

## DPW Commissioners Meeting

July 17, 2017

Meeting opened at 5:30 p.m. At Town Hall DPW Office

Present: Paul Whitman, Jason Federico, Ben Bastinelli, Gene Fulmine, Jr., Scott Glauben, and Jeff Alberti of Weston & Sampson.

Payroll and Warrants signed. Whitman made motion to accept June 5, 2017 minutes and seconded by Federico. Federico made a motion to amend June 26, 2017 minutes abstaining a vote for engineer selection.

Water Main on Route project: Email to entered as document. Revised prices to reflect deduction on Curb stops, service boxes and Gate Box. Authorized to move forward.

Work Order Implementation: Federico unable to get prices from Chief Wall. Was not able to do analysis. Couldn't run the figures without the information. Fulmine provided Federico a copy of the figures. Federico will provide for next meeting.

G.F.

Review of Facility Plans: Wish list for each division and staff interviews completed, Developed concepts with all divisions in the facility or removing the Water division. All in building would be 42,000 square feet and costs 16.5 million. Redesigned concept, value engineered option would be 27,000 square feet and cost 11.5 million. Salt shed quote for block wall and fabric to hold 4,000 tons of salt.

Swanberg Property: Waiting to hear on the results from the pump tests.

Extras on Route 14: Nothing from Engineering firm for extras. Will be closing Napa down for approximately 15 minutes. Will be having one lane of traffic for the herring culvert for at least 2 weeks.

Cross Street Drainage: Finally was able to speak with Doug from the project. Decided to have them do their end of the project as originally planned. We will come in after will do a swale.

Staffing Levels: Fulmine provided the current policy to board on minimum staff required for each divisions. Some suggestions made by board. Fulmine said the main problem is the DPW is down 5 full time employees since 1998. Request for Fulmine to provide lists for outsourcing. Cemetery/Tree/ Parks and Common foreman provided a list of the areas mowed and maintained by their division. Will request money from Advisory for subcontracting work and/or summer help. Commissioners suggested mowing of greens and town hall should be done by Town Hall custodians. Commissions also think the retention areas owned by the town should be maintained by Water Division as it affects the water quality of the aquifer.

Comp Time: Bastinelli wants to meet with Board of Selectmen in the future to discuss policy for DPW employees as they negotiate their contracts.

Summer internship status update: Hydrants completed and piping done. Will get hours from intern and will add to the payroll.

Plan for Ludham Ford: Rec Plan Design:

Question on what is owed to Cemetery Division from CPC Fund: \$1,979 – reimbursement for grass seed, loam and hay waddles.

Subdivision standard details: Whitman will look into Hanover's requirements and will be reviewed by commissioners at later meeting.

Article at Fall town meeting: Cemetery Truck replacement, Water Division Truck replacement and 2006 & Body replacement. Also Fluoride removal from Town Water as an Article.

Next meeting to be held on August 14, 2017. Items to be removed from the agenda: Water Main for Route 14, Cross Street Drainage Improvements, PA Landers Pricing, Staffing Levels by divisions. Items to be added to agenda: Ludham Ford Park – work to be done and work not be done and Demand Letter Request by Town Collector, Commissioners need for it to be on the agenda so they can vote on it.

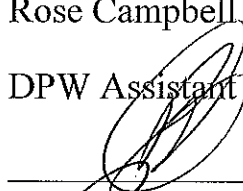
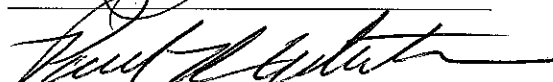
Federico motioned to adjourn at 7:22 pm, seconded by Whitman.

G.F.

Respectfully submitted,

Rose Campbell

DPW Assistant To

  
  
DPW Commissioners