



**Pembroke Conservation Commission  
Minutes of the Meeting of  
October 30, 2017  
Pembroke Town Hall, Veterans' Hall**

*Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.*

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

*Open Meeting Law, G.L.c. 30A § 22.*

**Members present:** Robert Clarke, Agent and Member; Arthur Egerton, Member; Scott Glauben, Vice Chairman; Richard Madden, Member; Sharon McNamara, Chairman; Sandra Simon, Member; Mark Sotir, Member  
**Staff present:** Rachel Keller, Administrative Agent

At 7:10PM, Ms. Sharon McNamara, Chairman, opened the meeting and asked the members to introduce themselves, and then stated that the proceedings would be made available to the public through video or audio broadcast on the PACTV Government Access Channel for broadcast at future dates and that all comments made in open session would be recorded.

**ADMINISTRATIVE BUSINESS**

**Meeting minutes**

A motion was made by Mr. Clarke and seconded by Ms. Simon to accept and approve the minutes of the October 16, 2017 meeting. All in favor. Motion passed unanimously.

**AGENT'S REPORT**

**Brisan Way land transfer**

The agent informed the members that Brisan Way is the subdivision where the Animal Rescue League was, and that it was before the commission and was approved. There have been some minor changes. There is land there that is going to be donated to the town. The project is now being sold to a different developer. There are legal negotiations happening now to accept the land being donated to the town.

*Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.*

### **Removal of dead trees at the highway department shed area**

Last year, town meeting authorized expenditure of funds for the removal of trees at the highway department shed area. Some of the trees have been removed, but there are still some trees remaining there that will need to be removed. Mr. Glauben stated that it would cost approximately \$600.00/day for the DPW employees to perform the work and it would cost approximately \$800.00/day for two detail police officers to be present during their work hours. He estimates that the job could be completed in two days.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to authorize the transfer of up to \$3,000.00 to the DPW overtime account for the removal of the dead trees in the open space area. Mr. Glauben abstained from the vote. Motion passed.

### **MACC new member video**

The agent asked the new members if they were in receipt of the new member video distributed by MACC via email. New members vaguely recalled a very brief video being included with their welcome email from MACC. Mr. Sotir stated he would forward the email to the administrative assistant if he was able to retrieve it.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to close the meeting. All in favor. Meeting adjourned at 8:05PM.

### **Materials and Exhibits**

Draft minutes of the October 16, 2017 meeting

Payment voucher – CHA Design/Construction Solutions

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