke Housing Authority will be held on **Tuesday December 18, 2018, at 5:30 p.m.** in the Community Building on Kilcommons Drive in the Town of Pembroke, Massachusetts.

Carolyn Crossley,
Chairperson

AGENDA

1. **Announcement**.
2. **Minutes**. October 2018 Meeting
3. **Correspondence.**
4. **Executive Director's Report**.
5. **Finance.**
6. **Old Business**.
7. **New Business**.

Tom Berry

Planning Board

Motion to authorize the HCV Coordinator access to confirm automatic payments.

Motion to award and authorize the Executive Director to execute a contract to BLM Engineers, Inc. for the Design and Contract Administration for the Heating Renovations at MacDonald Way. Contract amount of $11,940.00.

Motion authorizing the Director and Fee Accountant to write-off any balances, deemed unrecoverable, up to $ 1,000.00 in tenant accounts receivable.

Adjourn.

Posted 12-13-18, 1:53PM