

**MINUTES OF THE SELECTMEN'S MEETING  
FEBRUARY 10, 2016**

**PRESENT:** Arthur P. Boyle, Jr. (Chairman), Lewis W. Stone (Vice-Chairman), Willard J. Boulter, Jr. (Vice-Chairman), Michelle L. Burt (Selectman), Edwin J. Thorne (Town Administrator), Scott Matthews, Debbie Matthews, Anna Seery, Sabrina Chilcott (Executive Assistant), and others.

At 6:30 pm Mr. Boyle opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

**ANNOUNCEMENTS**

The Town Clerk has announced that the last day to register to vote in the Presidential Primary is today at 8:00 pm and absentee ballots are now available. Please contact the Clerk's office with any questions at (781) 293-7211. Ms. Burt announced that the DPW will open the Monroe Street Pit, located at the intersection of Monroe Street and School Street, to residents for disposal of brush only between the hours of 8:00 a.m. and 2:00 p.m. on both Saturday, March 5th and Sunday, March 6th. It is important to note: and attendant will be onsite during these hours; residents are requested to ensure their disposal items contain brush only. If you are unable to bring your brush to the Monroe Street location, you may contact the Fire Department to obtain a Burning Permit until May 1, 2016. Mr. Boyle announced the passing of Selectman Trabucco's mother and stated that the Board joins the town in expressing their condolences to the Trabucco family.

**6:30 COUNCIL ON AGING DIRECTOR ANNA SEERY: SENIOR TAX WORK-OFF PROGRAM UPDATE AND COUNCIL ON AGING DRUG AND ALCOHOL POLICY**

Ms. Seery was present before the Board to update them on the newly revitalized Senior Tax Work-Off Program. Ms. Seery has compiled data from towns within the region to tighten up the program that has languished for a variety of reasons. The program will remain essentially the same, but jobs and their descriptions have been identified, and Ms. Seery is piloting a two tiered application system. In the initial tier of applicants, all first time applicants will be considered for participation. In the second tier, all qualified applicants who have participated in the past will be considered via the lottery system. Ms. Seery additionally has brought the Zero Tolerance Drug and Alcohol Testing Policy for consideration of adoption by the Board. Ms. Seery explained that the impetus for change in this policy was from GATRA; they hired an outside consultant to audit their policies and the FCMA drug and alcohol policy currently being used is outdated, and a recommendation was made to GATRA that all participating towns adopt the FTA drug and alcohol policy. Ms. Seery further clarified that this would apply to the Town of Pembroke Council on Aging public transit and paratransit service employees only and will be incorporated into the Town's GATRA agreement. Discussion ensued on the current policy versus the new policy; Ms. Seery stated that the employee will not see a change as procedurally, the two policies are similar; however, reporting methods and supporting documentation and paperwork would be completely overhauled. Mr. Stone asked if adoption of this policy has been mandated by GATRA and Ms. Seery stated that it is required and will become part of the new contract. Mr. Stone suggested asking town counsel to review the policy; Ms. Seery clarified that this is not a policy written by GATRA, but by the Federal Transit Administration, so this is an existing government document. Mr. Boulter moved to adopt the Zero Tolerance Drug and Alcohol Testing Policy for the Town of Pembroke Council on Aging public transit and paratransit service employees subject to the approval of town counsel; Ms. Burt seconded the motion. The vote was unanimously in favor.

**CONSIDER REQUEST OF POLICE CHIEF: APPOINT SPECIAL POLICE OFFICERS**

Police Chief Richard Wall has stated that Sergeant William Hinchey has retired effective January 11, 2016, and has requested that he and four qualified persons be appointed as Special Police Officers for a term to expire June 30, 2016. Mr. Boulter moved to appoint William F. Hinchey, Justin Turvey, John Edmonston, Robert Morrisette and Roy Simon as Special Police Officers for the Town of Pembroke for a term to expire June 30, 2016. Ms. Burt seconded the motion. The vote was unanimously in favor.

## **MINUTES OF THE SELECTMEN'S MEETING**

### **CONSIDER VOTE TO ESTABLISH A CABLE ADVISORY COMMITTEE**

Mr. Stone moved to table this item until the meeting of February 22<sup>nd</sup>, Ms. Burt seconded the motion. The vote was unanimously in favor.

### **VOTE TO ACCEPT THE MINUTES OF FEBRUARY 1, 2016**

Mr. Stone moved to accept the minutes of February 1, 2016 as written; Ms. Burt seconded the motion. The vote was 3/0/1 with Mr. Boulter abstaining from the vote.

### **OLD BUSINESS**

Mr. Stone inquired as to the recent activities of the Central Plymouth County Water District Advisory Board. Mr. Boulter stated that there is a meeting coming up shortly. Mr. Boulter cautioned that all residents stay off of the ice as it is not safe.

Mr. Boyle read the upcoming issues from the agenda.

At 7:10 pm, Mr. Stone moved to enter executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares regarding the Police Contract; and to consider the purchase, exchange, lease or value of real estate, if the chair declares than an open meeting may have a detrimental effect on the negotiating position of the public body and Mr. Boyle declared it so. Ms. Burt seconded the motion. By roll call: Ms. Burt – yes, Mr. Stone – yes, Mr. Boulter – yes, Mr. Boyle – yes.

### **MATERIALS & EXHIBITS**

Memorandum from DPW Regarding Brush Disposal (DPW/BOS/TA Office)

A. Seery, Senior Tax Work-Off Guidelines and Revisions (COA/BOS/TA Office)

A. Seery, Draft: Zero Tolerance Drug and Alcohol Testing Policy (COA/BOS/TA Office)

R. Wall, Two Letters Requesting SPO Appointment (PD/BOS/TA Office)

Letter, CAC Summary, Practical Guide Comm. of Mass Dept. of Telecom & Cable (BOS/TA Office)

Draft Minutes, February 1<sup>st</sup> (BOS/TA Office)