

**BOARD OF ASSESSORS - TOWN OF PEMBROKE**  
**MINUTES –September 14, 2020, 2020 – 5:30 pm meeting**

**Present:**

**Board Members**

Mary Quill, MAA, Chairman

Elizabeth Bates, MAA, Member

Elaine Boidi, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

**Items Signed:** Monthly Report of Abatements

**Appointments:** none

E. Bates motions to open the meeting at 5:32 p.m. E. Boidi 2nds. All in favor.

CMS remind Board member that it is time to redo the Conflict of Interest training through the Department of Revenue. Completed training certificates will be forward to the Town Clerk.

CMS updates the Board on correspondence from the Pembroke Historical Society.

PHS has submitted all required documentation to the Mass Attorney General Public Charities Division. CMS can confirm this information through Public Charites Online Website.

E. Boidi recommends removing the Pembroke Historical Society properties from the FY2021 tax roll. M. Quill 2nds. E. Bates abstains.

E. Boidi makes a motion to send all tax-exempt properties a courtesy letter in February to remind them of their obligation to file 3ABC's and required documentation to the Assessor's office by March 1. E. Bates 2nds. All in favor.

At 5:55 PM on a motion by E. Bates and seconded by E. Boidi, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of outstanding Appellate Tax Board cases). At 6:30 PM, E. Bates votes to come out of executive session. E. Boidi 2nds. All in favor.

At 6:32 p.m. E. Bates makes a motion to adjourn. E. Boidi 2nds. All in favor

**September BOA meeting will be:**

**Monday, September 28, 2020 5:30 p.m. at the Pembroke Town Hall**