



**Pembroke Conservation Commission
Minutes of the Meeting of
May 7, 2018
Pembroke Town Hall, Room 3**

Disclosure: These minutes are not verbatim – they are the administrative agent’s interpretation of what took place at the meeting.

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

Open Meeting Law, G.L.c. 30A § 22.

Members present: Robert Clarke, Member and Agent; Scott Glauben, Vice Chairman; Sandra Simon, Member; Mark Sotir, Member
Members absent: Arthur Egerton, Member; Richard Madden, Member; Sharon McNamara, Chairman

At 7:04PM, Mr. Scott Glauben, Vice Chairman, opened the meeting and asked the members to introduce themselves, and then stated that the proceedings would be made available to the public through video or audio broadcast on the PACTV Government Access Channel for broadcast at future dates and that all comments made in open session would be recorded.

ADMINISTRATIVE BUSINESS

Meeting minutes

A motion was made by Mr. Clarke and seconded by Mr. Sotir to accept and approve the draft minutes of the April 9, 2018 and April 23, 2018 meetings, as written. All in favor. Motion passed unanimously.

DISCUSSIONS

Reorganization of the commission

Mr. Sotir read email correspondence from the administrative agent to the town administrator. The text was written and read as follows

“At 3:15PM today, I had a conversation with the current chairman of the conservation commission, Ms. Sharon McNamara, about her intended resignation as chairman from the commission. Although she is unable to attend tonight’s meeting, she still wishes to

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have her resignation as chairman be accepted and have the reorganization of the commission move forward, as well. Ms. McNamara fully intends to continue serving the community on the commission as a general member. Please accept this email as formal notice of the intended reorganization of the commission. I will follow up via email tomorrow morning with the listing of newly nominated office(s) of the commission.”

A motion was made by Mr. Clarke and seconded by Mr. Sotir to accept, with regret, Ms. McNamara’s resignation from the office of chairman. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Mr. Glauben to reorganize the commission AND nominate Mr. Sotir as chairman. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Ms. Simon to nominate Mr. Glauben as vice chairman. All in favor. Motion passed unanimously.

Bog 12 tree planting

The agent informed the members that he was told that there were so many volunteers at the event that the trees were all planted within only a couple hours. He stated that future planting events will require physical detailed plans submitted by an applicant.

Guidelines for tree fund expenditures

The agent stated that the commission’s duty is to act only as manager of the funds for trees. He further stated that the members are responsible to listen to plans from individuals and groups that wish solicit funds for trees planting purposes, but they (members) are not responsible for the planning of tree plantings or the physical planting of any trees.

The agent then suggested that for future filings, the commission could give applicants who cut down trees as part of their projects an option to either plant new trees on other areas of the property OR donate a certain amount of money per tree removed from a site to the forestry account. There was discussion about the per-tree donation amount.

A motion was made by Mr. Glauben and seconded by Ms. Simon to adjourn the meeting at 7:43PM. All in favor.

Materials and Exhibits

Determination of Applicability for 105 Furnace Lane (for signature only)
Draft minutes of April 9, 2018 and April 23, 2018 meetings

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