

**MINUTES OF THE SELECTMEN'S MEETING  
JUNE 30, 2020  
REMOTE MEETING HOSTED BY PACTV ON ZOOM PLATFORM**

**PRESENT:** Video: Daniel Trabucco (Chairman), Jessica M. Rushing (Vice Chairman), John G. Brown, Jr. (Clerk), Rebecca Coletta (Selectman), Tracy Marino (Selectman), William Chenard (Town Manager), Sabrina Chilcott (Assistant Town Manager)

At 7:00 pm, Mr. Trabucco advised that pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this public hearing of the Pembroke Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but the public can view this meeting while in progress. PACTV is providing this service live on Comcast Government Access channel 15, and for those without cable, on their PRIME streaming channel by visiting [www.pactv.org/prime](http://www.pactv.org/prime). Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the hearing designated for public comment, by emailing [selectmen@townofpembroke.com](mailto:selectmen@townofpembroke.com) or calling 781-293-3844. All votes taken during this meeting will be roll call votes.

**CONSIDER SPECIAL EVENT PERMIT: CELEBRATION OF LIFE, 178 PLEASANT ST ON JULY 11<sup>TH</sup> FROM 1:00-6:00 PM**

Ms. Coletta moved to grant the application of Rocco LaMattina of 178 Pleasant Street for a Special Event Permit for a live band from 1:00 pm to 6:00 pm on July 11, 2020 subject to the approval of the Pembroke Police Chief. Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes; Trabucco – yes.

**VOTE SELECTMEN'S REPRESENTATIVE TO TOWN MANAGER'S SMALL BUSINESS RELIEF COMMITTEE**

Ms. Rushing nominated Ms. Marino as second representative to the Town Manager's Small Business Relief Committee; Mr. Brown seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes; Trabucco – yes.

**ANNUAL BOARD AND COMMITTEE REAPPOINTMENT: DAN PELLETIER AS BOS REP CPC, FAITH BYRNE, TOWN LANDING**

Mr. Trabucco advised that the final two re-appointments include Daniel Pelletier, Selectmen's Representative to CPC for a term to expire 2023, and Faith Byrne, Town Landing Committee for a term to expire 2023. Mr. Brown moved the re-appointment of both with terms to expire 2023. Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes; Trabucco – yes.

**UPDATE, DISCUSSION AND POSSIBLE VOTE: TOWN MANAGER'S CARES ACT REIMBURSEMENT PLAN**

Mr. Chenard advised that Plymouth County received \$90 million from the federal government for distribution to cities and towns in Plymouth County. Pembroke has identified \$704,000 in potential requests including computer hardware and software (\$653,446); PPE (\$11,008); cleaning and disinfecting supplies (\$14,161); signs, posters and more in town/school buildings and outdoor locations (\$1,496); payroll and staff overtime (\$19,180) and more (\$5,470). Mr. Chenard stated that Pembroke's allocations total \$1,544,080.44 broken out into three phases. In Phase One due July

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10<sup>th</sup>, amount is population driven at \$808,560.76. Phase Two drops as it is population and case driven at \$586,702.46 with Phase Three at \$149,434.32 identified for veterans' services, library and COA costs incurred. Discussion ensued on necessary technological improvements, data upload technology versus staffing costs, school requirements and town meeting and election needs under COVID constraints. Mr. Chenard request a vote to approve costs as detailed in the presentation and the authorization to submit those costs for reimbursement. Ms. Coletta so moved. Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

### **REVIEW, POSSIBLE DISCUSSION: OPEN SELECTMEN'S REPRESENTATIVE AND LIAISON POSITIONS**

Ms. Coletta inquired as to whether the Old Colony Planning Board should have a spot opened up for a Planning Board member; Mr. Trabucco concurred. Ms. Coletta will consult Planning Board at their next meeting. Ms. Rushing nominated Tracy Marino for the School Committee Liaison vacancy; Ms. Coletta seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes. Ms. Coletta nominated Ms. Rushing for Safety Committee/PEMA vacancy; Ms. Marino seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes. Mr. Brown nominated Ms. Coletta for Plymouth County Advisory Board Representative; Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes. Discussion ensued on dormant committees and what the expectations are concerning them. Mr. Trabucco requested this item be continued to next week.

### **VOTE RECOMMENDATION OF TOWN LANDING CHAIR: APPOINT LISA RENEE SPRING TO VACANCY, TERM TO 2022**

Town Landing Chairman David Boyle has requested that the Board consider the appointment of Lisa Renee Spring of 3 Old Cart Path to the vacancy on the Town Landing Committee, term to expire in 2022. Ms. Rushing moved to appoint Lisa Renee Spring to the vacancy on the Town Landing Committee, term to expire in 2022. Mr. Brown seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

### **VOTE TO APPOINT REFERRED APPLICANT TO COMMISSION ON DISABILITIES: KATHERINE WHITNEY, TERM TO 2023**

Mr. Trabucco advised that the town is in receipt of an application from Katherine Whitney of 64 Mountain Avenue for appointment to the vacancy on the Commission on Disabilities to a three-year term expiring in 2023. Ms. Whitney met with representatives of the Town Manager's office and demonstrated knowledge, enthusiasm and a desire to serve on the Commission; it is recommended that the Board consider Ms. Whitney's appointment to the vacancy on the Commission. Ms. Rushing moved to appoint Katherine Whitney of 64 Mountain Avenue for appointment to the vacancy on the Commission on Disabilities to a three-year term expiring in 2023. Mr. Brown seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

### **TOWN MANAGER'S REPORT**

#### Update: Town Hall Hours Change

Mr. Chenard stated that Plymouth County Town Hall vary but the trend is to have extended evening hours with adjustments on Friday afternoons to avoid overtime costs; three towns are closed entirely on Fridays. He advised performing both average hours and median hours, these proposed hours

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align well, providing forty hours of coverage and availability with evening hours for residents. Discussion ensued on overtime savings and affect on potential, future layoffs. Ms. Rushing moved to support the Town Manager's proposal; Ms. Marino seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes; Trabucco – yes.

### **Veterans Agent**

Mr. Chenard advised that Veteran's Agent Robin Kernan is not seeking re-appointment; thanks were given for her work to date on behalf of Pembroke's veterans. Mr. Chenard stated that he is beginning the process of recruitment by evaluating needs, job description and timeline. Mr. Trabucco requested that the Town Manager invite a Selectman to participate in the process as the role is vital to the town,

### **ASK THE SELECTMEN**

Mr. Brown shared with the Board the passing of two members of the Dull Men's group, extending his condolences to families and friends for their loss. Ms. Coletta inquired when other boards will resume meeting schedules; the town's ZOOM calendar for July and August was shared.

At 8:25 pm, Mr. Trabucco read the upcoming issues. Ms. Rushing moved to enter into executive session under M.G.L. C.30a, sec. 21(3) to discuss strategy with respect to strategy in collective bargaining if an open meeting will have a detrimental effect on the bargaining position of the public body, and the chair so declares, DPW AFSCME Local 1700 Laborer's Separation Agreement; Firefighter's Union CBA Update. Mr. Trabucco declared it to be so, and Mr. Brown seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes; Trabucco – yes.

### **MATERIALS & EXHIBITS**

Letter, R. LaMattina Request for Event (BOS/TM Office)  
Slate of Eligible Candidates for Board Re-Appointment (BOS/TM Office)  
Presentation, W. Chenard, CARES Act Related Expenses (BOS/TM Office)  
Presentation, Liaison Vacancies (BOS/TM Office)  
Vacancy Application, R. Spring for Town Landing (BOS/TM Office)  
Vacancy Application, K. Whitney for Comm. On Disabilities (BOS/TM Office)