

BOARD OF ASSESSORS - TOWN OF PEMBROKE
MINUTES – July 17, 2023 – 5:30 pm meeting

Present: **Board Member**
Mary Quill, MAA, Chair
Elaine Boidi, MAA, Member

Jeanne Gigliotti, MAA, Chief Assessor

Items Signed: Monthly excise abatements and commitments

Appointments: none

E. Boidi opens the meeting at 5:30 p.m. 2nd By M. Quill. All in favor

Monthly excise abatements and commitments signed.

At 5:35 pm, E. Boidi motions to accept the minutes of the 6-12-23 BOA meeting.
M. Quill 2nds.

Excise abatements on Leased vehicles purchased by leasee discussed. BOA instructs J. Gigliotti to reach out to DLS Law for information on how to proceed with excise abatements when the vehicle is purchased by a leasee.

J. Gigliotti informs the BOA that Casey Driscoll, Assistant Assessor, has been contacted by another town to provide data collection services as a contracted 1099 employee. C. Driscoll has requested that the BOA be made aware of the offer and states that all services provided will be performed completely separate from her position with the Town of Pembroke. BOA agrees that there will be no conflict of interest or any complications so long as it does not interfere with her regularly scheduled employment with the Town of Pembroke.

BOA is reminded that everyone needs to complete the conflict of interest training online.

Next BOA meeting to be held on Monday August 21, 2023.

E. Boidi motions to adjourn at 6:00 p.m. M. Quill 2nds. All in favor.

BOA MEETING 5:30 PM AUG 21, 2023