



TOWN OF PEMBROKE
DEPARTMENT OF PUBLIC WORKS
100 CENTER STREET
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DPW Commissioners

Jason Federico - Chairman
Ben Bastianelli - Vice Chair
Paul Whitman - Clerk

Divisions: Cemetery Parks & Commons Highway Tree Water

DPW COMMISSIONERS MEETING
April 3, 2017

Meeting Place: 100 Center Street Town Hall

Time: 5:30 p.m.

Present were: Jason Federico, Ben Bastianelli, Paul Whitman, Gene Fulmine, Scott Glaubien, & Susan Jones.

- **Motion to open meeting made by Mr. Whitman, seconded by Mr. Bastianelli**

Payroll, Warrants and meeting minutes signed.

- **Motion to approve March 20, 2017 meeting minutes made by Mr. Whitman. Second by Mr. Federico. All in favor.**
- **Motion to approve March 27, 2017 meeting minutes made by Mr. Bastianelli. Second by Mr. Federico. All in favor.**

New Business:

Sealcoating Inc. –

Representative from Sealcoating Inc. Fran Conroy was scheduled to attend meeting, but did not attend meeting due to another obligation. Said he would attend a future meeting.

Mr. Federico gave an overview of a job that Sealcoating did in Hingham that proved to be very effective. He stated High Street would be a perfect candidate as it is very bad. Mr. Federico stated that they would do a leveling course, followed by 2 coats of micro seal on top. They'll adjust the grates with casting, and put Loman seed for the edging and the cost would be approximately \$300k for the 2 miles on High Street. He was due to present the actual cost at tonight's meeting, but will do that at a later meeting. Mr. Federico also stated he was told by Fran that it would more or less last 20 years, but they have a proven record it would last at least 10 years.

Mr. Federico also brought up the subject of Hot n' Place. Gene said he planned on putting Hot n' Place off until next year as we don't have a bid for it currently. Mr. Federico suggested if we are going to go forward with Hot n' Place they put this out to bid ourselves, or if we move forward with another process, he believes that is in the current bid we have. He suggested we go and view the process for Hot n' Place. Gene stated that they already did a road trip and viewed the process.

Mr. Bastianelli asked Mr. Federico to get him a couple of streets that were done in Hingham so he could take a ride out there and take a look at them.

John Morgan from CHA Rt. 14 –

John Morgan came before the Commissioners seeking more funding. He stated that some of the specs have changed over the years that were used in the initial report, plus additional revisions that had to be made for the addition of guard rails, Vortex Tank, crosswalk,

adjustments to drainage do to water levels increasing over the years. He also stated they have been receiving and responding to more calls than normal.

John asked the Commissioners what they wanted to do about the new proposed cross walk at the Herring Run? Discussion ensued, one suggestion was maybe look to get some monies from CPC funds.

Commissioner agreed to let any issues run through Gene and use his discretion. He will then give Commissioners a list of what came up as well as the cost or estimated cost at the Commissioners next meeting, just so that they are aware of what has come up.

- **Motion by Mr. Bastianelli to have Gene be the point person on the project and use his discretion on any issues that arise, and to watch over the \$10k budget (*which will come out of Chapter 90*) for RFI's. Second by Mr. Whitman. All in favor.**

Weston & Sampson DPW Feasibility Study –

Jeff Alberti and his assistant Jarrod from Weston & Sampson came in with a draft update report to present to the Commissioners. Also in attendance to listen to the Feasibility study where the DPW, Water and Cemetery/Trees Foremen, Joe Diaute, Bob Thornton and Scott Ripley.

Copies of the draft were passed out to everyone in attendance. Jeff went over each section in the report and a brief discussion was given on each section.

Section 1 = Staff Interview Notes
Section 2 = Room Data Sheets/Space Needs
Section 3 = Reduced Size Space Needs Matrix
Section 4 = Fleet & Equipment Inventory List
Section 5 = Space Needs Guidelines Worksheet
Section 6 = Site Assessment
Section 7 = Site Alternatives
Section 8 = Initial Project Budget Estimate

Mr. Federico asked Jeff if he would attend Selectman's meeting with the Commissioners to present and discuss the Feasibility Study. Jeff stated he would do that and he would bring 3 different programs with the cost estimates to present.

Water Foreman Bob Thornton asked to speak about keeping the water department at Glenwood, their current sight. Bob discussed the pros of keeping the water unit at Glenwood and the cons of combining the water unit with Highway and Cemetery/Trees & Parks.

Old Business:

Budget update -

Gene gave brief update to Commissioner, on Chapter 90, Water and Highway.

Pavement Management –

Commissioners spoke briefly on monies for Rt.14 project and why CHA is seeking more funding. Gene stated it was for contractors and MassDot Inspectors and they are asking for an additional \$10k on as needed basis. Mr. Bastianelli wanted to know what this money is for ? Gene said it would be for any questions regarding the design that has to go back to the engineers to clarify or work out. Mr. Bastianelli and Mr. Whitman stated they are not happy with the reason.

Monthly DEP Pumping Reports & Water Quality Sampling Results –

Mr. Federico stated he noticed we are currently down on some wells. Gene stated he's waiting on repairs from KOH at 4, so he can run 4 and 5 and get that down before can get rid of products and before new tanks show up. Mr. Whitman asked when the new Water Quality Report will go out; Gene stated he's working on them now. Mr. Federico asked why we put fluoride in our water. He said it has been reported that fluoride affects the human thyroid. Gene stated that was approved long before him and once it's in place it's very hard to remove. It would take an act of Congress to have it removed. He stated Pembroke as well as other towns have tried and failed in the past on his subject. Gene also stated it was voted on at a Town meeting. Mr. Federico asked the other Commissioners how they feel about it and that he would speak with the Board of Health on this subject. Mr. Whitman asked Gene to find out what is the cost savings benefit of removing it would be, so they could bring that info to the Town meeting floor if they decide to ask to remove it. What is the benefit, what is the cost and what are the hazards!

Swanberg -

Scott G. gave an update and locating wells. He stated that he found the first 2 wells on the left. Gene wants to know what the issues are with locating "all" the wells. Said locating basically 2 and 10 are the important ones.

Flushing –

Gene said flushing will begin April 10th, and will continue for 6 to 8 weeks weather permitting until completed. Town residents will be notified through the Town Website, Social media and electronic sign located in the center of town.

Snow Ops & Work Orders –

Topic Tabled

Rt. 14 Update –

Gene said they are starting up next week on 4/10/17, with the drainage and catch basins, etc.

Rt. 36 -

Gene said they just got back the 75% design back comments from Environmental group and then they'll discuss and work on the Order of Conditions with Conservation. Funding is not programed until FY 2022. Mr. Federico wants to make sure we are ahead of the game, so it doesn't sit around like it had in the past.

Director's Qualifications –

Topic Tabled

Outsourcing DPW Duties –

Gene stated currently we are seeking to outsource street sweeping and catch basins and work is due to start soon.

Snow Plowing Routes –

Topic Tabled

Equipment –

Scott gave a quick update on equipment conditions.

Correspondence –

Mr. Federico stated he received a letter at his home was from a student who is going to school for GIS. Mr. Federico stated he is in favor of bringing in a student to work on some of the mapping that we had done by consultants to do in the past. He stated we have some money in the unidirectional flushing budget to fund it. Mr. Bastianelli asked for this to be put on their next meeting agenda for discussion.

Director's Comments: None

- **Motion to adjourn was made by Mr. Whitman at 7:45 p.m., second by Mr. Bastianelli. All in favor**

Respectfully submitted,

Susan Jones,
Assistant To

DPW Commissioners