

**BOARD OF ASSESSORS - TOWN OF PEMBROKE**  
**MINUTES –February 25, 2019 – 5:30 pm meeting**

**Present:**

**Board Members**

Elizabeth Bates, MAA, Member

Mary Quill, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

**Items Signed:**

Property Tax Abatements

Property Tax Exemptions

**Appointments:** none.

E. Bates motions to open the meeting at 5:33 p.m. M. Quill 2nds. All in favor.

E. Bates motions to accept the minutes of the 2-11-19 BOA meeting as written.  
M. Quill 2nds. All in favor.

Discussion regarding sale of property at 44 Center Street.

Multiple subdivision plans recorded (2018 and 2019).

CMS will draft correspondence regarding Rollback charges and Right of First Refusal.

At 6:05 PM on a motion by M. Quill and seconded by E. Bates, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2019 Property Tax Abatement and Property Tax Exemption Applications. Upon completion of the executive session at 6:15 PM, E. Bates votes to affirm the votes in open session. M. Quill 2nds.  
All in favor.

CMS updates Board on proposed FY2020 budget. BOA requests copy of proposed FY2020 from Town Manager. BOA requests entire budget for town not just Assessing Department. CMS will send request to Town Manager.

March meetings will be held March 11, 2019 and March 25, 2019.

M. Quill motions to adjourn the meeting at 6:27 p.m. E. Bates 2nds. All in favor.