

BOARD OF ASSESSORS - TOWN OF PEMBROKE
MINUTES –March 25, 2019 – 5:30 pm meeting

Present:

Board Members

Elaine Boidi, MAA, Chair

Elizabeth Bates, MAA, Member

Mary Quill, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

Items Signed:

Property Tax Abatements

Property Tax Exemptions

Property Tax Deferral

Chapter Lien

Motor Vehicle Excise Commitment

Appointments: none.

M. Quill motions to open the meeting at 5:30 p.m. E. Bates 2nds. All in favor.

M. Quill motions to accept the minutes of the 3-11-19 BOA meeting as written.
E. Bates 2nds. All in favor.

Discussion regarding Charitable Organization filing of form 3ABC.

In order to be tax exempt an organization must meet all statutory requirements including necessary filing by March 1, 2019. Any property owned by a charitable organization that did not file their 3ABC by March 1, 2019, will be put on the tax roll for Fiscal Year 2020.

At 5:38 PM on a motion by M. Quill and seconded by E. Bates, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2019 Property Tax Abatement and Property Tax Exemption Applications. Upon completion of the executive session at 5:53 PM, E. Bates votes to affirm the votes in open session. M. Quill 2nds.
All in favor.

Tax Deferral, Chapter Lien, Motor Vehicle Excise Commitment: Signed

CMS updates Board on proposed FY2020 budget. CMS informs the Board that the Town Manager has no new updates on the FY20 budget (since the '1st draft' budget was presented at the BOA 3-11-19 meeting).

The BOA drafts a letter to be sent to Town Manager from the Board of Assessors. BOA instructs CMS to print agreed upon language and BOA will sign and send to Town Manager

E. Bates motions to adjourn the meeting at 6:45 p.m. M. Quill 2nds. All in favor.