



**Pembroke Conservation Commission  
Minutes of the Meeting of  
November 4, 2019  
Pembroke Town Hall, Veterans' Hall**

*Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.*

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

*Open Meeting Law, G.L.c. 30A § 22.*

**Members present:** Mark Sotir, Chairman; Ronald Boidi, Member; Robert Clarke, Sr., Member; Arthur Egerton, Member; Gino Fellini, Member; Sandy Gremlich, Member

**Members absent:** Richard Madden, Member

**Staff present:** Robert Clarke, Sr., Agent; Melissa Joyce, Administrative Agent

At 7:00PM, Mr. Mark Sotir, Chairman, opened the meeting and asked the members to introduce themselves, and then stated that the proceedings would be made available to the public through video or audio broadcast on the PACTV Government Access Channel for broadcast at future dates and that all comments made in open session would be recorded.

**ADMINISTRATIVE BUSINESS**

**Minutes of the meeting**

A motion was made by Mr. Boidi and seconded by Mr. Fellini to accept the minutes, as written, of the October 21, 2019 meeting. All in favor. Motion passed unanimously.

**Vote to Issue Letter of Support**

A request has been made that the Commission write a letter of support to the Zoning Board of Appeals. Property at 104 Forest Street is being divided into three separate lots. They are looking to have two of the lots have a shared driveway so as not to disturb the wetlands area on one of the lots. Mr. Egerton raised the concern that allowing a shared driveway could weaken the town bylaw prohibiting this. Mr. Fellini suggested that this would actually be conserving the wetland area. A motion was made by Mr. Clarke and seconded by Mr. Fellini to issue a letter of support for 104 Forest Street. All in favor. Motion passed unanimously.

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### **Agent's Report**

The agent informed the members of the work at the Herring Run. Finishing work is being done, the fence and clean-up of 190 Barker Street is almost complete. The failed fencing has been taken down. The Town Manager has suggested that some brush and clearing work should be done in order to make the vista more pleasing on the approach. There would be no tree removal, only clean up by volunteers.

Mr. Fellini added that the pedestals for the waterwheel have been put in. Most of the work for the installation of the water wheel has been completed. He asked if they have clearance to put the wheel in.

Mr. Clarke informed him that according to the OOC the bridge must be made safe before it can be put in.

### **Hearings:**

#### **Request for Determination of Applicability (RDA) - 11 Lisa's Lane**

In attendance: Brendan Kling, representative and Bob Gossling, owner

Mr. Kling explained the application is for a single family dwelling. House is outside of the 100 foot buffer. They are requesting permission to grade, clear trees, and construct a retaining wall. There will be some tree clearing. They will be planting native trees along the lot line to replace the ones removed in conjunction with the policy of the commission.

A motion to close the hearing was made by Mr. Clarke and seconded by Mr. Fellini. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to issue a negative 3 determination with standard conditions including the addition of vegetated tree barrier to be planted along the lot line. All in favor. Motion passed unanimously.

#### **Request for Determination of Applicability (RDA) - 19 Brisan Way**

Continued per applicant's request to November 18, 2019

#### **Certificate of Compliance (COC) – 274 Plymouth Street – DEP File # SE56-176**

A request has been made to issue a Certificate of Compliance on SE56-176, an old filing that the current owner needs to close on the sale of the house.

Motion made to issue Certificate of Compliance by Mr. Clarke and seconded by Mr. Fellini. All in favor. Motion passed unanimously.

### **New Business:**

#### **CORI Checks**

The Commission raised the question of requiring CORI checks for members of Conservation Commission and Open Space Committee members. The Assistant Town Manager explained that this is a normal process for town employees to protect all parties involved. The motion was made by Mr. Boidi to require CORIs for all members to be handled through the Town Manager's office, seconded by Ms. Gremlich.

All in favor. Motion passed unanimously.

#### **Letter of Support**

Brandon Gulnick of the Town Manager's office has requested a letter of support from the Conservation Commission to apply for a Municipal Vulnerability Preparedness Planning Grant to assist municipalities in completing climate change vulnerability assessments and resiliency change. The application has been prepared, and once the plan is completed, the Town of Pembroke will be positioned to apply for an MVP

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Action Grant for up to \$2,000,000 in next year's grant cycle. A motion to write the letter of support was made by Mr. Boidi and seconded by Mr. Fellini. All in favor. Motion passed unanimously.

**Reorganization of the Commission**

Mr. Clarke made a motion for Mr. Sotir to remain as Chairman, Mr. Fellini as Vice Chairman, and Mr. Boidi as the Open Space Liaison until the start of the next fiscal year, seconded by Mr. Boidi. All in favor. Motion passed unanimously.

Materials and Exhibits

Draft minutes of the October 21, 2019 meeting

Certificate of Compliance for 274 Plymouth Street

Requests for Determination of Applicability for 11 Lisa's Lane, 19 Brisan Way

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