



TOWN OF PEMBROKE
DEPARTMENT OF PUBLIC WORKS
100 CENTER STREET
PEMBROKE, MASSACHUSETTS 02359
781-709-1425 fax 781-293-2964 781-709-1426

DPW Commissioners

Ben Bastianelli - Chairman
Paul Whitman - Vice Chair
Jason Federico - Clerk

Divisions: Cemetery Parks & Commons Highway Tree Water

DPW COMMISSIONERS MEETING
August 14, 2017

Meeting Place: 100 Center Street Town Hall

Time: 5:30 p.m.

Present were: Ben Bastianelli, Paul Whitman, Jason Federico, Gene Fulmine, Scott Glaubien, Susan Jones.

- **Motion to open meeting made by Mr. Whitman, seconded by Mr. Federico**

Payroll, Commitments, Warrants and Meeting Minutes for 6/5, 6/26 & 7/17/17 signed.

- **Motion made to accept the meeting minutes of 6/5, 6/26 & 7/17/17 by Mr. Federico, seconded by Mr. Whitman. All in favor.**

New Business:

Ludham Ford Park - A "*motion*" was to be made tonight August 14, 2014, regarding a motion that was previously made on Ludham Ford Park which was not listed on the June 26, 2017 meeting agenda. After further discussion ensued on Ludham Ford Park, regarding on-going issues that still need to be addressed such as (signage, plantings, layout plans, etc.) the *Commissioners decided to wait before making a "motion".*

Scott showed the Commissioners a copy of a sign that was drawn up. He stated that it was identical to the Hanover sign. The Commissioners asked that our sign say "Welcome to Pembroke". The cost of the sign would be \$3,700.00. To save on the cost, it was suggested it be a one sided sign, with the other side saying "Welcome to Pembroke". Commissioners want to hold off approving the sign until their next meeting.

Demand Billing – Commissioners to make a motion on the subject doing a demand billing on water bills. Topic was discussed at the June 26, 2017 meeting.

- **Motion was made by Mr. Federico do a demand billing on water bills twice a year. Seconded by Mr. Whitman. All in favor**

High Street - Joseph DeAndrade from 405 High Street came in to discuss a large puddle that forms near his home every time it rains. DPW has responded multiple times when he's called in to report it. Mr. DeAndrade brought in a couple of his neighbors to discuss this on-going issue and the condition with the pavement on High Street.

The Commissioners explained that High Street was on the schedule to be paved this year, but due to the scheduling of the Rt. 14 Pavement Project on Barker Street, they could not have High Street under road construction at the same time. Mr. Bastianelli invited the residents to come

back to them in the spring, as we should have a clearer picture of the progress of the Rt. 14 project.

Review of Swanberg Wells –

Subject tabled until more information becomes available.

Old Business:

Work Order Implementation –

Mr. Federico stated that if we are going to put this in for Town meeting total price for work orders, asset management and snow-ops is 33k. Gene stated he would put it in under the Capital. Mr. Federico stated that that included the tablets and the data plan for one year.

Update of the extras for Rt. 14 Corridor Project & Construction progress –

Gene gave the Commissioners an update. He stated that they are pretty much done Maquan Street to the Stop n' Shop for a while. They are currently concentrating heavy on Barker Street towards Rt. 53 and getting ready for the culvert replacements and starting the water service change over. Mr. Bastianelli was concerned about the phases that were originally presented to them in the beginning, now seems to have been altered. Further discussion ensued.

Mowing & Maintenance -

Mr. Bastianelli spoke in regards to a letter Susan Roche from the Recreation department wrote a letter against changing how the duties are being handled at the moment with her maintenance employees. Mr. Bastianelli stated that he has requested an executive session with the Selectman to discuss some pending issues which this issue of mowing being one of them. He stated that the executive session is scheduled for August 21st. He will table this discussion until after the executive session.

Review of New Facility plans –

Mr. Bastianelli gave an update on his discussion with Jeff Alberti from Weston & Sampson. He stated there were further modifications to the plans for our new DPW facility. He had them re-run the numbers based on the fabric structures that we spoke about earlier. When we last met with them during their presentation their cost number was in the vicinity of 11.5 to 11.8 million. With the new fabric structure it is now down to 9.9 million. Mr. Bastianelli stated that this gives us an idea of where we can go funding wise, in order to achieve what we are looking to do. Some of the modifications discussed were a fabric enclosure for the equipment, new salt facility big enough for a seasons' worth of salt, etc. Further discussion ensued.

Unscheduled topic discussion:

HubTech - Mr. Federico spoke with our water technicians who are currently using Utility Cloud for the meter accounts (ti-card). Cost would be \$1,200.00 which includes a scanner. Gene was instructed to order the computer equipment needed.

Website - Mr. Federico asks about the update to the website regarding the road construction. Gene said the website was updated.

Solar Field - Mr. Whitman asked about a potential solar field out on the Swanberg property. Gene said he spoke with Ed Thorne about having a representative from a solar company come in and speak with us.

Fluoride - Mr. Bastianelli spoke on behalf of the removal of fluoride in the towns water. He asked if we are going to put an article in at the Town meeting. Mr. Whitman said he believes the Board of Health wants to keep it in. Mr. Federico stated that we need to have further discussion the Board of Health before we can move forward with this topic.

Catch basin outsourcing –

Gene stated that we only have one catch basin left to rebuild. He suggested we continue to try and outsource catch basin cleaning and street sweeping. Commissioners asked Gene to put together a list of other activities to outsource.

Cross Street/Hobomock Street - Mr. Whitman stated he went out and looked at some of the work going on over on Cross Street. Road improvements have stated and he asked that we keep an eye on it, so that we can get our drainage in. Scott stated he spoke with the person in charge over there and they are box widening right now. He also asked when we are going to start the sidewalks on Hobomock Street. Gene said he should know more by the end of this week, after he speaks with Charlie Capone.

Risers - Mr. Federico instructed Gene to make sure moving forward that when we have accepting roads, that we never let the contractors put the riser on the extensions in the grass. Make them dig up the boxes and raise them to grade.

Regrind - Question on the regrinds that are sitting on Town property where the future fire station is going. Scott said it belong to Landers. Discussion ensued regarding using regrind or milling material to maintain some of the problem streets in town.

Water Restriction –

Based on the water levels, we are required to implement a water restriction, which we will do immediately. We will put the word out to the residents thru the Town's webpage, social media and signage. As this is not on this agenda the Commissioners will make the actual motion at their next meeting on August 28th.

- **Motion made by Mr. Whitman to adjourn. Seconded by Mr. Federico. All in favor.**

Director's Comments:

Respectfully submitted,

Susan Jones,
Assistant To

DPW Commissioners