

**MINUTES OF THE SELECTMEN'S SPECIAL MEETING
FEBRUARY 19, 2020**

PRESENT: Willard J. Boulter, Jr. (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), John G. Brown, Jr. (Clerk), Jessica M. Rushing (Selectman), Daniel W. Trabucco (Selectman), Stephen Walsh, Bernie Lynch, Sharon Flaherty, Stephen Curley, Lenny Rowe (WATD), Arthur Egerton, Sabrina Chilcott (Assistant Town Manager), and others.

At 8:00 pm Mr. Boulter opened the meeting.

**8:00 TOWN MANAGER SEARCH COMMITTEE, COMMUNITY PARADIGM ASSOC.:
RECOMMENDATION TO SELECTMEN, TOWN MANAGER CANDIDATE FINALISTS**

Mr. Lynch advised that thirty-one applications were received, and seven candidates were screened by the Screening Committee in interviews conducted over the course of one day. The Committee narrowed the field to three finalists being referred to the Board of Selectmen tonight. Mr. Lynch provided the Board with a package containing letters of interest, resumes, and a profile created by CPA. CPA took the highlights, strengths, weaknesses and other factors derived from references and compiled the data into this profile. Mr. Lynch finished by advising that he is available to the members by phone or email at any time throughout the process and each will be fully prepared prior to the interviews. Mr. Lynch advised that the finalists, in alphabetical order are William Chenard, Christopher Clark and Thomas Guerino. Mr. Lynch stated that the Screening Committee liked each candidate's track record, ideas for innovation and plan to manage the town. Mr. Lynch distributed a draft of the interview questions for the board's consideration and advised that any additional questions can be emailed to him for inclusion.

SCHEDULING OF TOWN MANAGER CANDIDATE INTERVIEWS

Discussion ensued on dates and times available; consensus was achieved on holding the interviews on Tuesday, February 25, 2020 beginning at 5:00 pm in the Veterans Hall. Mr. Lynch recommended they be scheduled at 5:15, 6:16 and 7:45, allowing for the Board to address the 7:30 advertised public hearing regarding a liquor license. Mr. Boulter instructed staff to request that the meeting be taped for rebroadcast and not broadcast live. Discussion ensued and it was decided to hold preliminary discussion and post the possibility of appointing one of the finalists should the circumstances warrant.

At 8:35 pm, Mr. Boulter read the upcoming issues. Ms. Rushing moved to adjourn; Mr. Boyle seconded the motion. The vote was unanimously in favor.

MATERIALS & EXHIBITS

Community Paradigm Finalist Package (BOS/TM Office)

Draft Interview Questions (BOS/TM Office)