

**MINUTES OF THE SELECTMEN'S MEETING**

**AUGUST 26, 2020**

**HYBRID IN-PERSON MEETING, ALSO HOSTED BY PACTV ON ZOOM PLATFORM**

**PRESENT:** Daniel Trabucco (Chairman), John G. Brown, Jr. (Clerk), Tracy Marino (Selectman), Don Bryant, Sabrina Chilcott (Assistant Town Manager)  
Video: Jessica M. Rushing (Vice Chairman), Rebecca Coletta (Selectman), William Chenard (Town Manager), Jamie Perkins, Andrew Herman, Eric Herman

At 7:00 pm, Mr. Trabucco advised that Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, s.18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Pembroke Board of Selectmen will be conducted in person in the Town Hall's Veterans Hall and via remote participation of board members via Zoom. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Pembroke website, at <https://www.pembroke-ma.gov/home/news/governors-order-suspending-certain-provisions-open-meeting-law>. Members of the public who want to attend in person may come to Town Hall, or may view the meeting on television, Comcast Government channel 15 live or via livestream at [www.pactv.org/watch/prime](http://www.pactv.org/watch/prime). All votes taken during this meeting will be roll call votes.

**7:00 NICK WILSON, GATHER LLC: ADD OUTDOOR LIVE ENTERTAINMENT –  
MOVIE SCREEN/SPEAKER, PARKING LOT (DRIVE-IN STYLE)  
THURSDAY/FRIDAY/SATURDAY 6PM-9PM**

Jamie Perkins was present before the Board on Gather's request to add outdoor live entertainment in the form of an inflatable (removable) movie screen at the street side of the current front parking area, rear facing (away from the roadway) with parking relocated to the side and two small speakers on the deck/patio dining area from 6:00 pm to 9:00 pm on Thursdays, Fridays and Saturdays until November 5<sup>th</sup>. Mr. Trabucco inquired about response from residential neighbors; Ms. Perkins stated that they will work with the neighbors to ensure minimal disruption. Discussion ensued on extending permit to December 1<sup>st</sup>. Ms. Coletta moved to approve the request of Gather, LLC for a Special outdoor Live Events Permit to display and broadcast movies on Thursday Friday and Saturday evening from 6:00 pm to 8:00 pm to December 1, 2020. Ms. Rushing seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining.

**7:15 ANDREW HERMAN, SOUNDCHECK STUDIOS: EXTEND SCHEDULE TO DEC. 1**

Andrew Herman was present before the Board regarding Soundcheck Studios has requested the Board consider his request to extend Soundcheck's outdoor concert series permit past the Labor Day original permit through the month of November (to December 1<sup>st</sup>). Mr. Herman advised that they have hosted twenty shows successfully and they are requesting an extension for as long as weather permits. Ms. Marino moved to approve the request for an extension of the Special outdoor Live Events Permit (Outdoor Concert Series) of Soundcheck Studios on Thursday, Friday and Saturday nights from 7:00 pm to 10:00 pm from September 10, 2020 to December 1, 2020. Mr. Brown seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining.

**REQUEST TO APPOINT JAMES MUSCATO AS SPECIAL POLICE OFFICER**

Mr. Brown moved to appoint James Muscato as a Special Police Officer at the recommendation of

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the Police Chief. Ms. Marino seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining.

### **REVIEW AND VOTE: CARES ACT REIMBURSABLE EXPENSES**

Mr. Chenard advised that Pembroke's allocation of reimbursable funds from Plymouth County is \$1,544,697.54; phase one amount is \$808,560; phase two amount is \$586,702.46 and phase three amount is \$149,434.32. Pembroke received \$61,302.11 in phase one with unexpended portions added to phase two funding. Mr. Chenard presented submission data for phase two amounts totaling \$236,986.41 encompassing additional hardware, software, PPE, cleaning and disinfecting supplies, signs, staff overtime and other miscellaneous costs. Mr. Chenard presented preliminary phase three initial requested expenses of \$69,395.89 which include library, veterans and senior expenses in review by the Library Director, council on aging director and Veterans Agent working with the Town Manager. Remaining items for future presentation will include UVC boxes/uninvent filters for town buildings at \$13,175 and will include a comprehensive list presented by the Superintendent of Schools and approved by School Committee. Mr. Chenard presented initial data from the School Department for \$179,669.93 of initial supplies of cleaning, sanitization and personal protective equipment for all five facilities including UV sanitizing wands, magnetic air purification system, 20'x30' tents for each school's courtyard space, sanitizer, face masks, foggers, viro tabs and more. Mr. Chenard presented initial data from the School Department for \$106,489.66 in additional hardware and software costs, detailed. Mr. Chenard presented an overview of remaining, required items that will be presented at a future date totaling \$785,260; costs centers include \$45,000 for an HVAC audit; \$73,200 plus \$205,000 for anticipated cleaning, sanitization and personal protective equipment for the remainder of the school year; \$78,000 for ten bus monitors four hours per day; \$234,060 for long term subs and \$150,000 for tablets for the math and science departments district-wide. Robust discussion occurred and Mr. Chenard summarized by clarifying the request before the Board is a vote to submit expenses in the amount of \$236,986.41 as presented and a vote to support the first request of phase three funding of \$69,395.89. Ms. Rushing requested that the deck be emailed to the Board. Ms. Rushing moved to support request number three for \$236,986.41 as outlined in the presentation. Ms. Coletta seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining. Ms. Rushing moved to support phase three, request number one of \$69,395.89. Ms. Marino seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining. Ms. Rushing moved to support the phase four recommendations as presented including municipal HVAC upgrades and Pembroke Public Schools requests, pending the release of the phase four funding tomorrow. Ms. Marino seconded the motion. Ms. Coletta requested that the motion be amended to say that in the event that the amount is less than \$700,000 in phase four, priority would be given to the School's request for HVAC, cleaning supplies, PPE and bus monitors. Ms. Rushing accepted the amendment to her original motion; Ms. Marino accepted the amendment to her second. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining.

### **TOWN MANAGER'S REPORT**

#### Interim Appointments

Mr. Chenard stated that he has appointed David McPhillips interim Veteran's Agent effective immediately and he will be starting Friday. Mr. Chenard advised that he will be permanently appointing Lieutenant Wendy LaPierre as Emergency Management Co-Director; Lieutenant LaPierre has extensive knowledge and training in Emergency Preparedness and Management, a Bachelor's Degree in Law Enforcement, Master's Degree in Criminal Justice, has been with the

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Pembroke Police Department since 1997 and as a lieutenant for two years; she serves as the Plymouth County Outreach Liaison, the Hub Liaison and E911 Grant Coordinator. Mr. Chenard advised that he will be temporarily appointing Lieutenant Richard MacDonald as interim Police Chief; Lieutenant MacDonald has extensive training and knowledge of Police Administration and Operations and has been with the Pembroke Police Department since 1998 and as a lieutenant for five years. Lieutenant MacDonald was a Sergeant with the Boston Harbor Point Police Department and a Chief Master Sergeant for the Massachusetts Air National Guard prior to arriving in Pembroke. He has an Associate's Degree in Security Administration, a Bachelor's Degree in Criminal Justice, and a Master's Degree in Criminal Administration; additionally, he has completed the Command Leadership courses offered by the FBI Law Enforcement Executive Development Association. Lieutenant MacDonald's interim appointment will take effect upon Chief Wall's departure.

### **VOTE TO APPROVE MINUTES OF JULY 22, 2020 AND AUGUST 5, 2020**

Ms. Rushing moved to approve the minutes of July 22, 2020; Mr. Brown seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining. Ms. Rushing moved to approve the minutes of August 5, 2020 as submitted; Ms. Marino seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining.

### **ASK THE SELECTMEN**

Don Bryant of 155 Mountain Ave was in attendance and requested to read a statement that he had prepared concerning personal (not official) social media posting by a board member. Ms. Coletta stated that the personal statement was rhetorical and posted in a private Facebook group. Mr. Trabucco advised that there is no action before the Board as no rule or regulation was broken.

At 8:50 pm, Mr. Trabucco read the upcoming issues. Mr. Brown moved to adjourn, and Ms. Marino seconded the motion. By roll call vote: 4/0/1: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, with Trabucco abstaining.

### **MATERIALS & EXHIBITS**

Live Entertainment Permit Application, N. Wilson (BOS/TM Office)

Email, Permit Extension Request, A. Herman (BOS/TM Office)

Memorandum, R. Wall RE: SPO Appointment (PPD/BOS/TM Office)

COVID Related Expenses/CARES Appropriations PowerPoint, W. Chenard (BOS/TM Office)

Draft Minutes of Meeting of July 22 and August 5, 2020 (BOS/TM Office)