

**MINUTES OF THE SELECTMEN'S MEETING
NOVEMBER 19, 2018**

PRESENT: Matthew J. Furlong (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Willard J. Boulter, Jr. (Clerk), John G. Brown, Jr. (Selectman), Daniel W. Trabucco (Selectman), Blake Dinius, Radwan Al-Karrash, Erin McGurl, Stephen Curley, Burt White, Adam Silva (Mariner), Brooke Young, Sabrina Chilcott (Assistant to the Town Administrator) and others.

At 7:00 pm, Mr. Boyle opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

VOTE TO CLOSE FY19 TAX CLASSIFICATION HEARING

Mr. Boulter moved to close the Board of Assessor's tax classification hearing at their request; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

VOTE TO EXECUTE CABLE TELEVISION LICENSING AGREEMENT BETWEEN THE TOWN OF PEMBROKE AND COMCAST

Mr. Thorne presented an executive summary of the cable television licensing agreement negotiated by the town's cable committee and town counsel and Comcast. This ten year agreement includes free cable drops and service to the Town Hall and High School, a \$.50 per subscriber annual fee, a 5% of gross revenue annual payment and an additional \$30,000 in capital support funds. Mr. Boulter moved that the Town of Pembroke Board of Selectmen grant the ten-year cable television renewal license to Comcast of Connecticut/Georgia/Massachusetts, Etc., dated December 14, 2018, a copy of which has been reviewed and approved by the Town's cable negotiators and the Town's Cable Counsel. Mr. Trabucco seconded the motion. The vote was unanimously in favor.

VOTE RECOMMENDATION OF ENERGY COMMITTEE; APPOINT JESSICA JANUSZ OF 436 PEMBROKE WOODS DRIVE

Mr. Boulter moved to appoint Jessica Janusz of 436 Pembroke Woods Drive to the Energy Committee; Mr. Boyle seconded the motion. The vote was unanimously in favor.

VOTE A SELECTMEN'S REPRESENTATIVE TO COUNCIL ON AGING BOARD

Mr. Boyle moved to nominate Matthew Furlong to serve as the Selectmen's liaison to the Council on Aging Board; Mr. Brown seconded the motion. The vote was unanimously in favor.

At 7:15pm, Mr. Boulter exited the meeting to attend the Conservation Commission meeting.

VOTE TO APPROVE MINUTES OF NOVEMBER 5, 2018

Mr. Boyle moved to accept the minutes of November 5, 2018; Mr. Brown seconded the motion. The vote was unanimously in favor (4/0).

VOTE RENEWAL OF ELIGIBLE CLASS I, CLASS II, TAXI, AND PRECIOUS METALS LICENSES

Mr. Boyle moved to grant the renewal of a New Auto Dealer's (Class I) License to New England Fresh Water Marine, Inc. at 447 Washington Street; Mr. Trabucco seconded the motion. The vote was unanimously in favor (4/0). Mr. Boyle moved to grant the renewal of the Used Auto Dealer's (Class II) Licenses as presented; Mr. Trabucco seconded the motion. The vote was unanimously in favor (4/0). Mr. Boyle moved to renew the Taxi Driver and Storage License of Pembroke Town Taxi at 752 Washington Street for two cars; Mr. Trabucco seconded the motion. The vote was unanimously in favor (4/0). Mr. Boyle moved to renew the Precious Metal Dealer's Licenses for D.J.'S Goldmine at 24 Schoosett Street, South Shore Diamond Exchange at 125 Church Street, Unit 40-50 and Bellestar Jewelry, Inc. at 95 Church Street; Mr. Trabucco seconded the motion. The vote was unanimously in favor (4/0).

MINUTES OF THE SELECTMEN'S MEETING

Old Business

Record of Approved Bills and Payrolls, November 13, 2018

Mr. Furlong advised that on November 13, 2018 he personally reviewed five accounts payable warrants totaling \$173,169.67 and two payroll warrants totaling \$1,297,118.08 prepared by the Town Accountant and authorized the itemized expenditures for payment. Mr. Trabucco moved to approve the report; Mr. Boyle seconded the motion. The vote was unanimously in favor (4/0).

TOWN ADMINISTRATOR'S REPORT

Mr. Thorne advised that he is in receipt of a letter from DHCD stating that Pembroke's Housing Production Plan has been approved by the state. Additionally, he announced that the Pembroke Public Library will begin accepting passport applications on Monday, December 3rd.

At 7:20 pm, Mr. Furlong read the upcoming issues from the agenda; he declared a brief recess until the Advisory Committee's scheduled appointment at 7:30 pm.

Stephen Curley, Linda Peterson, Stephen Walsh, Elizabeth Monks, Matthew Norton and Donna Badger entered the meeting.

At 7:25 Mr. Furlong reconvened the meeting.

7:30 (7:25) ADVISORY COMMITTEE: PRELIMINARY DISCUSSION OF FY20 OPERATING BUDGETS (PAYROLL)

Advisory Committee Chairman Stephen Curley was present before the Board stating that the Selectmen took the role of supporting additional staff in the form of police officers which puts the town into a 'crunch situation' going into the FY20 budget process; he requested that the Board set a policy. Mr. Thorne advised that he and the Town Accountant have accelerated the budget process timeline with departmental budgets due November 30th; he advised that he will present a preliminary FY20 budget to the Selectmen on December 10th for the Board's discussion. Town Accountant Michael Buckley stated that the Mayflower Health Group meeting saw the County Treasurer recommending that all towns budget between an 8 and a 12% increase in health insurance while hoping for better results. Mr. Buckley advised that there are FY19 deficit concerns at the moment with one department spending additional amounts each week. The Board concurred that this should be addressed. Mr. Furlong called for a Special Meeting on November 26th to discuss further.

At 7:50 pm, Mr. Brown moved to enter into executive session under M.G.L. c.30A, Sec. 21(6) to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body; Off Washington Street (D13-47A) and 172 Washington Street (D14-29A); Off Washington Street (F9-1). Mr. Furlong declared this to be so, and stated that the Board would not return to open session. Mr. Trabucco seconded the motion. By roll call vote: Boyle – yes, Brown – yes, Trabucco – yes, Furlong – yes.

MATERIALS & EXHIBITS

Email, J. Gigliotti RE: FY19 Tax Classification Hearing Closure (Assessor/BOS/TA Office)
Executive Summary (W. Hewig, KP Law), Draft Cable Licensing Agreement Comcast (BOS/TA Office)
Email, N. Zechello, Jr. and Application RE: Appoint Janusz to Energy Committee (BOS/TA Office)
Draft Minutes of November 5, 2018 (BOS/TA Office)
Record of Approved Bills and Payrolls November 13, 2018 (BOS/TA Office)