

BOARD OF HEALTH MEETING MINUTES

September 25, 2017

PRESENT: Donna Bagni (Chair), Gary Fine (Clerk), Sheila Landy (Secretary), Rob Carlezon (Grady Consulting), Shayne McGlone (McGlone Enterprises), and Mike Paulin (Weston and Sampson) (Exhibit A)

At 6:34 pm Chair Bagni opened the meeting and read the following statement: *"Please note that this meeting is being made available to the public through an audio recording, which will be used to ensure an accurate record of proceedings produced in the minutes of the meeting. All comments made in open session will and are being recorded."*

Meeting Minutes – Fine made a motion to accept the minutes of September 11, 2017 as written, Bagni seconded and all were in favor.

Correspondence

- The Old Colony Planning Council sent their Agenda.
- A Trunk or Treat fundraiser for PHS students has been approved by the Town Administrator and will take place on Sunday, October 29th.
- A coalition of Hanover, Norwell, Rockland and Weymouth have asked Pembroke to join them in applying for a grant to get assistance to reduce tobacco use and curb second hand smoke. Pembroke is joining the coalition. There is no financial cost to Pembroke. Mr. Fine will reach out to Dawn Sibor (the grant writer).

Miscellaneous – Fine requested the Secretary inform the Board when she sends the Agenda if the meeting will be covered by PACTV.

Old Business

Health Agent Updates

- 5 Percs
- 15 Septic inspections
- 1 Home Inspection – Valley Street has been cleared of violations
- 2 meetings – department head and site planning for Corporate Park
- Roosters seemed to have settled down
- Wolves Den – Portable restrooms are in place and clean. Another round of perc tests have been scheduled. The soil is extremely poor in this area (Class III material). The perc is scheduled for October 3rd.
- Pembroke Hospital continues to move forward in the State Permitting process
- Riverside Drive continues to monitor effluent
- EPOCH had the final walk through inspection and is ready to go.
- The Agent reviewed all the Septic Plans before the Board, all are routine requests and the plans have achieved maximum feasible compliance.

New Business

55 Maquan Street – Rob Carlezon of Grady Consulting

Fine made a motion to accept the Variance as written. Bagni seconded and the motion carried.

7 West Fish Street – Shayne McGlone of McGlone Enterprises

Fine made a motion to accept the Variance as written. Bagni seconded and the motion carried. (Deed Restriction to restrict the home to 3 bedrooms).

121 Water Street – Shayne McGlone of McGlone Enterprises

Fine made a motion to accept the Variance as written. Bagni seconded and the motion carried.

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53 Phillips Road – Mike Paulin of Weston & Sampson

Fine made a motion to accept the Variance as modified (variance requested to reduce the setback distance from a water supply from the 400 feet required to 225 feet). Bagni seconded and the motion carried. The Board also asked Mr. Paulin to find out what the size of the existing tanks and where they are located. Weston & Sampson will send in new plans reflecting the change and the tank information.

Old Business

Plastic Bag Update – tabled to the October 16th meeting.

Livestock Fees – tabled to the October 16th meeting.

Health Agent Job Description Update

From not strictly necessary functions of a Health Agents job, assist with Town recycling was removed and assist with Town Planning and Town Budget Process was added.

The Board discussed adding weekly updates with a daily activity log. Bagni added she would like the Agent to call into the meeting until the extenuating circumstances are resolved. Fine made a motion to accept the job description amended as follows: the addition of a health agent report which will detail her daily activities along with sufficient commentary on Agenda items before the Board. Bagni seconded and all were in favor.

Livestock Complaint form – first draft of form looks good. Some tweaks needed.

At 8:09 p.m., Bagni made a motion to adjourn. Fine seconded and all were in favor.

Donna Bagni
Chair

Exhibits

- A. Attendance Sign-in Sheet
- B. Health Agent Updates
- C. 55 Maquan Street Variance Request
- D. 7 West Fish Street Variance Request
- E. 121 Water Street Variance Request
- F. 53 Phillips Road Variance Request
- G. Health Agent Job Description
- H. Livestock Complaint Form