



COMMUNITY PRESERVATION COMMITTEE

Minutes of the meeting of
January 11, 2018
Pembroke Town Hall, Room 13

*Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.
All materials presented during this meeting are available in the Pembroke Conservation Commission office.*

Open Meeting Law, G.L. c. 30A § 22.

Agenda – May include topics not reasonably anticipated by the chairman at time of posting of the meeting.

Open Meeting Law, G.L. c. 30A § 20.

Mr. Brian Van Riper, Chairman, opened a meeting of the Community Preservation Committee at the Pembroke Town Hall in Room 13 at 7:30 PM on Thursday, January 11, 2018. Other members present were Mr. Robert Clarke, Ms. Carolyn Crossley, Ms. Lisa Cullity, Mr. Stephen Herrmann, Mr. Daniel Pelletier and Mr. Paul Whitman. Member not in attendance was Mr. Matthew Norton. Also in attendance was Ms. Rachel Keller, Administrative Assistant to the Pembroke Community Preservation Committee.

I. Minutes

- A. The chairman asked for discussion regarding the draft meeting minutes of September 28, 2017, which were submitted to the committee for review and approval by the administrative assistant. There was no discussion; therefore,

Upon a motion made by Ms. Cullity and seconded by Mr. Clarke, it was –

VOTED: To accept and approve the meeting minutes of September 28, 2017.

Mr. Clarke, Ms. Crossley, Ms. Cullity, Mr. Herrmann, Mr. Pelletier and Mr. Whitman were in favor of the motion. The chairman was present, but did not vote. Motion passed.

II. New Business

- A. Applications for funding

1. Pembroke Public Schools – Athletic Fields, Phase I (High School and North Pembroke Elementary)

The chairman explained to the members that in advance of the meeting, a legal opinion from town council was solicited with regard to the appropriateness of the use of funds for public school athletic fields, since a proposal like this has not previously been entertained by the committee and it was unclear whether this request was allowable. It was determined by town council that the request for funds for the installation of irrigation systems on the school fields is appropriate. The chairman said that while the use of funds is appropriate, the committee is not in a financial position to approve the \$125,000.00 request at this time.

Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.

He did, however, suggest inviting Justin Domingos, Director of Athletics and Facilities for Pembroke Public Schools, to the next scheduled meeting to address the questions the members have about the fields. The members agreed to continue the matter to the next regularly scheduled meeting and instructed the administrative assistant to invite Mr. Domingos to that meeting.

2. **Memorial Green – grounds evaluation and site preparation**

The chairman informed the members that this application is a phase two of the project that was already approved by town meeting for the cannons and supports on the memorial green. He suggested the application be reviewed fully and discussed at the next regularly scheduled meeting, as the application was received directly before the meeting and not reviewed by any of the members – the members agreed.

IV. Old Business

- A. Discussion about the estimate from Sign By Design for the sign to be installed at 190 Barker Street. The chairman instructed the administrative assistant to solicit a new application for funding from the town administrator for the sign.

There being no further discussion or votes, the meeting adjourned at 8:20 PM.

Respectfully submitted,

Rachel L. Keller
Administrative Assistant

Materials and Exhibits

Application for funding from Pembroke Public Schools for field improvements
Application for funding from the town administrator for Memorial Green project
Estimate from Signs By Design for sign for 190 Barker Street
Draft minutes of the September 28, 2017 meeting

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