



TOWN OF PEMBROKE
DEPARTMENT OF PUBLIC WORKS
100 CENTER STREET
PEMBROKE, MASSACHUSETTS 02359
781-709-1425 fax 781-293-2964 781-709-1426

DPW Commissioners

Ben Bastianelli - Chairman
Paul Whitman - Vice Chair
Jason Federico - Clerk

Divisions: Cemetery Parks & Commons Highway Tree Water

DPW COMMISSIONERS MEETING
June 26, 2017

Meeting Place: 100 Center Street Town Hall

Time: 5:30 p.m.

Present were: Ben Bastianelli, Paul Whitman, Jason Federico, Gene Fulmine, Scott Glaubien, Susan Jones, Treasurer Collector Kathleen McCarthy and Ryan Trahan (EPG)

- **Motion to open meeting made by Mr. Whitman, seconded by Mr. Federico**

Payroll, Commitments and Warrants signed.

Unscheduled Business after Posting of Agenda:

Kathleen McCarthy and Susan Jones spoke with the Commissioners regarding the pros to having the Water Division doing a Demand billing. The Water bills are the only Town bills that the Treasure/Collector does not send out a demand notice. Kathleen explained the process of a demand billing, what the mailing cost would be, and the revenue it would bring in.

- **Motion was made by Mr. Federico to move forward with sending out Demand notices for water bills twice a year. Seconded by Mr. Whitman. All in favor**
(Per Open Meeting Law, no motion can be made if not listed on Agenda. Item will be placed on 7/17/17 upcoming agenda for Commissioners to make a motion).

Old Business:

Contract EPG Rt. 14 Corridor Project –

Ryan Trahan spoke with the Commissioners seeking approval for EPG's Rt. 14 Corridor Project contract. Mr. Federico is not in favor of using two engineering companies. Mr. Whitman stated that with the tight timeline approaching and where the other engineering company hasn't provided us with a quote that we move forward with EPG's proposal.

- **Motion was made by Mr. Whitman to except EGP's proposal. Mr. Federico seconded. Mr. Whitman and Mr. Bastianelli in favor, Mr. Federico abstained.**

Cost to Add Fluoride –

Commissioner discussed the pros and cons of fluoride to Town water. It appears that some residents have health concerns with having fluoride in our water. Mr. Federico stated he had a discussion with the Board of Health and they want to keep fluoride in the water. Mr. Federico also stated that he will reach out to Ed Thorne again to discuss taking it to Town meeting floor.

Further discussion will be tabled until their next meeting.

Monthly Pumping Totals –

Gene gave the Commissioners and update. He stated that all pumps are back up and running, except of course for pump 1. We are in the 1.8 to 2.2 million range.

Water Main Work RT. 14 Corridor Project -

Brief update was given by Gene. He stated he just received the updated list of quantities today. Mr. Federico said he was going to work with the plans and scale it all out and come up with a price he thinks it should end up being. He said he was going to compare them to the States and he would inform the other Commissioners at the next meeting. Mr. Bastianelli stated we will take this up again at the next meeting.

Work Order Implementation –

Commissioners stated that Chief Wall just gave them the information needed and Mr. Federico said he will take that information and will bring it back at their next meeting.

Review of Plans for new facility –

Mr. Bastianelli stated he has not heard back from Alberti. He said he called him and instructed him on what he is to do. Alberti said he would put a preliminary floor plan together and come back to us with that, which he has yet to do. Mr. Bastianelli said he will follow up with this for their next meeting.

Review of Swanberg Property Wells –

Mr. Bastianelli said Mr. Federico will follow up on the location of the wells and bring that to the next meeting.

Update of the extras for Rt. 14 Corridor Project & Construction Progress –

Gene said he received nothing from CHA, but he did get a change request from Sampson Lumber. He said Sampson has to deal directly with MassDot. Mr. Bastianelli read a sample of Sampson's request. They are seeking to widen the two driveway openings at their 181 Mattakeesett Street business. She would like them to widen the 2 openings 10 to 12 feet for easier maneuvering of trucks entering the business. They are also seeking a Lowman seed area. She stated she met with Russ Davis who approved her request. Russ Davis is the main inspector for MassDot overseeing the whole project.

Mr. Whitman asked for an update on the mailbox situation on Maquan Street. Scott said they have not started that yet. Mr. Whitman also asked why the telephone poles are so far into the sidewalks. Scott G. said he does not know, he has asked this question himself, and was told that, that is where they are laid out in the plans. Mr. Whitman's concern is mainly regarding snow removal of the sidewalks in the winter with our equipment.

Cross Street Drainage Improvements –

Scott G. gave the Commissioners an update. He said they are waiting for them to mark out where they are going to do their paving before we can figure out where we can put our swale. There was back and forth discussion regarding the water tables, etc. out there.

Correspondence -

Commissioners reviewed second request from the resident at 71 Lake Street, seeking to cut his recent spring water bill drastically. At the Commissioners last meeting, they voted to lower his usage to the lowest tier of \$3.76, but they will not lower the usage he had out on his property do to a leak. Susan spoke with the resident of the Commissioners previous decision, which he promptly rejected. He then submitted another request in writing to them. Commissioners denied his request. He either accepts their original decision, or bill stays as is.

A request was made to waive late fee from new residents at 10 Oak Street. Resident stated they never received a bill in their name, as it went to out in the previous owner's name and was forwarded by the post office to their new address.

- **Mr. Federico made a motion to waive late fee. Mr. Whitman seconded. Mr. Bastianelli not necessarily in favor.**

A request from Carol Federico to waive interment fees for her husband.

- **Mr. Whitman made a motion to waive the fees. Seconded by Mr. Bastianelli. All in favor.**

Unscheduled Business after Posting of Agenda – Monitoring of Monponsett and Sandy Ponds -

Gene gave an update stating that he still needs more information. Right now we know it is at least a radio read, we need to find out which type of antenna is needed, what kind of power sources are at these locations, what equipment they have that could give us a signal, etc. Further discussion continued.

Micro Paving –

Discussion regarding developing a DPW Policy, if we decide to go with using the Micro paving process on our new development sub divisions.

Loudam Park Discussion –

Commissioner asked for an update on the park. Scott G. explained that he received a letter stating that they could mow it. He said Ed Thorne went out and overlooked the area and noticed that it has all grown back and vegetated back to the way it was originally. Scott stated that Mr. Thorne said we will wait on the plantings. Mr. Federico questioned whether that decision falls to Mr. Thorne to make. He's concerned due to a letter they received from North River Water Shed that stated we have to contact Mr. Madden regarding such matters. Town Administer Ed Thorne stopped into the meeting briefly and spoke with the Commissioners regarding his thoughts on this project. DPW has control on the 10k allotted to the park and the Commissioners would like Scott G. to come back to them with a plan for that money. Mr. Thorne added that there is a grant for 43k to fix trails and that, that money may be available in November, as the application has already been submitted.

CPC Funds –

Scott asked Commissioners if we can continue on with the current contractor restoring our headstones or does it have to go back out to bid. Mr. Federico believes it should go back out to bid. Back and forth discussion continued.

Director's Comments:

Respectfully submitted,

Susan Jones,
Assistant To

DPW Commissioners

