

**MINUTES OF THE SELECTMEN'S MEETING
MAY 15, 2017**

PRESENT: Lewis W. Stone (Chairman), Willard J. Boulter, Jr. (Vice-Chairman), Arthur P. Boyle, Jr. (Clerk), Matthew J. Furlong (Selectman), Daniel Trabucco (Selectman), Edwin J. Thorne (Town Administrator), Andrew Sullivan, Matthew Ahl, Barbara Case, Eugene Fulmine (DPW Director), Scott Glauben (Assistant DPW Director), Jason Federico (DPW Commission), Benjamin Bastianelli (DPW Commission), Paul Whitman (DPW Commission), Jeffrey Alberti (Weston & Sampson), Vincent Craine, Kyle Stenstrom, Steve Walsh, Bonnie Pajick, Sabrina Chilcott (Executive Assistant), and others.

At 7:00 pm, Mr. Stone opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

REORGANIZATION OF THE BOARD OF SELECTMEN

Mr. Stone thanked Town Administrator Ed Thorne and his staff for their work during the year, and thanked the residents for their support as well. Mr. Stone opened the floor to nominations. Mr. Boyle nominated Willard J. Boulter, Jr. as chairman; Mr. Trabucco seconded the motion. The vote was unanimously in favor. Mr. Stone nominated Matthew J. Furlong as vice-chairman; Mr. Boyle seconded the motion. The vote was unanimously in favor. Mr. Trabucco nominated Lewis W. Stone as clerk; Mr. Boyle seconded the motion. The vote was unanimously in favor.

7:00 ANDREW SULLIVAN: REQUEST FOR BOARD VOTE TO RE-FORM COMMUNITY CENTER BUILDING COMMITTEE

Mr. Sullivan was present before the Board with a request to re-form a committee to evaluate the future of the Community Center building at 128 Center Street. Mr. Sullivan stated that he has met with members of the former Construction and Design Subcommittee of the previous entity and has toured the building. Mr. Sullivan cautioned that the building is in startling poor condition. Mr. Sullivan stated that the unanimous opinion that the building cannot be re-built has not changed with the added years. Mr. Sullivan stated that he has lived in Pembroke for 52 years and aging buildings has been a constant challenge for the town; he stated that the Community Center is the heart of the town and he wanted to bring the poor condition of the building to the forefront for public consideration. Mr. Sullivan stated that he will bring a fresh perspective and requested that the Board resurrect the Committee to re-address the building's future to bring back to the Board for a decision. Discussion ensued. Mr. Boyle and Mr. Trabucco concurred with the general assessment of the building, but stated that the town's financial challenges have presented public support for a new building. Mr. Trabucco informed Mr. Sullivan that the building is stable and operable in its current condition, but needs to be addressed. Mr. Sullivan stated that Pembroke Youth Hockey's planned withdrawal from the building will increase the town's operating costs; currently, they fund the heating oil expenses at approximately \$24,000 annually. Mr. Boyle moved that the Board Chairman and Town Administrator meet with Mr. Sullivan to establish criteria for the committee, with an outline of proposed composition, for the Board to vote on next week. Mr. Trabucco seconded the motion. Mr. Boulter moved that Andrew Sullivan be named chairman of the new committee; Mr. Stone seconded the motion. The vote was unanimously in favor.

7:10 MATTHEW AHL, AHLGOOD, LLC D/B/A LIL DUKES ICE CREAM SHOPPE: COMMON VICTUALER LICENSE AT 254 CHURCH STREET, PERMIT TO ENGAGE IN ICE CREAM TRUCK VENDING

Mr. Ahl was present before the Board on his two requests; Mr. Stone moved to grant Common Victualer's license CV-72 to Matthew Ahl of Lil Dukes Ice Cream Shoppe at 254 Center Street. Mr. Boyle seconded the motion. The vote was unanimously in favor. Mr. Stone moved to grant a Permit to Engage in Ice Cream Truck Vending to Matthew Ahl of Lil Dukes Ice Cream Shoppe at 254 Center Street subject to inspection by the Board of Health and the final approval of the Police Chief. Mr. Boyle seconded the motion. The vote was unanimously in favor.

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BARBARA CASE, AMERIPRISE FINANCIAL

Ms. Case was present before the Board and thanked them for the opportunity for the Chamber of Commerce's local businesses to address the public in this forum. Ms. Case stated that she sat on the Pembroke Chamber of Commerce's Board of Directors for nine years; she moved to Pembroke in 1986 and raised her children in Pembroke. Ms. Case stated she is a Financial Advisor for Ameriprise Financial and that her main office is in Boston, but locally she helps people to reach their financial goals based on their expenses, income and plans for the future. Ms. Case stated that the Chamber helps locally in the community, and provides a referral service through its members. Ms. Case discussed the Chamber's scholarship program for PHS students, and encouraged local businesses to join the Chamber.

7:20 VINCENT CRAINE, TRU-GREEN: DOOR-TO-DOOR SOLICITATION PERMIT APPLICATION

Mr. Craine was present regarding his application to solicit door-to-door. Mr. Craine stated that he grew up in Pembroke and Tru-Green is an established business of 32 years with 3,000 customers in Pembroke. Mr. Craine seeks to go door to door to offer lawn care service packages. Mr. Trabucco moved to approve the application of Vincent Craine on behalf of Tru-Green for a door-to-door solicitation permit authorizing sales from 11:00 am to 7:30 pm, Monday through Friday and from 9:00 am to 3:00 pm on Saturday, license eligible for renewal on its expiration on August 15, 2017, subject to approval and permit card issuance by the Chief of Police. Mr. Boyle seconded the motion. The vote was 4/1 in favor with Mr. Stone opposed.

7:30 DPW COMMISSIONERS PRESENTATION: SPACE AND NEEDS STUDY RESULTS

DPW Commission Chairman Jason Federico introduced Jeffrey Alberti of West & Sampson to present the results of the feasibility study of space and needs of the DPW and Water Department. Mr. Alberti concisely outlined the DPW's responsibilities, their on-call nature and first responder status and advised the Board that the Division of Homeland Security classifies Departments of Public Works as First Responders. Mr. Alberti detailed the insufficiencies and inadequacies in the 1950's barn in place to hold the million dollar fleet on Mattakeesett Street. Mr. Alberti cited code non-compliance issues, workplace dangers and vehicle and equipment storage deficiencies. Mr. Alberti stated that Weston & Sampson has worked with over 110 DPW and they have reviewed several options with the Commissioners; proposals include 39,400 square feet to hold all Public Works departments including the water department, versus 32,000 square feet if water operations remain on Glenwood Road. Mr. Alberti reviewed the extensive site work that was performed, leading to a recommendation of remaining on Mattakeesett Street. Mr. Alberti explained that several different schemes were developed, and they drilled down to a preferred plan. Early cost breakdowns are in the range of \$338/sf for a complete cost of \$16.5million for combined facilities, or \$14.5million for operations without the water department. Discussion ensued on the pros and cons of including the water department in the facility. Mr. Boyle commended the DPW for the great response the town receives from its current level of funding, and stated that Weston & Sampson is the right partner to develop the accurate needs for the Town.

At 8:30 pm, Eugene Fulmine (DPW Director), Scott Glauben (Assistant DPW Director), Jason Federico (DPW Commission), Benjamin Bastianelli (DPW Commission), Paul Whitman (DPW Commission), Jeffrey Alberti (Weston & Sampson) exited the meeting.

CONSIDER A VOTE TO APPOINT KYLE STENSTROM OF 122 INDIAN TRAIL TO CONSERVATION COMMISSION

Mr. Boyle moved to appoint Kyle Stenstrom of 122 Indian Trail to the vacancy on the Conservation Commission, term to expire 2019; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

CONSIDER ROAD CLOSURE: STANLEY KOVALSKI BLOCK PARTY, AVIS AVE JULY 15

Mr. Stone moved to approve the closure of Avis Avenue on July 15, 2017 from 10:00 am to 10:00 pm subject to the approval of the Police Department, Fire Department and DPW. Mr. Boyle seconded the motion; the vote was unanimously in favor.

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DISCUSS AND POSSIBLE VOTE OF SUPPORT: HOUSE BILL #2501, AN ACT RELATIVE TO CONSTRUCTION & REHABILITATION OF PUBLIC SAFETY BUILDINGS

Mr. Boyle explained that House Bill 2501 is a proposed Act to fund, in part, public safety buildings which would operate similarly to the MSBA with schools. Discussion ensued. Mr. Boyle moved to send a letter to Representative Josh Cutler in support of House Bill 2501; Mr. Stone seconded the motion. The vote was unanimously in favor.

VOTE TO ACCEPT MINUTES OF APRIL 24, 2017

Mr. Stone moved to accept the minutes of April 24, 2017 as written; Mr. Boyle seconded the motion. The vote was unanimously in favor.

VOTE TO ACCEPT MINUTES OF MAY 1, 2017

Mr. Stone moved to accept the minutes of May 1, 2017 as written; Mr. Boyle seconded the motion. The vote was 4/0/1 with Mr. Trabucco abstaining.

OLD BUSINESS

On August 9, 2016, Governor Charles Baker signed An Act to Modernize Municipal Finance and Government whereby the Board of Selectmen may designate any one of its members for the purpose of approving bills or payrolls provided, however, that the member shall make available to the board, at its next meeting, a record of such actions. Mr. Stone reported that on May 8th he personally reviewed ten accounts payable warrants for \$547,502.79 and one payroll warrant for \$208,299.83. Mr. Trabucco moved to accept Mr. Stone's report. Mr. Boyle seconded the motion. The vote was unanimously in favor.

Mr. Thorne updated the Board on the Town's Response to North River Commission at their meeting of May 25th in regards to the Luddam's Ford project plans. Mr. Thorne stated that town counsel has determined that the area falls under the jurisdiction of the North River Commission and its protective order. Mr. Thorne updated the Board on the project plans, including the remediation of the riverfront buffer zone, landscaping improvements, five ADA compliant picnic tables, three new tables, signs identifying the trails and parking lot improvements.

ASK THE SELECTMEN

Mr. Stone stated that he was in attendance at the Planning Board hearing regarding the Oak Street lot that was cleared; the developer stated that the second phase of the project will not begin for six to twelve months, and the Planning Board is walking the site on Saturday. They plan to discuss vegetative screening as a buffer with the developer.

Mr. Boulter read the upcoming issues from the agenda.

At 8:50 pm, Mr. Boyle moved to enter executive session under M.G.L. c.30A, Sec. 21(7) to comply with, or act under the authority of M.G.L. c.41, s111F – Police Department; Mr. Stone seconded the motion, and Mr. Boulter declared that the Board will not return to open session. By roll call: Mr. Boyle – yes, Mr. Furlong – yes, Mr. Stone – yes, Mr. Trabucco – yes, and Mr. Boulter – yes.

MATERIALS & EXHIBITS

Application(s), M. Ahl RE: CV-72 License and IC-02-17 Permit (BOS/TA Office)
Application, V. Craine RE: Door-to-Door Solicitation Permit (BOS/TA Office)
PowerPoint Slides, Weston & Sampson RE: DPW Space/Needs Study (DPW/BOS/TA Office)
Memorandum, E. Thorne re: Luddam's Ford project (BOS/TA Office)
Application: K. Stenstrom RE: Appointment to Conservation Commission (BOS/TA Office)
Letter, S. Kovalski, RE: Block Part on Avis Ave (BOS/TA Office)
Comm. of Mass House Bill No. 2501 (Comm. of MA/BOS/TA Office)
Report of Approved Bills and Payrolls on May 8, 2017, L. Stone (BOS/TA Office)
Draft Minutes of April 24, 2017 and May 1, 2017 (BOS/TA Office)