

**MINUTES OF THE SELECTMEN'S MEETING
FEBRUARY 15, 2017**

PRESENT: Lewis W. Stone (Chairman), Willard J. Boulter, Jr. (Vice-Chairman), Arthur P. Boyle, Jr. (Clerk), Daniel Trabucco (Selectman), Matthew J. Furlong (Selectman), Edwin J. Thorne (Town Administrator), Mike Damon, Nigel Harling, Adam Silva, Art Egerton, Sabrina Chilcott (Executive Assistant), and others.

At 6:30 pm, Mr. Stone opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

VOTE TO OPEN ANNUAL TOWN MEETING WARRANT

Mr. Boyle moved to open the Annual Town Meeting warrant; Mr. Boulter seconded the motion. The vote was unanimously in favor.

RECOMMENDATION OF THE RECREATION COMMISSION: ACCEPT DONATION OF MEMORIAL BENCH, NOURSE FAMILY

Mr. Stone advised the Board that the Nourse family has donated a bench to the Recreation Commission to be placed on the Town Green in honor of Carol Nourse, former Commission member who began the Entertainment on the Green series. Mr. Trabucco moved to accept the donation of a bench in memory of Carol Nourse with gratitude; Mr. Boyle seconded the motion. The vote was unanimously in favor.

CONSIDER REQUEST OF PEMBROKE HISTORICAL SOCIETY: ONE DAY LIQUOR LICENSE

Mr. Boyle moved to grant approval on the application of the Pembroke Historical Society for a one day liquor license to serve all alcoholic beverages at 116 Center Street from 8:00 am to 1:00 pm on April 2, 2017 for their annual pancake breakfast; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

CONSIDER REQUEST OF PEMBROKE HISTORICAL SOCIETY: HERRING RUN PARK MAY 7, 2017 FOR ANNUAL GRAND OL' FISH FRY

Mr. Boyle moved to grant approval of the request of the Pembroke Historical Society for the use of Thomas Reading Park at the Herring Run on May 7, 2017 from 8:00 am to 5:00 pm for the Grand Ol' Fish Fry; Mr. Trabucco seconded the motion. Mr. Boulter suggested amending the motion by adding "conditionally upon the approval of the Conservation Commission" and notification to the Herring Superintendent for the placement of screens in the herring run to protect the fish. Mr. Boyle accepted Mr. Boulter's amendment with Mr. Trabucco's second. The vote was unanimously in favor.

MINUTES OF JANUARY 23, 2017

Mr. Boyle moved to accept the minutes of January 23, 2017 as presented; Mr. Boulter seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Update on Application for Site Eligibility under MGL c.40B to MassHousing: 274 Water Street
Mr. Thorne advised that the Town has their response drafted, and await further remarks from a few departments and the Division of Marine Fisheries. Mr. Stone advised that the Board held a meeting Saturday for approximately 90 minutes to a full hall, and several good points were raised. Mr. Trabucco stated that the town may object as the survey plan was done by a certified land planner, not an environmental engineer. Several other objections raised at previous meetings were discussed.

Mr. Thorne stated that the Advisory Committee cancelled their Monday evening meeting and has rescheduled the Town Administrator's budget presentation to February 27th at 7:30 pm. Mr. Thorne stated that the budget is balanced but it isn't pretty; there have been concessions on revenues and there is a level service budget. Mr. Thorne stated that he attended the Mayflower Health Group meeting today with the Treasurer and Accountant; they still discussed both split and blended rates but were not able to make a recommendation. On March 2nd at 9:00 am, there will be a meeting of the steering committee, and Mr.

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Thorne will hold a meeting with the Insurance Advisory Committee later that day. The general membership meeting will be March 23rd for a vote. Mr. Thorne stated that the difference between 11% and 19% is over \$500,000.

6:45 Unscheduled Appointment: Small Business update from the Pembroke Chamber of Commerce
MICHAEL DAMON, DAMON AND ASSOCIATES, INC.

Mr. Damon was present before the Board with an update on his local business in Pembroke, an accounting firm by the name of Damon and Associates, Inc. Mr. Damon moved to Pembroke in 1994 with his wife and three sons; his family is originally from Scituate since 1630. Damon and Associates is an CPA firm, primarily for individuals and small businesses. They assist with tax and compliance filings, and specialize in small businesses with 0-\$50million in sales. They work closely with their clients throughout the year for a variety of reasons such as analyzing trend in key performance indicators, providing feedback to clients on their business, preparing and selling a business or succession planning. Additionally, Mr. Damon's second business, Powder Point Wealth Management, is licensed for securities and insurance and helps people manage financial plans for college, retirement, and estate planning. Mr. Damon is the treasurer of the Pembroke Chamber of Commerce. His office is located at 300 Oak Street, Corporate Park, Suite #220 and his telephone number is 781-924-5684 extension 201.

Mr. Thorne stated that the town has been in talks with the Chamber to involve small businesses in the town's recycling program. Mr. Damon explained that offices are moving toward a paperless environment whereby the remaining documents produced must be shredded, but a centrally located drop off at Corporate Park could be a viable suggestion.

TOWN ADMINISTRATOR'S REPORT

Mr. Thorne stated that the intergovernmental agreement for joint animal control services is still in progress so the item needs to be rescheduled. The concept is a shared ACO for Pembroke and Hanson with a part time assistant funded by Hanson. Mr. Trabucco asked if Hanson shared services with Whitman; Mr. Thorne stated they did, with Abington as well, and the three community burden was too large to work well. Mr. Thorne cited examples of other towns that share services effectively, and stated that the key to a successful agreement is to clearly define roles, expectations and liabilities should any issues occur.

ASK THE SELECTMEN

Mr. Stone stated that he has received calls from his neighbors on Oak Street regarding the clearing of the land on the corner near Corporate Park. Mr. Stone stated that the owner plans to develop the land and will have an appointment with the Planning Board. Mr. Stone will provide an update when one becomes available.

Mr. Stone read the upcoming issues from the agenda.

At 7:07 pm, Mr. Boyle moved to enter executive session under M.G.L. c.30A, Sec. 21 (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body regarding the Clerical/DPW/Police and Fire Unions; Mr. Stone declared it to be so, and stated that the Board would not return to open session. Mr. Boulter seconded the motion. By roll call vote: Boulter – yes, Boyle – yes, Furlong – yes, Trabucco – yes, and Stone – yes.

MATERIALS & EXHIBITS

Proposed Timeline for the ATM Warrant (BOS/TA Office)

Letter, S. Roche for Recreation Commission re: Nourse Donation (Rec/BOS/TA Office)

Application, Pembroke Historical Society: Special/One Day Liquor License (BOS/TA Office)

Letter, Pembroke Historical Society: Request Use Town Property, Herring Run, Fish Fry (BOS/TA Office)

Draft Minutes of January 23, 2017 (BOS/TA Office)