



**Pembroke Conservation Commission
Minutes of the Meeting of
August 27, 2018
Pembroke Town Hall, Room 3**

Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

Open Meeting Law, G.L.c. 30A § 22.

Members present: Robert Clarke, Member and Agent; Arthur Egerton, Member; Richard Madden, Member; Scott Glauben, Member; Sandra Simon, Member; Mark Sotir, Chairman

Staff present: Rachel Keller, Administrative Agent

At 7:00PM, Mr. Mark Sotir, Chairman, opened the meeting and asked the members to introduce themselves, and then stated that the proceedings would be made available to the public through video or audio broadcast on the PACTV Government Access Channel for broadcast at future dates and that all comments made in open session would be recorded.

DISCUSSIONS

Luddam's Ford Park

There was discussion about the planting of trees that recently occurred at the park. The chairman informed the members that he, the agent and Mr. Egerton attend the last North River Commission meeting to discuss the planting of the nine trees and ways to communicate better moving forward – he stated that he agreed to the sharing of agendas. Mr. Egerton mentioned that he was confused about the process for selecting a contractor for the planting of the trees. The agent informed the members that the town administrator purchased the trees and a landscaping contractor who offered to plant the trees free-of-charge was given the job. Mr. Egerton stressed that he believed the contractor who submitted a written estimate had been selected for the job and that the commission should have been more involved in the selection of the contractor when it was decided to not go with that estimate. The agent informed the members that the plan was managed by the town administrator's office, not the conservation commission's office.

The agent then mentioned that the benches that are at the park need to be varnished so they are properly maintained.

Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.

Commission Vacancy

The chairman announced the resignation of Sharon McNamara from the commission and thanked her for her service. He informed the members that the vacancy has been posted on the town website's homepage and on the commission's page, as well. He stated that all applications received will be reviewed by the members and then whichever candidate is considered the best fit for the commission will be recommended to the board of selectmen for appointment.

A motion was made by Ms. Simon and seconded by Mr. Glauben to send a letter of gratitude to Ms. McNamara for her service to the commission. Mr. Madden abstained from the vote. All other members in favor. Motion passed.

HEARINGS

Notice of Intent (NOI) – 253 Taylor Street – Maass (DEP File # SE056-1019)

Attendees: Jennifer Delmore, Outback Engineering; Ethan and Laura Maass, property owners

Ms. Maass explained that the project consists of the extension of an existing driveway, removal of 12 trees and the addition of a new garage and mudroom, all within the 100' buffer zone. The closest point the garage will be to the wetland is 53'. The agent mentioned that zoning board approval should be listed in the conditions of an order of conditions that would be issued by the commission. He then mentioned that trees would need to be planted to compensate for the trees that will be removed from the property. For every tree over 3" that is taken down, three new trees must be planted on the site OR a donation of \$10.00 per tree be made to the commission's tree account for the planting of trees in areas of need around town. The agent informed the applicant and representative that silt fence is not permitted as an erosion control measure and that 12" silt sock of staked hay bales would need to be used instead.

A motion was made by Mr. Clarke and seconded by Mr. Simon to close the hearing. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to issue an order of conditions with the special condition of 12" silt sock and the planting of new trees or a donation to the tree account. All in favor. Motion passed unanimously.

(cont.) Notice of Intent (NOI) – 23 Bristol Road – Kelley (DEP File # SE056-1018)

Attendees: Eoghan Kelley, Downwind Realty

Mr. Kelley mentioned that it would be proper to close the hearing, as the DEP issued a file number for the application. The agent asked that language be included in the order that signage be installed on the upland side of the wetlands on the property indicating the presence of the protected wetland resources.

A motion was made by Mr. Clarke and seconded by Mr. Madden to close the hearing. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Ms. Simon to issue an order of conditions with the special condition of signage indicating the presence of wetlands on the property. All in favor. Motion passed unanimously.

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(cont.) Notice of Intent (NOI) – 34 Bristol Road – Kelley (DEP File # SE056-1020)

Attendees: Eoghan Kelley, Downwind Realty

Mr. Kelley presented a storm water disclosure statement (Exhibit A) that was written to accompany the order of conditions that simplifies the storm water management details with specific attention to the rain garden. He further stated that a deed rider will also be included which will be attached to the deed moving forward and that the easement has already been recording at the Plymouth County Registry of Deeds. The agent asked that along with a copies of both of those documents, language be included in the order that signage be installed on the upland side of the wetlands on the property indicating the presence of the protected wetland resources.

A motion was made by Mr. Clarke and seconded by Mr. Madden to close the hearing. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to issue an order of conditions with the special condition of signage indicating the presence of protected wetland resources on the property and the inclusion of “Exhibit A” – storm water disclosure statement – and a copy of the deed rider. All in favor. Motion passed unanimously.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to close the meeting at 7:36PM. All in favor.

Materials and Exhibits

Notice of Intent and accompanying documentation for 253 Taylor Street

Notice of Intent and accompanying documentation for 23 Bristol Road

Notice of Intent and accompanying documentation for 34 Bristol Road

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