

DPW Commissioners Meeting

June 6, 2016

Meeting opened at 5:30 p.m. at Town Hall DPW office.

Present: Ben Bastinelli, Paul Whitman, Jason Federico, Gene Fulmine, Jr., Scott Glauben Arthur Egerton and Tom Driscoll

Payroll & Minutes signed.

Accounts Payable warrant signed with exception to one (1) warrant. Federico questioned invoices presented and requested the company be present to explain invoices presented and discuss at next meeting. Discussion ensued and agreed engineer company come in at the next meeting. Hold warrant until next meeting. Disregard signatures for warrant # 51SW.

Federico noted not on the agenda item however asked Fulmine why there are rocks on the road? Fulmine stated a private contractor had dropped a partial load on the road because the tailgate was not completely closed. Police contacted DPW and we have employees cleaning it up presently and will bill the contractor for our time.

Reorganization of the board. Bastinelli made the motion to reorganize the board, seconded by Federico. Bastinelli motioned Federico as the Chair, Whitman seconded. Whitman motioned Bastinelli as Vice Chair, seconded by Federico. Bastinelli motioned Whitman as the clerk, seconded by Federico. All in favor.

Correspondence passed over at present time to meet items on agenda time line.

Water Restriction, WMA Permit & Future Pumping Requirements: Federico was available and able to meet with Fulmine for DEP Meeting for Water Permits and future Pembroke water needs. According to DEP Pembroke has enough credit for mitigation with land purchases dating back to 2005 and private septic systems according to Water Master Plan mitigation needs have been met. A Minimations request at this time is quarterly billing which is not required. Other recommendations have not been forwarded at this time. Federico stated that one concern that may be an issue is water restriction vs. water flow. Question to the board is: does the board want to be proactive on this issue or wait for DEP to make restrictions. Bastinelli suggested waiting until recommendations come in from DEP before any further decision are made. All in agreement. Bastinelli also suggested having another meeting with DEP regarding various towns and the enforcement across the board for various towns and drawing down on ponds with respective rights on legislative acts. Discussion ensued. Federico does recommend doing some water restriction this summer at this time.

More discussion ensued, Whitman questioned if Pembroke should be monitoring surrounding communities to confirm they are meeting their requirements. Federico said yes however we should hold off at this time. Investing in monitoring of towns versus purchasing environmental friendly water saving devices may be a more sound practice.

Outline to discuss the DPW Director and Assistant Directors qualification and job description. Bastinelli suggested the board begin the process of forming an outline of both position of DPW Director and Assistant Director for future replacements. Bastinelli feels this process may take well over a year. Federico volunteered to gather information from various communities.

Old Business:

Route 14 Corridor Project - Glauben meets daily with the ongoing progress prior to start of the business day. Glauben stated issues are dealt with quickly. Conservation agent checks the project daily. Drainage is the goal for the year. Round a bout will probably be done next year. Paving is done weekly on Friday. Utility poles are being moved, lines will be moved at a later time. Trees are being removed by sub-contractor of PA Landers according to plan. National Grid is coming in and doing additional tree work to meet their specs regarding poles new placement and line clearance. Glauben believes it is ten (10) feet of clearance. Bastinelli questioned tree replacement. Glauben stated it will be at the end of the project with National Grid contributing as well.

Federico questioned as to whether the schedule of the project has been put on the town's website. Glauben stated he was unsure if on the web-site. Selectmen's office, Fire Department and Police Department get a weekly update. Federico would like to see a weekly schedule on the town's web-site with a general description of location of the work type.

Street Sweeping status: Fulmine stated all surrounding pond streets have swept once already. Some of the mains have been completed at this time. Whitman questioned as to whether some of the work has been sub-contracted out at this time. Fulmine said no, waited on legal counsel input as street sweeping was rejecting from consortium bid for not being Mass DOT prequalified. Waiting on response. May have to bid it out ourselves.

Chapter 90: Fulmine stated we will be able to finish the drainage on School Street and top coat the area where base coat was done. Level the remainder of Old Washington street and top coat all of the leveling area. Top coat on Plain Street and Elm Street. Also a one (1) inch overlay on Little Brook after water main project. Questions as to whether we can start before July 1. Fulmine stated the contractor prefers to come into town and do all the paving work at one time as opposed to piecing it out. All see the benefit of doing it in one shot just want to make sure we are on their schedule before fall. No crack sealing in November. Fulmine does not foresee any crack sealing this year.

Cemetery Headstone Rehab Project: Projects were submitted for CPA's last meeting however meeting was cancelled. Bastinelli asked status of projects. Glauben stated everything has been completed that has been paid for. There are a few head stones that are not in upright position for safety reason but not within the scope of original work. They will not be repaired until new funding is appropriated.

Glauben stated the next phase of funding requested is and prioritized as following:

25,000 – Mount Pleasant Cemetery

25,000 – Pine Grove Cemetery

25,000 – Center Cemetery

25,000 – Briggs Cemetery

Water Alert Update & Communication Procedures: Board not properly notified with water issues. Whitman has an issue with commissioners and water user not being notified prior to reverse 911 calls going out residents. Unfortunately the pump station maintenance repair has an issue and a shaft needed to be sent out and worked on off-site. Federico questioned why the work was not completed closer to bid results. Fulmine stated contracts had to be forwarded to legal counsel. Then DPW Board needed to sign off on completion. If the Board is the problem in signing contracts let the Board know. However with combined with high usage over the first weekend of nice weather and high pumping of water, disturbance was caused in the mains which resulted in discolored water in various locations around town. When calls were received, water leaks were searched around town of area of complaints. After 2 days it became apparent that it was from Station 2 pumping station being down and high usage over the weekend. With Fulmine returning from vacation and water foreman not being in during that time period of major discoloration contributed to the delay in diagnosis of problem. Engineering Company came in to track issues and figure course of action. Regardless, DPW commissioners should be notified prior to a reverse 911 call going out to Pembroke residents. Whitman did note that this is the time to start planning a future well site. Plan going forward will be to do 2 pumping stations per year as opposed to do all in one year.

Not on the Agenda; Public Comments

Driscoll asked if effected residents will be getting a credit for discolored water. Federico sated he did not believe so as there is no way to monitor how much water was effected. Driscoll replied that the Board could figure that out based on the streets???

Federico then responded that the Board would entertain complaints from residents

when they receive their next bill and would like to come in to present their complaint it will be taken on a case per case basis.

Will the DPW be posting the results of contaminates in the water twice a year? Fulmine stated the Water Division is required to send out printed results once a year prior to July 1st. Testing is done on a monthly basis at various locations for bacteria /e-coli and then random tests are selected by DEP to be done upon their requests as required by all communities with Massachusetts. Driscoll then asked if they will be publishing in the newspaper. Federico responded that he was not sure if the newspaper would do it for free however he would look into it. We do not have it in our budget to advertised results on a weekly/monthly basis nor do we anticipate advisory funding it in the future where it is not mandated. We will make water testing results on the town's web-site.

Whitman made a motion to adjourned, Bastinelli seconded.

Next Meeting scheduled for June 27, 2016.

Respectfully submitted,

Rose Campbell,
Assistant To



DPW Commissioners