

Board of Director's Meeting

Pembroke Council on Aging

May 21, 2019

Meeting called to order at 6:02pm

Present: Sue Ellen Hewitt, Jim Kinkade, Joe Ryan, Linda Osborne, Marilyn Christmann, Karee Bohman and Sue Shea

Absent: John Melchin, Pam Blades, Shelly Campbell Janet O'Melia

**Minutes:** Read and accepted

**Treasurer's Report:** Read and accepted

**Director's Report:** Read and accepted

Shelly Campbell has been approved by the Selectmen as an alternate Board member.

Discussion of town meeting. Proposal was accepted on Capital plan; awaiting funds for engineering plan first. Increase in driver's hourly amount by \$1 passed.

Discussion around personnel needs for the COA to assist with transportation scheduling. Cathy Bruce's contract with Citizens for Citizens is up, but COA relies heavily on her for coverage and she is familiar with our programs, including transportation. As this is an area of great need, we will explore using GATRA funds To keep her part time after July 1. Between now and end of the fiscal year, formula grant will be used.

Transportation hotline now available for after hour ride cancellations.

**Friends of the COA Report:** Read and accepted

Feedback on spring event was positive; a July 4<sup>th</sup> celebration is being planned.

**OCES Report:** N/A

**OCPC Report:** N/A

**Strategic Planning Committee Report:** Committee will meet in the upcoming months to begin the engineering planning process.

**New Business:** Unanimous vote to suspend meetings for the months of July and August. Regularly scheduled meetings will resume in September, 2019.

Respectfully Submitted by Karee Bohman

